AGENDA

For the regular meeting of the Board of Trustees of Hudson Valley Community College to be held on Tuesday, August 22, 2023, at 5:00 p.m. or thereafter on the college campus, Guenther Board Room, 80 Vandenburg Avenue, Troy, New York and via remote meeting, with live stream for the public via the college website at hvcc.edu, the following matters are submitted for consideration and action.

1. MINUTES

Request is made for approval of the minutes of the regular meeting of the Board of Trustees held on June 27, 2023.

Approved
Action Taken

2. RESOLUTION ESTABLISHING A CAPITAL PROJECT – APPLIED TECHNOLOGY EDUCATION CENTER (ATEC)—PHASE II

Request is made for approval of the following resolution:

ESTABLISHING A CAPITAL PROJECT –
APPLIED TECHNOLOGY EDUCATION CENTER (ATEC)—PHASE II

WHEREAS, the College has engaged in a $85 million Capital Project to construct a new 130,000 sq. ft. building, the Applied Technology Education Center (ATEC); and

WHEREAS, the project will support the College’s growing programs within STEM, Clean Energy and the Applied Technologies, including: automotive technology services, electrical construction and maintenance, heating/air conditioning/refrigeration technical services, welding, and plumbing and pipefitting; and

WHEREAS, ATEC will be constructed on the site of an existing parking lot and athletics practice field; and

WHEREAS, the ATEC project will be completed in phases, and will include the Project Design, Construction of the new 130,000 sq ft Applied Technology Education Center building, demolition of Williams Hall and construction of a new parking lot where Williams Hall currently exists, and the complete renovation to Cogan Hall; and

WHEREAS, on October 12, 2021, the Rensselaer County Legislature, through Resolution G/358/21 approved a Resolution to provide $2,960,000 for Project Engineering and Design; and

WHEREAS, on November 23, 2021, the Hudson Valley Community College Board of Trustees approved a Resolution awarding JMZ Architects and Planners, P.C. a total of $2,960,000 for Project Engineering and Design; and
WHEREAS, on August 9, 2022, the Rensselaer County Legislature, through Resolution G/322/22 approved a Resolution committing to provide in-kind contributions to support the remaining Phases; and

WHEREAS, on June 15, 2023, the Hudson Valley Community College Foundation Board of Directors approved a $37.5 million Capital Campaign to support the ATEC construction project; and

WHEREAS, local match of $26.5 million will be provided through the Capital Campaign and grant funding; and

WHEREAS, the College is ready to begin the Phase II construction, at a cost of $53.5 million; and

WHEREAS, with available matching funds, New York State would reimburse Hudson Valley Community College fifty percent (50%) of the Phase II construction costs or $26.6 million; now, therefore, be it

RESOLVED, that the Hudson Valley Community College Board of Trustees approves establishment of the Capital Project “Applied Technology Education Center—Phase II,” at a cost of $53.5 million, to begin the construction; and be it further

RESOLVED, that a copy of this Resolution be transmitted to the Rensselaer County Legislature for its similar consideration and approval.

Approved
Action Taken

3. ESTABLISHING A CAPITAL PROJECT—COGEN PLANT UPGRADES

Request is made for approval of the following resolution:

RESOLUTION ESTABLISHING A CAPITAL PROJECT – COGEN PLANT UPGRADES

WHEREAS, the College is currently served by a Combined Heat and Power (CHP) Plant that provides electricity to the entire Campus as well as recovered heat that is used by several buildings for hot water, heating and absorption cooling; and

WHEREAS, The CHP Plant has been operational for 17 years, which is approximately 60 % of its anticipated useful life; and

WHEREAS, the available software upgrade, replacement of 2 generators and replacement of the one air-cooled radiator will produce sufficient power to meet Campus future electrical load and allow for construction of new facilities; and

WHEREAS, these improvements to the existing CHP will avoid the necessity of the College constructing an electric substation whose cost would exceed the total cost of this upgrade; and

WHEREAS, On January 11, 2022, Resolution No. G/18/22, the Rensselaer County Legislature unanimously approved the Resolution Establishing a Project – Cogen Plant Upgrades at a cost of $1,875,000; and

WHEREAS, with available matching funds, New York State would reimburse Hudson Valley Community College fifty percent (50%) of the project costs or $937,500; and
WHEREAS, the local match of $937,500 will be provided by the Faculty Student Association of HVCC in the amount of $569,146 and Facility Rental income of the Bruno Stadium in the amount of $368,354 for this project; now, therefore, be it

RESOLVED, that the Hudson Valley Community College Board of Trustees hereby approves the Resolution establishing funding for Cogen Plant Upgrades at a cost of $1,875,000; and, be it further

RESOLVED, that a copy of this Resolution be transmitted to the Rensselaer County Legislature for its similar consideration and approval.

4. CAPITAL CONSTRUCTION—HVCC NORTH EXPANSION—ELECTRICAL

Request is made for the approval of a change order to the contract for electrical contracting to the amount of $26,823 to Arcon Electric, Inc., awarded on April 26, 2022, related to the capital project entitled, “HVCC North Expansion.”

