



# Board of Trustees Meeting April 28, 2026

Guenther Board Room, 80  
Vandenburg Ave., Troy, NY

## MINUTES

*The regular meeting of the Board of Trustees of Hudson Valley Community College was held on Tuesday, April 28, 2026 at 4:30 p.m. on the college campus, Guenther Board Room, 80 Vandenburg Avenue, Troy, New York and via remote meeting, with live stream for the public via the college website at [hvcc.edu](https://hvcc.edu).*

### Members Present

Neil J. Kelleher, Chairman (remote)  
Judith Breselor  
William Fagan  
Flora Fasoldt  
Thomas Grant  
Patrick Madden  
Jackie McDonough  
Wayne Pratt (remote)  
Kercel Montes  
Harry Tutunjian

### Also Present:

President Michael Brophy  
Secretary George Raneri  
Assistant Secretary Laura LaFontaine  
Rensselaer County Attorney C.J. Kempf

### Members Excused:

None

**Also Attending:** Ian LaChance, Regina LaGatta, Tara Bocketti, Jason Bourdeau (remote), Gina Ricci, Dennis Kennedy, Patricia Klimkewicz, Debbie Shoemaker, Casey Crandall, Christopher McNally, Doreen McGreevy, Gerard Marino, Stephen Onley, Frank Sarratori Jonathan Ashdown and Stephen Motto

### 1. CALL TO ORDER

Chairman Kelleher called the meeting to order at 4:30 pm.

### 2. REPORT OF THE PRESIDENT

Dr. Brophy introduced Ian LaChance, Associate Vice President for Student Affairs, who presented the annual student recognition segment of the President's Report. Mr. LaChance introduced the following graduating students, each of whom shared remarks about their time at HVCC and their plans following graduation:

**Kercel Montes** — Liberal Arts — Mr. Montes reflected on his path to student leadership, crediting connections made during a trip to the Netherlands — including former trustee Ron Connors, former President Austin Shulgan, and Ian LaChance — with inspiring him to join Student Senate, where he ultimately served as Vice President and Student Trustee. He plans to attend the University at Albany to study social work and film studies.

**Rosa Lackey** — Dental Hygiene — Ms. Lackey praised the small class sizes, compassionate faculty, and

personalized support she experienced at HVCC, and highlighted the CAT Center as an essential resource that supported her success as a student with a disability. She will graduate in 2026 and plans to become a registered dental hygienist in her local community.

**Jack Monaghan** — Mr. Monaghan, a veteran who enrolled at HVCC after leaving the military in 2024, credited the Hudson Valley Vet Rock office and staff member Steven for their unwavering support throughout his two years at the college. He will continue his education at Siena College.

**Lauren Ambesi** — Nursing — Ms. Ambesi, an adult learner returning to academics after a significant absence, shared that the CAT Center was instrumental in helping her rebuild her confidence, improve her grades, and stay on track for graduation in May. She expressed gratitude for the center's staff and their dedication to student success, and shared that she plans to continue her education pursuing a BSN and become an ICU nurse at St. Peter's.

### **3. CONSENT AGENDA**

Upon motion by Mr. Fagan and seconded by Ms. McDonough, the meeting minutes for the March 24, 2026 Regular Meeting of the Board of Trustees was approved with Mr. Tutunjian abstaining.

Upon a motion by Mr. Madden and seconded by Ms. McDonough, all items on the following consent agenda were approved by unanimous vote.

- A. Curriculum Changes - ACTION ITEM**
- B. Promotions & Merit Awards - ACTION ITEM**
- C. 2026-2027 Enrollment Projections-*INFORMATIONAL***
- D. HVCC North ROI Analysis - *INFORMATIONAL***
- E. Workforce Development Survey Research, February 2026 – *INFORMATIONAL***
- F. 2025-2026 Fiscal Year Operating Budget Summary as of 3/31/2026 - *INFORMATIONAL***
- G. Capital Expenditures, March 2026-*INFORMATIONAL***
- H. April 2026 Personnel Changes-*INFORMATIONAL***
- I. Monthly FSA Financials as of March 31, 2026-*INFORMATIONAL***
- J. ATEC Monthly Report, March 2026 - *INFORMATIONAL***
- K. ATEC Drawings - *INFORMATIONAL***
- L. Salary Study Update- *INFORMATIONAL***

