

Date Prepared 05/2001
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Revised 3/23/09 Patty Watt

BMP Grounds #15

TITLE: SCRAP METAL RECYCLING

Regulatory Citation: 6 NYCRR Part 371.1(g)

Applicability: Used wheel weight, metal filings and scrap metal from any source.

Purpose: Proper handling, storage and recycling of scrap metal.

**Person or
Department Responsible:** Grounds Supervisor (629-7565)

Schedule: As needed

Procedures: All scrap metal, used wheel weights, and metal filings generated or collected around campus will be segregated from other waste for recycling. Dry, non-oily metals will be transported to the scrap metal dumpster at Cogan. Other scrap metal will be stored in containers labeled "scrap metal" and kept in the Universal waste room. The containers will be stored away from rainwater and periodically inspected for spillage. When the container is full, Physical Plant staff will transport the metal to the approved scrap metal recycler. A receipt and any cash received for the scrap metal will be obtained and given to the Executive Manager of Physical Plant for recording and filing.

The Director of Environmental Health and Safety is responsible for submitting notification to the State Dept of environmental Conservation under 371.1(c)(7) of our intent to use the scrap metal exemption. If the disposal/recycling vendor changes, the Executive Director will notify the Director of EHS so that an updated notification can be filed.

Record keeping: scrap metal receipts.

**Record
Location:** Physical Plant scrap metal receipts
C-7 notification – EHS files

Contact: Automotive Technician (629-7272)
Director of Environmental, Health and Safety (629-7163)
Grounds Supervisor (629-7565)
Executive Manager Physical Plant (629-7427)
Assistant to Exec. Mgr (629-7361)

HVCC-BMP-Grounds scrap metal