5. INFORMATION ITEMS

A. TENURE AND PROMOTION BY TENURE

In accord with the Faculty Association Agreement, a College faculty member at the rank of Instructor who is awarded tenure is automatically promoted to the rank of Assistant Professor and granted a $1,500 increase in annual salary.

Effective: September 1, 2024
Melissa Adams-Silva  English, Foreign Languages and English as a Second Language
Philip Bazicki  Applied Technologies
Nicole Cregan  Nursing and Surgical Technology
Candace Eustace  Applied Technologies
Hunter Fonda  Biology, Chemistry and Physics
Sujatha Kadaba  Biology, Chemistry and Physics
John Kirk  Medical Imaging
Ronald Odell II  Applied Technologies
Kelly Smith  Dental Hygiene
Bruce Sutphin  Computer Science and Mathematics
Jeremy Vanderover  Engineering, Architecture and Manufacturing
Jason VanStaveren  Fine Arts, Theatre Arts and Digital Media
Michael Warmt, Sr.  Applied Technologies

Effective: September 3, 2024
Christopher Mascolo  Applied Technologies

Effective: January 20, 2025
Elizabeth Allen  English, Foreign Languages and English as a Second Language
Brian Barboza  Nursing and Surgical Technology
Mahmoud Seraj  Applied Technologies
B. FULL TIME FACULTY
1. Academic Affairs
   Kevin Wynne, Educational Specialist, Science,
   College Learning Centers,
   f/t prob. appt., eff. 8/28/23 $48,981/yr
2. School of Business and Liberal Arts
   Tara Eaton, Instructor,
   English, Foreign Languages and English as a Second Language,
   f/t prob. appt., eff. 8/28/23 $48,981/yr
3. School of Health Sciences
   Leslie Anderson, Instructor,
   Nursing and Surgical Technology,
   f/t prob. appt., eff. 8/28/23 $48,981/yr
   Carly Hall, Instructor,
   Nursing and Surgical Technology,
   f/t prob. appt., eff. 8/28/23 $48,981/yr
   Jennifer Walker, Instructor,
   Dental Hygiene,
   f/t prob. appt., eff. 8/28/23 $48,981/yr
4. School of STEM
   Andrew Bumstead, Instructor,
   Biology, Chemistry and Physics,
   f/t prob. appt., eff. 8/28/23 $48,981/yr
   William Williams, Instructor,
   Biology, Chemistry and Physics,
   f/t prob. appt., eff. 8/28/23 $48,981/yr
   Robert Wood, Instructor,
   Applied Technologies,
   f/t prob. appt., eff. 8/28/23 $48,981/yr

C. FULL TIME NON-TEACHING PROFESSIONALS
1. Academic Affairs
   Emily Russell, Technical Assistant, High School Programs,
   Community and Educational Partnerships,
   f/t appt., eff. 6/26/23 or thereafter $41,500/yr
2. Administration and Finance
   Taylor Evanchick, Procurement Specialist,
   Purchasing Office,
   f/t appt., eff. 7/25/23 or thereafter $48,000/yr
   Marifrances Fahy, Assistant Director,
   Institutional Services and Events,
   f/t appt., eff. 8/14/23/23 or thereafter $45,000/yr
Emily Schultz, Contracts and Grants Analyst,  
Office of Grants,  
f/t appt., eff. 6/16/23 $55,000/yr

Sabrina Squires, Student Services Specialist,  
Student Financial Services,  
f/t appt., eff. 7/13/23 or thereafter $41,500/yr

3. Community, Professional and Workforce Development  
Meredith O’Connell, Assistant Director,  
Community, Professional and Workforce Development,  
f/t appt., eff. 7/3/23 $50,000/yr

Christopher Spencer, Director,  
Aeronautical Technology Institute,  
f/t appt., eff. 8/8/23 or thereafter $90,000/yr

4. Educational Opportunity Center  
Kevin Martinez Alvarez, Associate Coordinator,  
EOC Student Services,  
f/t appt., eff. 7/13/23 or thereafter $60,000/yr

Lisa Mattes, Technical Assistant,  
Office of the Executive Director,  
f/t appt., eff. 8/14/23 $54,586/yr

Deniz Caliskan,  
EOC Student Services, Associate Coordinator,  
f/t appt., eff. 7/13/23 or thereafter $60,000/yr

Briana Haluska, Associate Coordinator,  
EOC Instructional Services,  
f/t appt., eff. 8/6/23 or thereafter $60,000/yr

5. Institutional Effectiveness and Technology  
Shaiquan Adams, Information Technology Specialist,  
Instructional and Information Technology,  
f/t appt., eff. 6/20/23 $45,000/yr

Dakota Brown, Information Technology Specialist,  
Instructional and Information Technology,  
f/t appt., eff. 6/20/23 $45,000/yr

Margaret Mann, Director of Institutional Assessment,  
Institutional Effectiveness and Technology,  
f/t appt., eff. 7/25/23 $75,000/yr