### **4. REPORT OF THE STUDENT TRUSTEE**

Student Trustee Kercel Montes presented highlights of recent campus events, including a visit from Nobel laureate Omar Yaghi, the third annual St. Baldrick's Carnival Fundraiser benefiting childhood cancer research, the Threads Reading and English Department Awards Ceremony, the International Food and Cultural Festival, the Honors College Service Project Showcase, and Springfest. Mr. Montes also recognized Chancellor Award and PTK Leadership Award winner Molly Graif for her outstanding contributions to the

campus and Capital Region through her work with the SUNY Service Corps. Mr. Montes then invited freshman student leader Ayo to share highlights from an Investment Club trip to New York City on April 4th, during which students visited Columbia University — where they met with HVCC alumnus Edward Horanli to discuss credit transfers — and concluded the day with a visit to Wall Street.

## **5. EXECUTIVE SESSION**

Upon a motion by Ms. Breslor, seconded by Mr. Montes and unanimously approved, the Board entered into Executive Session at 4:47 p.m.

Upon a motion by Ms. Fasoldt, seconded by Mr. Tutunjian, and unanimously approved, the Board exited Executive Session at 5:41 p.m.

## **6. ACTION FOLLOWING EXECUTIVE SESSION**

Upon a motion by Ms. McDonough, seconded by Mr. Grant, the Board voted to adopt the Resolution Appointing Donna L. Adair, Ph.D. to the position of Provost and Executive Vice President for Academic Affairs, effective July 1, 2026, with an annual salary of \$220,000. The resolution was adopted unanimously.

Upon a motion by Ms. Fasoldt, seconded by Mr. Madden, the Board voted to adopt the Resolution Authorizing the Acquisition and Operation of the Massry Center for the Arts, located at 1002 Madison Avenue, Albany, New York, by the Hudson Valley Community College Foundation, Inc., and the subsequent operation of the facility by the College, for a purchase price not to exceed \$1,000,000, as amended during Executive Session. The resolution was adopted unanimously.

## **7. NEXT MEETING**

The next regular meeting of the Board of Trustees will be held on Tuesday, May 26, 2026.

## **8. ADJOURNMENT**

Upon a motion by Trustee McDonough, seconded by Trustee Madden, and unanimously approved, the meeting was adjourned at 5:48 pm.

Respectfully submitted,



Laura LaFontaine  
Assistant Secretary to the Board of Trustees

**Personnel Committee of the Board of Trustees**

**MARCH PERSONNEL CHANGES**

## 1. FULL-TIME NON-TEACHING PROFESSIONALS

### 1. Student Services

D Fontaine, Student Financial Aid Specialist  
Financial Aid  
f/t prob. appt., eff. 2/11/26  
\$41,500/yr

Maryanne Singer, Associate Director of SOAR  
Student Outreach and Retention  
f/t prob. appt. eff. 3/2/26  
\$60,000/yr

### 2. Workforce Development and Industry Partnerships

Christian Leahy, Assistant Director  
Workforce Development and Community Education  
f/t prob. appt. eff. 3/9/26  
\$52,000/yr

### 3. Administration and Finance

Jordan Dales, Information Technology Specialist  
Information Technology Department  
f/t prob. appt., eff. 2/9/26  
\$46,000/yr

Marco Rozier, Procurement Specialist Procurement  
Services  
f/t prob. appt., eff. 2/5/26  
\$52,000/yr

Neha Fnu, Accounting Manager Comptroller's  
Office  
f/t prob. appt., eff 3/4/26  
\$72,500/yr

Joshua McCart, Accounting Manager Comptroller's Office  
f/t prob. appt., eff. 1/31/26  
\$72,500/yr

Stephanie O'Rourke, Grants Accounting Analyst  
Grants Office  
f/t prob. appt., eff. 2/11/26  
\$51,000/yr

Brandon Burt, Grants Accounting Analyst  
Grants Office  
f/t prob. appt., eff. 2/18/26  
\$51,000/yr

## 2. **FULL-TIME NON-INSTRUCTIONAL/CLASSIFIED STAFF**

1. Administration and Finance Polly Morgan, Custodial Worker Custodial Department  
f/t prob. appt., eff 2/16/26  
\$18.55/hr.

