



WINTER 2021 REGISTRATION CALENDAR

Please note all students must contact the appropriate office by **5pm on Wednesday, December 23** to schedule or obtain an Advisement Verification Number (AVN) to schedule via WIReD. Although registration and add/drop are available via WIReD after December 23, the College will be closed December 24-January 3.

Winter Academic Calendar (Class Meeting Schedule)

The calendar below outlines meeting times for classes that meet in-person or remotely. All classes (in-person, online and remote) begin and end on the same dates, but online classes do not have specified meeting times.

Monday	Tuesday	Wednesday	Thursday	Friday
December 2020 12/28 COLLEGE CLOSED	12/29 COLLEGE CLOSED	12/30 COLLEGE CLOSED	12/31 COLLEGE CLOSED	January 2021 1/1 COLLEGE CLOSED
1/4 CLASSES BEGIN 9 a.m.-Noon & 1-3 p.m.	1/5 9 a.m.-Noon & 1-3 p.m.	1/6 9 a.m.-Noon & 1-3 p.m.	1/7 9 a.m.-Noon & 1-3 p.m.	1/8 9 a.m.-Noon & 1-3 p.m.
1/11 9 a.m.-Noon & 1-3 p.m.	1/12 9 a.m.-Noon & 1-3 p.m.	1/13 9 a.m.-Noon & 1-3 p.m.	1/14 9 a.m.-Noon & 1-3 p.m.	1/15 GRADES DUE 10 a.m.

Important Registration Information

How to Register:

Register with an advisor, via WIReD with an AVN or by phone.

- Returning students - registration begins October 5
- New students - registration begins October 12

Drops for Non-payment:

Students who have not paid by the noted deadlines will be dropped for non-payment.

Add/Drop:

Add/drop is available on the web via WIReD with an AVN prior to the term start date. Students may also add/drop with an academic advisor through the first day of the term. Please review Dates and Deadlines for add/drop information. Please note, a course must be dropped prior to the term start date in order to receive a full refund.

Withdrawals:

Students withdrawing from all winter courses can withdraw by sending a request to registrar@hvcc.edu via HVCC e-mail or making an appointment with the Registrar's Office.

Students withdrawing from a course and remaining scheduled in a course must complete a Course Withdrawal Form with an academic advisor or send a request to registrar@hvcc.edu via HVCC e-mail.

Please review Dates and Deadlines for withdrawal information.

Refunds:

The effective date of a drop/withdrawal is the date a request or completed form is received in the Registrar's Office. This effective date is used for refund calculation. If the College is closed, a student may e-mail registrar@hvcc.edu from his/her HVCC student e-mail account to request a drop for a full refund. Please review Dates and Deadlines for refund information.

Certificate of Residence:

Certificates must be dated on/after November 3, 2020 (within 60 days of the start date).

Billing:

Bills are sent via postal mail to the student's permanent address on file and via e-mail to the student's college (@hvcc.edu) email address. Bills will be mailed on October 28, November 4, 11, 18 and December 2. Bills are emailed nightly with the exception of December 9. Students can request a bill via e-mail in Hudson Valley WIReD from My Enrollment Step Checklist or the Student Accounts menu.

Dates & Deadlines

Section Numbers	900's
Session Dates	1/4/21-1/14/21
Payment Reminder	12/2/20
Tuition Due Date Schedule Drop for Non-Payment	12/9/20 5 p.m.
Payment Reminder	12/23/20
Course Cancelled for Low Enrollment	12/23/20
Last day for 100% refund & complete terminations	1/3/21
Add/Drop & Late Registration (\$60 late fee)	1/4/21
Final Schedule Drop for Non- Payment	1/4/21 5 p.m.
25% refund of tuition for complete terminations	1/4/21
Withdrawal period begins	1/5/21
25% refund of tuition for withdrawals	1/5/21-1/6/21
Withdrawal Deadline	1/13/21