David Stegemoller, Senior Information Technology Specialist,  
Instructional and Information Technology,  
f/t appt., eff. 6/14/23 or thereafter $50,000/yr
D. FULL TIME CLASSIFIED/NON-INSTRUCTIONAL STAFF

1. Administration and Finance
   Pamela Carlson, Custodial Worker, Physical Plant,
   f/t prob. appt., eff. 7/17/23 or thereafter $15.80/hr
   Edward Christiansen, Custodial Worker, Physical Plant,
   f/t prob. appt., eff. 7/17/23 or thereafter $15.80/hr
   Shwe Myint, Custodial Worker, Physical Plant,
   f/t prob. appt., eff. 7/17/23 or thereafter $15.80/hr
   Willie Silva, Custodial Worker, Physical Plant,
   f/t prob. appt., eff. 7/17/23 or thereafter $15.80/hr
   Anthony Thomas, Motor Equipment Operator Light (Grounds), Physical Plant,
   f/t prob. appt., eff. 6/21/23 or thereafter $16.5471/hr
   Michael Whitlock, Custodial Worker, Physical Plant,
   f/t prob. appt., eff. 7/17/23 or thereafter $15.80/hr

2. Communications and Marketing
   Ethan Hayes, Graphics and Printing Technical Specialist, Graphics Design and Printing Services,
   f/t prob. appt., eff. 8/14/23 or thereafter $21.3257/hr

3. School of STEM
   Alexandra Syrotynski, Laboratory Assistant, Biology, Chemistry and Physics,
   f/t appt., eff. 6/21/23 or thereafter $22.15/hr

4. Student Affairs
   Amy Davenport, Program Assistant, Center for Careers and Transfer,
   f/t prob. appt., eff. 8/7/23 $20.75/hr

E. PART TIME FACULTY

1. Educational Opportunity Center
   Thad Roderick, Adjunct Instructor, EOC Instructional Services,
   p/t appt., eff. 8/14/23 or thereafter $44.00/hr

2. School of Business and Liberal Arts
   Taylor Colello, Adjunct Instructor, Business and Criminal Justice,
   p/t appt., eff. 8/28/23 or thereafter $1,340/sch
Daniel Cunningham, Adjunct Instructor, Business and Criminal Justice, p/t appt., eff. 8/28/23 or thereafter $1,340/sch

Paul Rogan, Adjunct Instructor, Business and Criminal Justice, p/t appt., eff. 8/28/23 or thereafter $1,340/sch

3. School of STEM
   Renee Bouchey, Adjunct Instructor, Biology, Chemistry and Physics, p/t appt., eff. 8/28/23 or thereafter $1,340/sch
   Margaret Liberti, Adjunct Instructor, Biology, Chemistry and Physics, p/t appt., eff. 8/28/23 or thereafter $1,340/sch
   Kimberly Oakes, Adjunct Instructor, Computer Sciences and Mathematics, p/t appt., eff. 8/28/23 or thereafter $1,340/sch
   Glenn Saunders, Adjunct Instructor, Computer Sciences and Mathematics, p/t appt., eff. 8/28/23 or thereafter $1,340/sch

F. PART-TIME NON-TEACHING PROFESSIONALS
   1. Student Affairs
      Michael Plaisance, Athletic Trainer, Intercollegiate Athletics, p/t appt., eff. 6/21/23 $35.00/hr

G. RESIGNATIONS
   1. Michael Baron, Instructor, Engineering, Architecture and Manufacturing, eff. 8/25/23
   2. Kent Chase, Instructor, Engineering, Architecture and Manufacturing, eff. 8/31/23
   3. Brian Farr, Assistant Professor, Human Services and Chemical Dependency Counseling, eff. 7/30/23
   4. Nicholas DeGeorgia, Instructor, Engineering, Architecture and Manufacturing, eff. 8/31/23
   5. Lisa Mattes, Assistant to the Chief Operating Officer, eff. 8/11/23
   6. Joseph Van Ullen, Advising Specialist, Biology, Chemistry and Physics, eff. 9/5/23
   7. Emma Williams, Admissions Counselor, eff. 8/16/23

H. RETIREMENTS
   1. Jay Bonesteel, Grounds Supervisor I, Physical Plant, eff. 7/28/23
   2. Catherine Johnson, Program Coordinator, Instructional Services, Capital District Educational Opportunity Center, eff. 6/30/23
   3. Matthew Johnson, Stores Clerk/Inventory, Central Receiving, eff. 9/11/23
   4. James E. Smart, Assistant Professor/Education Specialist, Applied Technologies, eff. 8/25/23

I. HVCC MONTHLY FINANCIAL REPORTS
   1. 2022-2023 Fiscal Year Operating Budget Summary as of 7/31/2023
   2. Capital Expenditures, July 2023 and cumulative
6. SEPTEMBER MEETINGS
The annual meeting and the next monthly meeting of the Board of Trustees will be held on Tuesday, September 26, 2023.

7. ADJOURNMENT IN MEMORY OF TRUSTEE EMERITUS JAMES BREARTON

Approved
Action Taken

[Signature]
Suzanne Kalkbrenner
Assistant Secretary to the Board