Ewart Simpson, Building Maintenance Worker  
Maintenance Department Physical Plant  
f/t prov. appt., eff. 3/10/26  
\$22.26/hr.

2. School of STEM  
Dylan Gillman-Jones, Laboratory Assistant  
Biology/Chemistry/Physics  
f/t prov. appt., eff. 2/9/26  
\$24.91/hr.

## 3. **PART TIME NON-TEACHING PROFESSIONALS**

1. School of Liberal Arts  
Jeremy LaParl, Part Time Advising Specialist  
Education and Social Science  
p/t appt., eff. 3/5/26  
\$29.00/hr.
2. Workforce Development and Industry Partnerships  
Robert McNiven, Aviation Maintenance Instructor  
Aeronautical Technical Institute  
f/t prob. appt. eff. 2/9/26  
\$45.00/hr.
3. Administration and Finance Janet McCart, Finance Manager Comptroller's Office  
p/t temp. appt., eff 2/20/26  
\$50.00/hr.

## 4. **PART TIME NON-INSTRUCTIONAL/CLASSIFIED STAFF**

1. Administration and Finance  
Joseph Bethel, Campus Security Officer Public Safety/Security  
p/t appt., eff. 2/5/26  
\$22.26/hr.

## 5. **RESIGNATION**

1. William Lamb, Part Time Campus Security Officer, Public Safety, effective 2/28/26
2. Leslie Foster, Grants and Contracts Analyst, Grants Office, effective 2/20/26
3. Christopher Spencer, Director of Aeronautical Technical Institute, effective 1/28/26

## 6. RETIREMENT

1. Janet McCart, Finance Manager, Comptroller's Office, effective 2/20/26

## EDUCATIONAL POLICY AND CURRICULUM

### Educational Policy and Standards

#### ***B. Computer Ethics AI Clause***

The policy is being proposed to establish clear expectations for how generative and agentic AI may be used on campus so the College can protect academic integrity, safeguard institutional data, and prevent harmful or inappropriate uses of AI.

#### ***C. Acceptable Use of Artificial Intelligence (AI)***

A stand-alone AI policy ensures that students, faculty, and staff have clear, consistent expectations for responsible and ethical use of rapidly evolving AI technologies across academic and administrative settings. It protects the institution by establishing guardrails around data privacy, academic integrity, legal compliance, and accreditation requirements. It also promotes equitable and transparent AI use, helping the college maintain trust, safeguard educational quality, and support innovation in a controlled and accountable manner.

## CURRICULUM CHANGES

### SCHOOL OF BUSINESS AND LIBERAL ARTS

#### ***7. Change to Existing Course; SOCL 100 Sociology***

The department seeks to change the course description and 25% or more of course content. A faculty committee reviewed the course to ensure it met the new Civic Discourse competency, how the course is currently being taught, and updated the course description and objectives.

#### ***8. Change to Existing Course; PSYC 275 Statistics for The Behavioral Sciences***

The department seeks to change the course description to better align with current course content and change prerequisites to C or better in PSYC 100 General Psychology and MATH 110 or higher to ensure student readiness for the course.

#### ***9. Change to Existing Course; PSYC 280 Experimental Psychology***

The department seeks to change the course description to better align with current course content and change prerequisites to C or better in PSYC 100 General Psychology and PSYC 275 or higher to ensure student readiness for the course.

#### ***10. Change to Existing Course; ECON 101 Principles of Microeconomics***

The department seeks to change the course description to include more information about the content of the course.

#### ***11. Change to Existing Program; Digital Media, AS***

The department seeks to change the program title. The title Digital Art and Design will more clearly signal to prospective students, transfer institutions, and employers that the program integrates digital art, design, and digital technology into a cohesive creative curriculum. It also aligns with the language used by many four-year institutions offering degrees in Digital Art, Digital Design, or New Media Design, thereby strengthening the program's identity and articulation potential.

