Hudson Valley Community College

80 Vandenburgh Avenue, Troy, New York 12180

AGENDA

For the regular meeting of the Board of Trustees of Hudson Valley Community College to be held on Tuesday, May 28, 2024, at 5:00 p.m. or thereafter on the college campus, Guenther Board Room, 80 Vandenburgh Avenue, Troy, New York and via remote meeting, with live stream for the public via the college website at hvcc.edu, the following matters are submitted for consideration and action.

1. MINUTES

Request is made for approval of the minutes of the special meeting of the Board of Trustees held on May 15, 2024.

Action Taken

2. 2024-2025 HUDSON VALLEY COMMUNITY COLLEGE OPERATING BUDGET

Request is made for approval of the Hudson Valley Community College Operating Budget for the fiscal year commencing September 1, 2024 and ending August 31, 2025 of \$106,105,178.

Action Taken

3. 2024-2025 HUDSON VALLEY COMMUNITY COLLEGE TUITION AND FEE SCHEDULE

Request is made for approval of the Hudson Valley Community College Tuition and Fee Schedule, for the fiscal year commencing September 1, 2024 and ending August 31, 2025, as follows:

HUDSON VALLEY COMMUNITY COLLEGE Tuition & Fee Schedule 2024-2025

	Full-time (annual)	Part-time (per credit hour)	Flat Rate per student/course/ occurrence
Resident Tuition	\$5,056.00	\$211.00	
Non-Resident Tuition	\$10,112.00	\$422.00	
Out-of-State Tuition	\$10,112.00	\$422.00	
College in the High School*		\$70.00	
Technology Fee	\$900.00	\$37.50	
Automotive/Autobody RepairFee			up to \$50.00
Capital Chargeback (out-of-state students)	\$300.00	\$10.00	
CLEP**			\$25.00
Credit by Examination		\$55.00	
Dental Hygiene Clinic			varies
Health Facility Fee	\$80.00	\$3.25	
Identification Card Replacement			\$9.00

Lab/Course Fee (including uniforms & tools)			up to \$1,000
Late Fee-Immunization			\$0.00
Late Registration Fee			\$0.00
Library Fine			\$3.00
Life Experience Evaluation		\$50.00	
Locker Fee (optional)			\$10.00
Lost or Damaged Materials (print or audiovisual)			\$70 minimum
Parking Fine			varies
Placement Fee			\$9.50
Records & Activities Fee	\$255.00	\$21.25	
Return Check Fee			\$20.00
Study Abroad Application			\$200.00
Transcript Fee			\$0.00
Tuition Deposit(non-refundable)			\$50.00
Tuition Payment PlanFee***			\$0.00
Vehicle Registration Fee	\$125.00	\$10.42	

^{*}Per SUNY review, needs to be 1/3 of credit hour rate (211/3=70.34, allowed to round down)

Action Taken

4. HUDSON VALLEY COMMUNITY COLLEGE 2024-2029+ STRATEGIC PLAN

Request is made for approval of the Hudson Valley Community College 2024-2029+ Strategic Plan, as recommended by the Academic Senate and the President. The plan shall read as follows:

HUDSON VALLEY COMMUNITY COLLEGE 2024-2029+ STRATEGIC PLAN

New Horizons

Prepare Students for Continued Success by Being Both High Tech and High Touch

- Continue to build a positive and seamless student experience
- Develop approaches to identify and address the full spectrum of student challenges to increase student performance
- Enhance virtual learning, ensure online course quality, and further develop robust, rich online experiences for learners
- Integrate AI into the curriculum and programs as appropriate and ethical to ensure opportunities for student success and identify ways it can be used to assist in streamlining college operations
- Establish a resource and support center designed to assist international and English as a Second Language students in succeeding at HVCC and beyond, manage international partnerships, and grow study abroad opportunities

^{**}CLEP College Board also charges an additional fee to the student

^{***}HVCC does not charge a fee, the tuition payment plan provider charges a \$50 fee per semester

Deliver Innovative, Timely Academic Programming and Structures for Today and Tomorrow

- Complete ATEC building to expand opportunities in skilled trades programs and to support our workforce in high-demand areas
- Standardize processes for prioritizing academic offerings and examining market penetration and transferability to ensure optimal capacity and enrollment in programs
- Continue meaningful engagement with community partners to align health services industry collaboration opportunities and academic programming
- Emphasize the paramount role creativity plays in STEM, health sciences, and the liberal arts
- Continue developing the next iteration of the STEM High School and other early high school college programs

