Hudson Valley Community College
80 Vandenburgh Avenue, Troy, New York 12180

MINUTES

The monthly meeting of the Board of Trustees of Hudson Valley Community College was held on Tuesday, September 26, 2023, on the college campus, 80 Vandenburgh Avenue, Troy, New York; via remote meeting and live streamed for the public on the college’s website at www.hvcc.edu.

PRESENT
Neil J. Kelleher, Chairman
Ameera Aftab
Judith Breselor
Philip J. Danaher
William Fagan
Flora Fasoldt
Thomas P. Grant
William C. Jennings
Wayne Pratt
Brian Zweig

ALSO PRESENT
Dr. Roger A. Ramsammy, President
George J. Raneri, Secretary to the Board
Suzanne Kalkbrenner, Assistant Secretary to the Board
J. Ashdown
K. Better
T. Bocketti
J. Bourdeau
K. Bunkley
C. Campana
D. Christian
A. Collins-Schroeder
L. Coplin
A. Courter
J. Deitchman

ABSENT
none

Chairman Kelleher called the meeting to order at 5:18 pm.

Upon a motion by Mr. Pratt, seconded by Ms. Aftab, the following resolution was adopted unanimously.

Resolved, that the minutes of the regular meeting of the Board of Trustees, held on August 22, 2023, be and hereby are, approved.

Upon a motion by Ms. Breselor, seconded by Dr. Jennings, the following the following resolution was adopted unanimously.

Resolved, that the request for establishment of the Capital Project Critical Maintenance—Science Center and Parking Garage,” be and hereby is, Approved. The Resolution shall read as follows:

ESTABLISHING A CAPITAL PROJECT: CRITICAL MAINTENANCE—SCIENCE CENTER & PARKING GARAGE
WHEREAS, Construction of the 100,000 square foot HVCC Science Center was completed in FY2013. After 10 years of use, the building's skylight is in urgent need of repair to address a leak. This critical maintenance is essential to the integrity of the building and its 25 laboratories and other instructional spaces that benefit approximately 6,000 students each academic year; and

WHEREAS, the HVCC parking structure accommodates 794 parking spaces and is an essential component of the campus infrastructure. After 13 years of functional use, requires critical maintenance and repairs. The fifth and top level is constantly exposed to the elements, and a gap between the wall and deck needs to be sealed to prevent structural damage. If left unaddressed, the water will seep through, exacerbating existing problems and causing new issues; and

WHEREAS, the cost of repairs for the Science Center is $9,640; and

WHEREAS, the cost of repairs for the Parking Garage is $95,000; and

WHEREAS, the college seeks to use unspent state appropriated funds to complete this critical maintenance; and

WHEREAS, the local share will be satisfied using chargeback funds; now, therefore, be it

RESOLVED, that the Hudson Valley Community College Board of Trustees approves establishment of the Capital Project “Critical Maintenance—Science Center and Parking Garage,” at a cost of $104,640; and be it further

RESOLVED, that a copy of this Resolution be transmitted to the Rensselaer County Legislature for its similar consideration and approval.

Upon a motion by Mr. Danaher, seconded by Mr. Pratt, the following resolution was adopted unanimously as printed.

Resolved, that the request for the award of contract for repairs to the Parking Garage in the amount of $95,000 to Schnell Contracting Limited LLC, related to the capital project entitled, “Critical Maintenance—Science Center and Parking Garage,” be and hereby is, approved.

INFORMATION ITEMS
The following information items were noted:

A. FULL TIME FACULTY
1. Academic Affairs
   J. Daniel Beaudry, Educational Specialist,
   College Learning Centers,
   f/t prob. appt., eff. 9/7/23 or thereafter $48,981/yr

2. Community, Professional and Workforce Development
   Raymond Radar, Non-Credit Instructor,
   Aeronautical Technical Institute (ATI),
   f/t appt., eff. 9/11/23 $60.00/hr
2. School of STEM
   Dale Mullin, Instructor,
   Engineering, Architecture and Manufacturing,
   f/t prob. appt., eff. 8/28/23 $48,981/yr

   Peter Wood, Instructor,
   Computer Information Systems and Mathematics,
   f/t prob. appt., eff. 8/28/23 $48,981/yr

B. FULL TIME NON-TEACHING PROFESSIONALS
1. Administration and Finance
   Maurine Fowler, Assistant Director,
   Student Financial Services,
   f/t appt., eff. 9/13/23 or thereafter $50,000/yr

   Frances Giordano, Assistant Director,
   Institutional Services and Events,
   f/t appt., eff. 8/25/23 or thereafter $45,000/yr

   Rameen Nazir, Procurement Assistant,
   Purchasing and Procurement,
   f/t appt., eff. 8/28/23 $40,500/yr

   Andrew Novak, Director of Planning, Design and Construction,
   Administration,
   f/t appt., eff. 9/5/23 $110,000/yr

2. Educational Opportunity Center
   Charles Thomas, Coordinator of Operations,
   EOC Office of Operations,
   f/t appt., eff. 9/11/23 or thereafter $75,000/yr

3. External Affairs and Government Relations
   Erin Grace Dwyer, Confidential Assistant to the Chief Operating Officer,
   External Affairs and Government Relations,
   f/t appt., eff. 9/18/23 $60,000/yr