### SCHOOL OF HEALTH SCIENCES

**12. Change to Existing Program; Health and Wellness Studies, AS**

The department seeks to change the entrance requirements and program requirements. The department would like to remove entrance requirements like math and high school GPA requirements to broaden access to education, enabling diverse populations to pursue academic and career goals without unnecessary delays or obstacles, thus promoting greater equity. The department would also like to require HLTH 170 and remove 2 PHED restricted electives to keep total credits at 62.

**SCHOOL OF SCIENCE, TECHNOLOGY, ENGINEERING AND MATH (STEM)**

**13. Change to Existing Course; PHYS 140 General Physics I**

The department seeks to update the course description and make changes to the corequisite from MATH 170 Pre-Calculus to MATH 150 College Algebra with Trigonometry or higher because the Physics department needs to accommodate more programs that will use PHYS 140 General Physics I rather than using PHYS 135 Technical Physics I. PHYS 135 Technical Physics I will be deactivated. Additionally, offering the option of MATH 150 or higher as a prerequisite or co-requisite instead of just a co-requisite. This will give students the ability to take mathematics and physics at the same time if necessary.

**Please note that the changes listed below do not require SUNY and/or NYSED approval. These changes are strictly informational.**

**SCHOOL OF BUSINESS AND LIBERAL ARTS**

**14. Deactivate Course; ACTG 115 Honors Financial Accounting**

The department seeks to deactivate this course as it has not run in years.

**15. Deactivate Course; ACTG 116 Honors Managerial Accounting**

The department seeks to deactivate this course as it has not run in years.

**16. Deactivate Course; ACTG 211 Cost Accounting**

The department seeks to deactivate this course as it has not run in years.

**17. Deactivate Course; ACTG 218 Intermediate Accounting**

The department seeks to deactivate this course as it has not run in years.

**18. Deactivate Course; BADM 115 Honors Legal and Ethical Environment of Business I**

The department seeks to deactivate this course as it has not run in years.

**19. Deactivate Course; BADM 116 Honors Legal and Ethical Environment of Business II**

The department seeks to deactivate this course as it has not run in years.

**20. Deactivate Course; BADM 234 Honors Business Capstone**

The department seeks to deactivate this course as it has not run in years.

**21. Deactivate Course; BADM 241 Intro to Intercollegiate & Scholastic Sports**

The department seeks to deactivate this course as it has not run in years.

**22. Deactivate Course; BADM 245 Sports Technology**

The department seeks to deactivate this course as it has not run in years.

**23. Deactivate Course; MKTG 125 Honors Principles of Marketing**

The department seeks to deactivate this course as it has not run in years.

**24. Deactivate Course; BADM 295 Honors Internship**

The department seeks to deactivate this course as it has not run in years.

**25. Deactivate Course; CRJS 240 Criminal Justice Seminar I**

The department seeks to deactivate this course as it has not run in years.

**26. Deactivate Course; CRJS 280 Substantive Criminal Law**

The department seeks to deactivate this course as it has not run in years.

**27. Deactivate Course; CRJS 281 Procedural Criminal Law**

The department seeks to deactivate this course as it has not run in years.

**28. Deactivate Course; ECCE 123 Techniques of Teaching Through Play: Math, Science and Social Studies for Young Children**

The department seeks to deactivate this course as it was part of an old program and is no longer offered.

**29. Deactivate Course; ECCE 226 Appropriate Curriculum Practices for Young Children: A Developmental Approach**

The department seeks to deactivate this course as it was part of an old program and is no longer offered.

**30. Deactivate Course; ECCE 227 Educational Theory and Practice in The Early Childhood Setting**

The department seeks to deactivate this course as it was part of an old program and is no longer offered.

**31. Deactivate Course; EDUC 215 Introduction to Assistive Technology**

The department seeks to deactivate this course as it was part of an old program and is no longer offered.

**32. Deactivate Course; EDUC 216 Inclusive Learning Designs**

The department seeks to deactivate this course as it was part of an old program and is no longer offered.

**33. Change to Existing Elective List; Liberal Arts & Sciences- Adolescent Education (Teacher Education Transfer)**

The department added HIST 204 to the existing elective list and removed HIST 120 and HIST 121.

**SCHOOL OF HEALTH SCIENCES**

**34. SUNY GenEd Designation: CMHL 115 Healthcare Ethics**

The department designated this as a freestanding SUNY Core Competency course for Civic Discourse.

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