Serve as the Community's First Choice for Education and Workforce Development in the Capital Region

- Expand program offerings and sponsorships to address business and industry needs
- Engage community, alumni, advisory boards, donors, funding agencies, stakeholders, and benefactors to further support HVCC
- Enhance relationships with industry, pre-K-12, and higher education partners to ensure HVCC is aware of the needs of today and tomorrow
- Increase offerings, student support services, and opportunities at HVCC North, HVCC South, the Educational Opportunity Center, and the Albany International Airport
- Continue to develop partnership opportunities to attract skilled workers of diverse backgrounds to the Capital Region

Empower Faculty and Staff to Enhance Operations and Continually Improve the Student Experience

- Identify, adopt, implement, and further develop tools that fully enhance communication with students, the campus community, and our partners
- Improve faculty and staff recruitment and retention and expand opportunities for professional development
- Continue to develop an infrastructure that emphasizes safety and security, first-rate facilities, data-informed decision-making, and cutting-edge technology
- Enhance commitment to the principles of diversity, equity, inclusion, and social justice
- Develop a collaborative culture built on cross-functionality to empower employees to be forward-thinking and develop innovative solutions

Action Taken

5. ACADEMIC SENATE RECOMMENDATIONS—CURRICULUM

Request is made for approval of the following curriculum changes, as recommended by the Academic Senate and the President:

A. SCHOOL OF BUSINESS AND LIBERAL ARTS

1. BUSINESS AND CRIMINAL JUSTICE

Change to Existing Course:

BADM 242 – Intro to Sport Event Arena Management The department seeks to reintroduce this course after a hiatus because the department is creating an Esports Event Management Microcredential.

Information Item: New Microcredential:

Esports Event Management Microcredential

The department seeks to create a new microcredential which is an industry that students have become highly interested in. This microcredential will also provide a pathway for students to matriculate into the Business Administration, AAS program.

2. EDUCATION AND SOCIAL SCIENCES

Change to Existing Course:

EDUC 101 – Introduction to Secondary Education

The department seeks to change the prerequisite, EDUC 110, to better prepare students for success in this course and change the course number to reflect the course sequence.

3. ENGLISH, FOREIGN LANGUAGES AND ENGLISH AS A SECOND LANGUAGE Change to Existing Course:

ENGL 234 – Indigenous Literature of North America

The department seeks to reintroduce this course after a hiatus because of the anticipated development of a new microcredential in Indigenous Studies, as well as changing the title and course description to reflect the current language.

B. SCHOOL OF HEALTH SCIENCES

1. MEDICAL IMAGING

New Certificate:

Cardiovascular Intervention Technology Certificate

The Medical Imaging Dept. proposed a Cardiovascular Intervention Technology Certificate. When the proposal went to SUNY, significant changes were required. NYSED recently approved the program as revised.

Change to Existing Course:

ECHO 284 - Fetal Echocardiogram

The department seeks to reintroduce this course after a hiatus due to increased interest.

2. SURGICAL TECHNOLOGY

Change to Elective List:

The department seeks to make changes to the elective list.

Action Taken

6. CAPITAL CONSTRUCTION—APPLIED TECHNOLOGY EDUCATION CENTER: CONSTRUCTION MANAGEMENT

Request is made for the award of contract for ATEC Construction Management Services, related to the project entitled "Applied Technology Education Center (ATEC) Phase II", to Turner Construction Company, in the amount of \$1,908,800.

