

# Hudson Valley Community College

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80 Vandenburg Avenue, Troy, New York 12180

## AGENDA

*For the regular meeting of the Board of Trustees of Hudson Valley Community College to be held on Tuesday, April 29, 2025, at 5:00 p.m. or thereafter on the college campus, Guenther Board Room, 80 Vandenburg Avenue, Troy, New York and via remote meeting, with live stream for the public via the college website at [hvcc.edu](http://hvcc.edu), the following matters are submitted for consideration and action.*

### 1. MINUTES

Request is made for approval of the minutes of the monthly meeting of the Board of Trustees held on March 25, 2025.

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*Action Taken*

### 2. SPECIAL MEETING MINUTES

Request is made for approval of the minutes of the special meeting of the Board of Trustees held on April 23, 2025.

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*Action Taken*

### 3. ACADEMIC SENATE RECOMMENDATION—CURRICULUM CHANGES

Request is made for approval of the following curriculum changes, as recommended by the Academic Senate and the Officer in Charge:

#### A. SCHOOL OF BUSINESS AND LIBERAL ARTS

##### 1. Business and Criminal Justice

###### *Change to Existing Program/Certificate Proposal:*

The department seeks to change the entrance requirements for the following courses in order to better align with peer institutions, enhance student access and equity, improve Guided Pathways alignment, improve advising structure, and preserve academic rigor:

- Accounting Certificate
- Accounting, AAS
- Administrative Information Management and Technology, AAS
- Business Administration, AAS
- Business Administration, AS
- Health Information Management and Technology, AAS
- Marketing, AAS
- Public Administration Studies, AAS
- Entrepreneurship, AAS

#### B. SCHOOL OF SCIENCE, TECHNOLOGY, ENGINEERING AND MATH (STEM)

## 1. Applied Technologies

### *Change to Existing Program/Certificate Proposal:*

- **Automotive Technical Services- Autobody Repair (AOS)**  
The current title creates confusion for applicants due to its similarity to the Automotive Technical Services program name. The proposed title, **Collision Repair Technology**, communicates the program's intended outcomes more accurately. Collision Repair is the preferred term in the industry.

## 2. Biology, Chemistry, Physics

### *Change to Existing Program/Certificate Proposal:*

- **Biological Sciences, AS**  
The change in degree requirements for this program will allow students to better meet the general education requirements.
- **Biotechnology, AS**  
The changes in degree requirements will allow students to better meet the General Education requirements by just taking courses required in their major.
- **Environmental Science, AS**  
The changes in degree requirements are to allow students additional instruction in relatable courses that will enhance their overall experience in the program and better prepare them for further education in the field of environmental science.
- **Physical Sciences, AS**  
The entrance requirements are changing from High School average of an 85 to average of 80. This will allow more students to be eligible for entry into the Physical Sciences program and be advised by the BCP advisor, instead of sending them to Individual Studies.

### *New Program/Certificate Proposal:*

- **Earth Science, AS**  
The new Earth Science program is designed to provide the optimum instructional focus for the student to develop the sciences course that better align with needs to transfer to a four-year school.

## 3. Engineering, Architecture and Manufacturing Department

### *Change to Existing Program/Certificate Proposal:*

- **Architectural Technology, AAS**  
The change in major degree requirements will provide students with better transfer options.
- **Electrical Engineering Technology - Electronics, A.A.S.**  
The change in degree requirements provides students with better transfer options to four-year schools.

- **Electrical Technology: Semiconductor Manufacturing Technology, A.A.S.**  
The change in degree requirements provides students with better transfer options to four-year schools.
- **Mechanical Engineering Technology, A.A.S.**  
The change in degree requirements provides students with better transfer options to four-year schools.
- **Semiconductor Technology Certificate**  
The department seeks to change entrance requirements. This change will better serve the students entering the certificate program.

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*Action Taken*

#### 4. USE OF ANNUAL FUND BALANCE

Request is made for the approval of the following resolution:

WHEREAS, the college's department of Instructional and Information Technology (IIT), under the direction of its Chief Information Officer (CIO), has formulated a technology plan to address maintenance and system improvements; and

WHEREAS, the college's NetApp Storage System covers both of the on-campus data centers and is the primary storage system for all staff/student storage and for servers; and

WHEREAS, the NetApp Storage System is approaching the End of Life and End of Support stage, with technical support ending on April 30, 2026; and

WHEREAS, the CIO has recommended the purchase of a new NetApp Storage System, as NetApp has been the college's vendor for 15 years and any product substitution would cause hardship in replacement of an unknown nature since vendors don't typically interoperate with each other due to the proprietary nature of their systems; and

WHEREAS, this is a one-time cost of \$720,000 for the system upgrade, which provides 5 years of support; and

WHEREAS, the vendor offered the college a 30% discount on the system only if the college provided a commitment letter to NetApp by April 23, 2025; and

WHEREAS, the Vice President for Administration and CFO communicated the recommendation and rationale for the purchase to the Board of Trustees via email, providing the Trustees the opportunity to ask questions; and

WHEREAS, that communication also contained a request that the Board of Trustees allocate \$720,000 for the purchase from the Annual Fund Balance; and

WHEREAS, on April 23, 2025, the Board of Trustees held a Special Meeting at which, by voice vote, the trustees unanimously approved the request;

Now, therefore, be it

RESOLVED, that the Board of Trustees ratifies its approval on April 23, 2025 of the allocation of \$720,000 from the Annual Fund Balance for the NetApp project.

