

## TechSmith Relay: Quick Start Guide

**Welcome to TechSmith Relay!** Below you will find instructions on how to access your organization's TechSmith Relay site and begin creating videos.

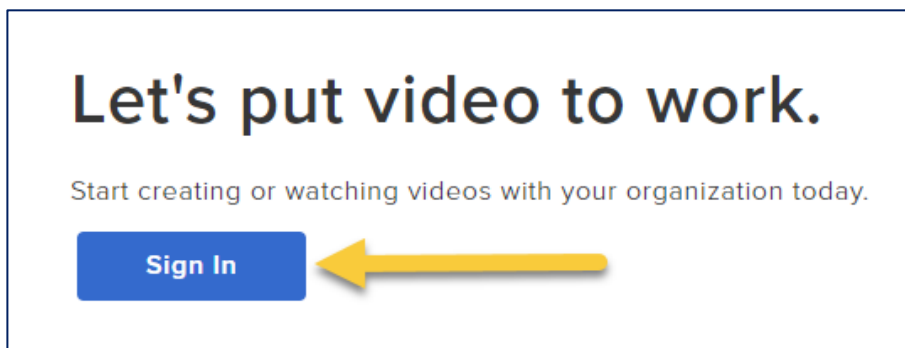
### What is Relay?

Relay gives you an easy way to create and store video content. You have access to:

- An online library where you can store as many videos as you'd like.
- A web-based recorder to easily create new videos of yourself and your screen.
- A simple way to share these videos.

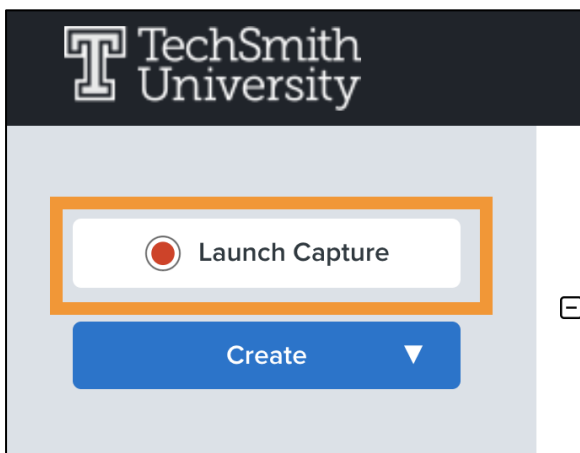
### Step 1: Login

- Go to your Relay site: <https://hvcc.techsmithrelay.com/>.
- Click **'Sign In'**. Login using your existing HVCC credentials.



### Step 2: Record a video!

- You should now be in your personal Relay library.
- Click the **Launch Capture** button to create a NEW video.

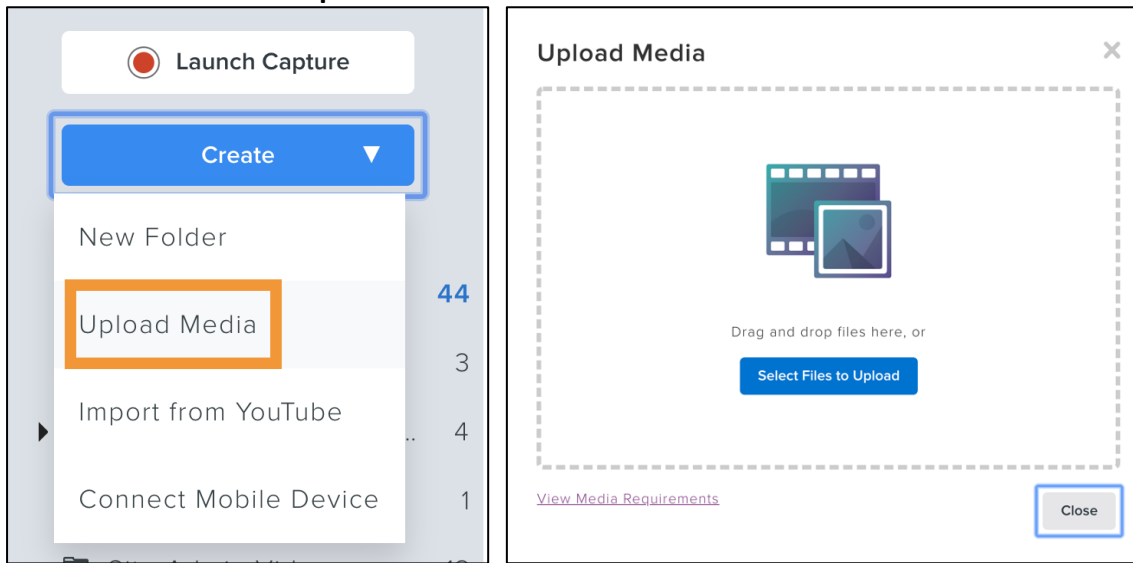


*\*Note: you may have to download the recorder the first time you use it.*

- [More on recording!](#)
- [Condensed \(18min\) Getting Started with Relay Webinar recording](#)

### Step 3: Upload Videos

- If you have old videos you'd like to upload to your Relay library:
  - Go to **Create > Upload Media**



### Step 4: Share

- Send a video URL to quickly share a video. (You don't have to use Blackboard to share.)
- Add a link to your video to your Blackboard course, with or without grading options
  - [Upload a video to your Blackboard course and configure.](#)
- [More on sharing!](#)

---

#### Need help?

Contact your Relay Admin:

Linda K Ryder [l.ryder@hvcc.edu](mailto:l.ryder@hvcc.edu)

Elissa M Baker [e.baker@hvcc.edu](mailto:e.baker@hvcc.edu)

*Give us a call at (518) 629-7070 or stop in to the Center for Distance and Online Learning in BTC 1042 for a quick hands-on demo on how to make your own lecture videos.*

Additional resources and tutorials for TechSmith Relay are located at [TechSmith Relay Tutorials](#)

---