APPLICATION
Alternative Dental Assisting Program

Please return this registration form with your payment. Registration deadline is two weeks prior to start of course.

Select one:
[   ] 60357 - Spring 2018          [   ] 50001 - Fall 2018

Name ____________________________________________
First          Middle          Last

Have you previously attended Hudson Valley Community College? If yes, please list any other names your academic records may be listed under.
_______________________________________________

Date of Birth ________ / ________ / ________

Social Security Number ________ / ______ / ________

Address ____________________________________________

City ____________________________________________

State ____________________  Zip Code ______________________

Phone ____________________________________________

Email ____________________________________________

I have enclosed:
[   ] High School diploma or its equivalent
[   ] ADAP Agreement

Method of Payment:
[   ] Check (payable to Hudson Valley Community College)
[   ] Mastercard    [   ] Visa    [   ] Discover

Account # ____________________________________________

Exp. Date ___________  3-digit Security Code _____________

Cardholder’s Name __________________________________

Return application with payment to:

Hudson Valley Community College
Community and Professional Education
80 Vandenburgh Avenue
Troy, NY 12180
Ph: (518) 629-7339
Fax: (518) 629-8103

Program Instructors

Judy DiLorenzo, RDH, MA
Department Chair, Dental Hygiene
Ms. DiLorenzo earned her dental hygiene degree from the Forsyth School for Dental Hygienists. She received her B.S. at Northeastern University and her M.A. at SUNY Empire State College. She has been the department chair since 2000.

Ann Gallerie, RDA, CDA, AS
Ms. Gallerie is a dental assisting educator at Hudson Valley Community College and also is the technical assistant for the college’s Dental Hygiene Department. Ms. Gallerie is a graduate of the Dental Assisting certificate program at Hudson Valley. She received her A.S. at Hudson Valley and is a licensed registered dental assistant (RDA). She also holds her national certification as a Certified Dental Assistant (CDA) given by the Dental Assisting National Board (DANB).

Gabriele Hamm, RDA, CDA, CDPMA, AS
Ms. Hamm is the dental assisting coordinator and an educator at Hudson Valley Community College. Ms. Hamm is a graduate of the Dental Assisting certificate program at Westchester School for Paraprofessional Training. She received her A.S. at Hudson Valley Community College and is a licensed registered dental assistant (RDA). She also holds her national certification as a certified dental practice management administrator (CDPMA) and a certified dental assistant (CDA) given by the Dental Assisting National Board (DANB).

Refund Program

Students who are being sponsored by a third party to participate in this course should note that, due to federal privacy regulations, the college is unable to disclose information regarding a student’s education to anyone other than the student unless a FERPA (Family Educational Rights and Privacy Act) form is on file with the college and the third party sponsor is so named.

Refunds

The following refund policy pertains to this course:
Prior to start of course 100% refund
During first week of class 75% refund
During second week of class 50% refund
During third week of class 25% refund
After third week of class No refund

All requests for a refund must be submitted in writing. All refunds will be in the form of a check and typically take 14 to 21 days to be processed. If your registration was paid by a third party, please include in your refund request who the check should be made payable to.

Payment and Refund Program

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