Action Taken

## 5. INFORMATION ITEMS

### A. 2025/2026 COLLEGE FACULTY PROMOTIONS

Faculty approved for promotion by the Officer in Charge effective September 1, 2025 are outlined below, based on recommendations from the Vice President of Academic Affairs, deans and department chairs and an extensive review of faculty who submitted portfolios to consider teaching ability, professional development, professional accomplishments and teaching experience.

#### Assistant Professor to Associate Professor

Jennifer Austin	English, Foreign Languages and English as a Second Language
Margaret Ewart-Zapp	Medical Imaging
Joshua Kohan	English, Foreign Languages and English as a Second Language
Nicole Robinson	Nursing
Erin Rennells	Biology, Chemistry and Physics
Theresa Powers	Computer Science and Mathematics

#### Associate Professor to Full Professor

Michael Shea	Biology, Chemistry and Physics
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### B. 2025/2026 COLLEGE MERIT RECOMMENDATIONS

Based upon recommendations from the Vice President of Academic Affairs, the deans, associate deans, and department chairs related to merit recognition for department chairs, faculty, adjunct faculty and non-teaching professionals, merit recommendations that have been approved by the Officer in Charge, effective September 1, 2025 are outlined below:

#### **Department Chairs (\$3,500 each)**

Margaret Ewart-Zapp	Medical Imaging
Christopher McNally	Applied Technologies

#### **Faculty (\$2,000 each)**

Paul Charbel	English, Foreign Languages and English as a Second Language
Andrea Fahrenkopf	Dental Hygiene
Joel Glickman	Computer Science and Mathematics
Thomas Lail	Fine Arts, Theatre Arts and Digital Media
Alice Malavasic	Education and Social Sciences
Sean Mendez	Engineering, Architecture and Manufacturing
Mahmoud Saraj	Applied Technologies

### **Adjunct Faculty (\$500 each)**

David Ten Eyck	Respiratory Therapy
Robert Katz	Fine Arts, Theatre Arts and Digital Media

### **C. FULL TIME NON-TEACHING PROFESSIONALS**

#### **1. School of STEM**

Peter Monaco, Advising Specialist,  
Engineering, Architecture and Manufacturing,  
f/t prob. appt., eff. 4/1/25 or thereafter \$47,000/yr

#### **2. Student Affairs**

Michaela Larsson, Student Development Specialist,  
Center for Careers and Transfer,  
f/t prob. appt., eff. 3/20/25 or thereafter \$49,000/yr

### **D. PART TIME FACULTY**

#### **School of Business and Liberal Arts**

Travis Daly, Adjunct Instructor,  
Fine Arts, Theatre Arts and Digital Media,  
p/t appt. (shelf), eff. 3/26/25 or thereafter \$1,394/sch

Isaac Scranton, Adjunct Instructor,  
Fine Arts, Theatre Arts and Digital Media,  
p/t appt. (shelf), eff. 3/26/25 or thereafter \$1,394/sch

### **E. PART TIME NON-TEACHING PROFESSIONALS**

#### **1. Academic Affairs**

Amy Hebbard, Part-time Advisor,  
Business Advisement Center, School of Business and Liberal Arts  
p/t appt., eff. 4/8/25 or thereafter \$30.00/hr

### **F. PART TIME CLASSIFIED/NON-INSTRUCTIONAL STAFF**

#### **1. Administration and Finance**

Ryan Denney, Campus Security Officer,  
Public Safety and Security,  
p/t prov. appt., eff. 1/29/25 or thereafter \$21.26/hr

Joel Walbridge, Campus Security Officer,  
Public Safety and Security,  
p/t prov. appt., eff. 3/19/25 or thereafter \$21.26/hr

### **G. RESIGNATION**

1. Maud LaPlante, Custodial Worker, eff. 3/28/2025

### **F. HVCC MONTHLY FINANCIAL REPORTS**

1. 2024-2025 Fiscal Year Operating Budget Summary as of 3/31/25
2. Capital Expenditures, March 2025 and cumulative

**G. FACULTY STUDENT ASSOCIATION FINANCIAL REPORTS**

- 1. FSA Financial Reports, period ending 3/31/25

**6. MAY MEETING**

The next monthly meeting of the Board of Trustees will be held on Tuesday, April 29, 2025.

**7. ADJOURNMENT**

                      
*Action Taken*