



Community and Professional Education Employment Application
Be bold. Be a Viking.

Part I – Personal Information

Name: _____
First Middle Last

Social Security #: _____

List any other name which records may be listed: _____

Address: _____

Phone: _____

Email address: _____

Part II – Professional Background

A. Education (list most recent degree first – include High School)

Table with 4 columns: Institution, Degree, Major, Date Awarded. Includes 4 rows of blank lines for data entry.

B. Experience (list experience which qualifies you to teach the course you are proposing)

7 horizontal lines for listing experience.

Part III – Other Information

10 horizontal lines for other information.

Part IV – References

Please provide the names, addresses, telephone numbers and email address of three (3) references. Your signature on this application form authorizes Hudson Valley Community College to contact these references regarding your professional background and capabilities in relation to the position you are seeking.

1. Name/Title: _____

Address: _____

Phone: _____

Email address: _____

2. Name/Title: _____

Address: _____

Phone: _____

Email address: _____

3. Name/Title: _____

Address: _____

Phone: _____

Email address: _____

To the best of my knowledge, the information herein provided is accurate in all particulars.

Date: _____ Signature: _____

Please return this completed application to:

Hudson Valley Community College
Office of Community & Professional Education
80 Vandenberg Avenue
Troy, NY 12180
Phone: (518) 629-7339 Fax: (518) 629-8103
Email: communityed@hvcc.edu

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