Action Taken

7. INFORMATION ITEMS

A. FULL TIME FACULTY

1. Academic Affairs

Connelly McHugh, Librarian, Emerging Technology,

Marvin Library,

f/t prob. appt., eff. 9/3/24 \$48,981/yr

Hannah Van Vleet, Librarian, Research and Instruction,

Marvin Library,

f/t prob. appt., eff. 4/25/24 or thereafter \$48,981/yr

2. <u>Sch</u>ool of STEM

Margaret Liberti, Instructor,

Biology, Chemistry and Physics,

f/t prob. appt., eff. 9/4/24 \$48,981/yr

Freddy Santiago, Instructor,

Applied Technology: Heating, Air Conditioning, Refrigeration

f/t prob. appt., eff. 4/16/24 or thereafter \$48,981/yr

B. FULL TIME NON-TEACHING PROFESSIONALS

1. Administration and Finance

Makhlouf Cheniti, Assistant for Financial Analysis,

Accounts Payable,

f/t prob. appt., eff. 5/6/24 or thereafter \$45,000/yr

Zachary Gorgen, Assistant for Financial Analysis,

Finance,

f/t appt., eff. 5/20/24 or thereafter \$46,000/yr

Keenan Hall, Environmental Health and Safety Technician,

Facilities,

f/t prob. appt., eff. 5/14/24 or thereafter \$40,000/yr

Tina Opalka, Assistant for Financial Analysis,

Payroll,

f/t prob. appt., eff. 4/23/24 or thereafter \$46,000/yr

2. Institutional Effectiveness and Technology

Erin Hatter, Coordinator of Operations,

Instructional and Information Technology,

f/t appt., eff. 5/13/24 or thereafter \$76,000/yr

3. School of Health Sciences

Allison Bazanos, Academic Advisement Services Coordinator,

Human Services and Chemical Dependency Counseling,

f/t appt., eff. 5/14/24 or thereafter \$50,000/yr

4.	Student Affairs Areatha Fryar, Advisor, Advancing Success in Associate Pathways, Center for Careers and Transfer, f/t appt. (grant-funded), eff. 5/20/24 or thereafter	\$52,000/yr
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	Kirsten Kellersberger, Assistant Registrar,	
	Registrar's Office, f/t prob. appt., eff. 5/28/24	\$48,000/yr
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C.	FULL TIME CLASSIFIED/NON-INSTRUCTIONAL STAFF	
1.	Administration and Finance Shaver Hallanhaala Dailding Maintenance Worker	
	Shawn Hallenbeck, Building Maintenance Worker, Facilities,	
	f/t prob. appt., eff. 5/2/24 or thereafter	\$20.26/hr
2.	School of Business and Liberal Arts Description of Business and Liberal Arts Description of Business and Liberal Arts Description of Business and Liberal Arts	
	Daniella Charzuk, Program Assistant Academics II, Fine Arts, Theatre Arts and Digital Media,	
	f/t prov. appt., eff. 5/8/24 or thereafter	\$19.03/hr
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3.	Student Affairs	
	Jill Lorette, Program Assistant, Student Outreach and Retention (SOAR),	
	f/t prov. appt., eff. 5/3/24 or thereafter	\$21.50/hr
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	PART TIME FACULTY	
1.	School of Business and Liberal Arts Reshal Seahen Coming Adjunct Instructor	
	Rachel Seeber Conine, Adjunct Instructor, Business and Criminal Justice	
	p/t appt., eff. 9/3/24 or thereafter	\$1340/sch
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	Nathan Gillespi, Adjunct Instructor,	
	Education and Social Sciences,	\$1340/sch
	p/t appt., (shelf), eff. 9/4/24 or thereafter	\$1340/SCII
	Mathilda Scott, Adjunct Instructor,	
	Education and Social Sciences,	
	p/t appt., (shelf), eff. 9/4/24 or thereafter	\$1340/sch
	Ann Zak, Adjunct Instructor,	
	Education and Social Sciences,	
	p/t appt., (shelf), eff. 9/4/24 or thereafter	\$1340/sch
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2.	School of Health Sciences Kaitlin Knight, Adjunct Instructor,	
	Nursing and Surgical Technology,	
	p/t appt., eff. 8/20/24 or thereafter	\$1340/sch
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	Julie Warren, Adjunct Instructor, Nursing and Surgical Technology,	
	p/t appt., eff. 8/20/24 or thereafter	\$1340/sch
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E. RESIGNATION

1. Christine DeCancio, Coordinator of Academic Services, eff. 5/16/24

F. RETIREMENT

- 1. Claudine Potvin-Giordano, Director of Health Services, eff. 7/9/24
- 2. Erica Puentes, Associate Professor, Business and Criminal Justice, eff. 8/31/24

G. HVCC MONTHLY FINANCIAL REPORTS

- 1. 2023-2024 Fiscal Year Operating Budget Summary as of 4/30/24
- 2. Capital Expenditures, April 2024 and cumulative

H. FACULTY STUDENT ASSOCIATION FINANCIAL REPORTS

1. FSA Financial Reports, period ending 4/30/24

I. ADVISORY BOARD APPOINTMENTS

School of Business and Liberal Arts:

Business and Criminal Justice

Lori Ann Harris, GBA, Agent/Broker and Principal, HMS Agency, Inc., Albany, NY

<u>Education and Social Sciences</u> Dr. Brian Sweeney, former Chair and Associate Professor of English, The College of Saint Rose, Albany, NY

8. JUNE MEETINGS

The next monthly meeting of the Board of Trustees will be held on Tuesday, June 26, 2024.

9. ADJOURNMENT

Action Taken