Please note all students must contact the appropriate office by 5pm on Wednesday, December 22 to schedule or obtain an Advisement Verification Number (AVN) to schedule via WIReD. Although registration and add/drop are available via WIReD after December 22, the College will be closed December 23-January 2.

Winter Academic Calendar (Class Meeting Schedule)
The calendar below outlines meeting times for classes that meet in-person or remotely. All classes (in-person, online and remote) begin and end on the same dates, but asynchronous online classes do not have specified meeting times.

<table>
<thead>
<tr>
<th>Monday</th>
<th>Tuesday</th>
<th>Wednesday</th>
<th>Thursday</th>
<th>Friday</th>
</tr>
</thead>
<tbody>
<tr>
<td>December 2021</td>
<td>12/28</td>
<td>12/29</td>
<td>12/30</td>
<td>12/31</td>
</tr>
<tr>
<td>12/27</td>
<td>COLLEGE CLOSED</td>
<td>COLLEGE CLOSED</td>
<td>COLLEGE CLOSED</td>
<td>COLLEGE CLOSED</td>
</tr>
<tr>
<td>January 2022</td>
<td>1/4</td>
<td>1/5</td>
<td>1/6</td>
<td>1/7</td>
</tr>
<tr>
<td>1/3</td>
<td>CLASSES BEGIN</td>
<td>9 a.m.-Noon &amp; 1-3 p.m.</td>
<td>9 a.m.-Noon &amp; 1-3 p.m.</td>
<td>9 a.m.-Noon &amp; 1-3 p.m.</td>
</tr>
<tr>
<td>1/10</td>
<td>1/11</td>
<td>1/12</td>
<td>1/13</td>
<td>1/14</td>
</tr>
<tr>
<td>9 a.m.-Noon &amp; 1-3 p.m.</td>
<td>9 a.m.-Noon &amp; 1-3 p.m.</td>
<td>9 a.m.-Noon &amp; 1-3 p.m.</td>
<td>9 a.m.-Noon &amp; 1-3 p.m.</td>
<td>GRADES DUE 10 a.m.</td>
</tr>
</tbody>
</table>

Important Registration Information

How to Register:
Register with an advisor, via WIReD with an AVN or by phone.
- Returning students - registration begins October 28
- New students - registration begins November 1

Drops for Non-payment:
Students who have not paid by the noted deadlines will be dropped for non-payment.

Add/Drop:
Add/drop is available on the web via WIReD with an AVN prior to the term start date.
Students may also add/drop with an academic advisor through the first day of the term. Please review Dates and Deadlines for add/drop information. Please note, a course must be dropped prior to the term start date in order to receive a full refund.

Withdrawals:
Students withdrawing from all winter courses can withdraw by sending a request to registrar@hvcc.edu via HVCC e-mail or visiting the Registrar’s Office with picture ID.
Students withdrawing from a course and remaining scheduled in a course must complete a Course Withdrawal Form with an academic advisor.

Please review Dates and Deadlines for withdrawal information.

Refunds:
The effective date of a drop/withdrawal is the date a request or completed form is received in the Registrar’s Office. This effective date is used for refund calculation. If the College is closed, a student may e-mail registrar@hvcc.edu from his/her HVCC student e-mail account to request a drop for a full refund. Please review Dates and Deadlines for refund information.

Certificate of Residence:
Certificates must be dated on/after November 4, 2021 (within 60 days of the start date).

Billing:
Bills are sent via postal mail to the student’s permanent address on file and via e-mail to the student’s college (@hvcc.edu) email address. Bills will be mailed on October 27, November 3, 10, 17 and December 1. Bills are emailed nightly with the exception of December 8. Students can request a bill via e-mail in Hudson Valley WIReD from My Enrollment Step Checklist or the Student Accounts menu.