

Date Prepared 05/2001
Revised 3/24/09 P Watt
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BMP# **Print Shop #1**

TITLE: PRINT SHOP VOC EMISSIONS

Regulatory Citation: 6 NYCRR Part 201-3.2(13)

Applicability: Record Keeping of Daily Print Shop Emissions

Purpose: Document daily VOC emissions from print shop operations are less than 20 pounds.

**Person or
Department Responsible:** Print Shop Supervisor (629-7838)

Schedule: Each day the presses are operated.

Procedures:

Each day that printers are operated, the press operator will note the amount of materials used on the daily VOC spreadsheet. At the end of each week, the daily VOC emissions spreadsheets from each operator will be collected by the supervisor and forwarded to the Director of Environmental Health and Safety or designee. Entries will be made from the daily sheets into the weekly VOC spreadsheet and emissions calculated.

The Director of EHS will ensure daily VOC usage is less than 20 gallons and will maintain records

Recordkeeping: daily VOC spreadsheet: env-air/prinshopsolventusage/solvent usage by operator
Weekly VOC spreadsheet: env-air/printshopsolventusage/solvent usage template1-07

**Record
Location:** EHS office, environmental files

Contact: Print Shop Supervisor (629-7838)
Director of Environmental, Health and Safety (629-7163)

HVCC-BMP-Print Shop#1-VOC emissions