   Aidan Glynn, Coordinator of International Student Studies,
   Office of Global Initiatives,
   f/t appt., eff. 8/21/23 $40,000/yr

4. School of STEM
   James Fry, Advising Specialist,
   Biology, Chemistry and Physics,
   f/t appt., eff. 9/14/23 or thereafter $47,000/yr

   Virginia Kindt, Coordinator of Technical Support Services,
   Biology, Chemistry and Physics,
   f/t appt., eff. 9/19/23 or thereafter $57,000/yr
5. **Student Affairs**
   Karina Baranski, Advising Specialist, Student Outreach, Advisement and Retention,
   f/t appt., eff. 9/19/23 or thereafter $47,000/yr

   Susan Czubek, Technical Assistant, Orientation and Placement Testing,
   f/t appt., eff. 9/18/23 or thereafter $40,000/yr

   Gregory Polis, Student Development Specialist, Center for Academic Engagement,
   f/t appt., eff. 9/12/3 or thereafter $47,500/yr

**C. FULL TIME CLASSIFIED/NON-INSTRUCTIONAL STAFF**

1. **Administration and Finance**
   Daniel Ferguson, Building Maintenance Worker, Facilities,
   f/t prob. appt., eff. 8/29/23 or thereafter $20.2639/hr

   Frankie Lee, Campus Security Officer, Public Safety and Security,
   f/t prob. appt., eff. 8/29/23 or thereafter $19.3919/hr

   Ryan Meyer, Campus Peace Officer, Public Safety and Security,
   f/t prob. appt., eff. 9/12/23 or thereafter $24.53/hr

2. **School of Health Sciences**
   Bonnie Bonnell, Program Assistant Academics III, Dental Hygiene,
   f/t prov. appt., eff. 8/23/23 $19.54/hr

3. **Student Affairs**
   Jenelle Morelli, Clerk, Center for Access and Assistive Technology,
   f/t prov. appt., eff. 8/30/23 $16.55/hr

**D. PART TIME FACULTY**

1. **Educational Opportunity Center**
   Nurettin Ipek, Adjunct Instructor, EOC Instructional Services,
   p/t appt., eff. 9/11/23 or thereafter $44.00/hr

2. **School of Business and Liberal Arts**
   Amanda Hannah, Adjunct Instructor, English, Foreign Languages and English as a Second Language,
   p/t appt., eff. 9/13/23 or thereafter $1,340/sch

   Emily Peters, Adjunct Instructor, English, Foreign Languages and English as a Second Language,
   p/t appt., eff. 9/13/23 or thereafter $1,340/sch
Melanie Sheldon, Adjunct Instructor, English, Foreign Languages and English as a Second Language, p/t appt., eff. 9/13/23 or thereafter $1,340/sch

Meike Weisenberg, Adjunct Instructor, English, Foreign Languages and English as a Second Language, p/t appt., eff. 9/13/23 or thereafter $1,340/sch

3. School of Health Sciences
Lauren Howard, Adjunct Instructor, Medical Imaging, p/t appt., eff. 8/28/23 or thereafter $1,340/sch

E. PART-TIME NON-TEACHING PROFESSIONALS
1. Student Affairs
Carolyn Anderton, Assistant Softball Coach Intercollegiate Athletics, p/t appt., eff. 9/13/23 $1,500/yr

Joseph DeGiorgio, Assistant Cross Country Coach, Intercollegiate Athletics, p/t appt., eff. 9/1/23 $2,500/yr

Olivia Owens, Assistant Women’s Basketball Coach, Intercollegiate Athletics, p/t appt., eff. 9/19/23 or thereafter $2,166/yr

John Van Denburgh, Assistant Softball Coach Intercollegiate Athletics, p/t appt., eff. 9/13/23 $1,000/yr

F. RESIGNATIONS
1. Derek Wellburn, Network Engineer, Instructional and Information Technology, eff. 8/23/23

G. RETIREMENTS
1. Elizabeth Fahrenkopf, Coordinator of Technical Support Services, Biology, Chemistry and Physics, eff. 6/6/23

H. HVCC MONTHLY FINANCIAL REPORTS
1. 2022-2023 Fiscal Year Operating Budget Summary as of 8/31/2023
2. Capital Expenditures, August 2023 and cumulative

I. FACULTY STUDENT ASSOCIATION FINANCIAL REPORTS
1. Audited Financial Statements, Fiscal Year 2022-2023, year ended 5/31/23

J. ADVISORY BOARD APPOINTMENTS
1. School of Business and Liberal Arts
   Fine Arts, Theater Arts and Digital Media
   Neil McGreevy, Owner, McGreevy ProLab & ProPress, Albany, NY

2. School of STEM
   Civil EngineeringTechnologies
   Douglas Teator, P.E., Group Leader - Transit, Creighton Manning Engineering, Albany, NY
OCTOBER MEETING
The next monthly meeting of the Board of Trustees will be held on Tuesday, October 24, 2023 in the Guenther Board Room on the main campus.

Upon motion by Mr. Grant, seconded by Mr. Danaher, the meeting was adjourned at 5:20 pm.

Suzanne Kalkbrenner
Assistant Secretary to the Board