

Date Prepared: 11/2004  
Revised:  
Prepared By: P. Watt

**BMP Chartwells #4**

**TITLE:** EMPTY CYLINDER MANAGEMENT

**Regulatory Citation:** Not Applicable

**Applicability:** Empty compressed gas cylinders

**Purpose:** Proper management of empty cylinders

**Person or  
Department Responsible:** Chartwells Manager

**Schedule:** As needed

**Procedures:** When cylinders are empty they shall be so labeled. All cylinders, whether empty or full, will be stored in an upright position, with cap in place and secured to prevent falling. Cylinders will be returned to the compressed gas supplier for refilling and hydrostatic testing as appropriate.

**Record keeping:** N/A.

**Record  
Location:** N/A

**Contact:** Chartwells Manager ( 629-7174)

#4 empty cylinders