The monthly meeting of the Board of Trustees of Hudson Valley Community College was held on Tuesday, June 27, 2023, on the college campus, 80 Vandenburgh Avenue, Troy, New York; via remote meeting and live streamed for the public on the college’s website at www.hvcc.edu.

Chairman Kelleher noted the passing of Coach Paul Bishop, who died May 23 at the age of 88. Coach Bishop and his dear friend Phil Brown are considered two of the most important figureheads and pioneers for the development and growth of the HVCC women's sports programs. Coach Bishop, known for wearing his iconic cowboy hat on the sidelines, coached from 1971-1999 and finished his career with more wins than any other coach in Hudson Valley history.

On behalf of the Board, Chairman Kelleher sent condolences to Coach Bishop’s family and announced that the meeting would be adjourned in his memory.

Chairman Kelleher called the meeting to order at 5:19 p.m.

Upon a motion by Mr. Grant, seconded by Mr. Pratt, the following resolution was adopted unanimously.

Resolved, that the minutes of the regular meeting of the Board of Trustees, held on May 23, 2023, be and hereby are, approved.
Upon a motion by Ms. Breselor, seconded by Dr. Jennings, the following resolution was adopted unanimously.

**Resolved.** that the request for approval of the updated Hudson Valley Community College Tuition and Fees Schedule, for the fiscal year commencing September 1, 2023 and ending August 31, 2024, be and hereby is, approved, as follows:

### Tuition & Fees

<table>
<thead>
<tr>
<th></th>
<th>2023-24</th>
<th>Flat Rate per student/course/occurrence</th>
<th>2022-23</th>
<th>Flat Rate per student/course/occurrence</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Full-time (annual)</td>
<td>Part-time (per credit hour)</td>
<td></td>
<td>Full-time (annual)</td>
</tr>
<tr>
<td>Resident Tuition</td>
<td>$5,056.00</td>
<td>$211.00</td>
<td>$4,800.00</td>
<td>$200.00</td>
</tr>
<tr>
<td>Non-Resident Tuition</td>
<td>$10,112.00</td>
<td>$422.00</td>
<td>$9,600.00</td>
<td>$400.00</td>
</tr>
<tr>
<td>Out-of-State Tuition</td>
<td>$10,112.00</td>
<td>$422.00</td>
<td>$9,600.00</td>
<td>$400.00</td>
</tr>
<tr>
<td>College in the High School*</td>
<td>$70.00</td>
<td>$66.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Technology Fee</td>
<td>$900.00</td>
<td>$37.50</td>
<td>$600.00</td>
<td>$25.00</td>
</tr>
<tr>
<td>Automotive/Autobody Repair Fee</td>
<td>up to $50</td>
<td></td>
<td>up to $50</td>
<td></td>
</tr>
<tr>
<td>Capital Chargeback (out-of-state students)</td>
<td>$300.00</td>
<td>$10.00</td>
<td>$300.00</td>
<td>$10.00</td>
</tr>
<tr>
<td>CLEP**</td>
<td>$300.00</td>
<td>$10.00</td>
<td>$300.00</td>
<td>$10.00</td>
</tr>
<tr>
<td>Credit by Examination</td>
<td>$55.00</td>
<td>$25.00</td>
<td>$55.00</td>
<td>$25.00</td>
</tr>
<tr>
<td>Dental Hygiene Clinic</td>
<td>$80.00</td>
<td>$3.25</td>
<td>$80.00</td>
<td>$3.25</td>
</tr>
<tr>
<td>Health Facility Fee</td>
<td>$900.00</td>
<td>$37.50</td>
<td>$600.00</td>
<td>$25.00</td>
</tr>
<tr>
<td>Identification Card Replacement</td>
<td>$9.00</td>
<td>$9.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Lab/Course Fee (including uniforms &amp; tools)</td>
<td>up to $1,000</td>
<td></td>
<td>up to $1,000</td>
<td></td>
</tr>
<tr>
<td>Late Fee-Immunization</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$0.00</td>
</tr>
<tr>
<td>Late Registration Fee</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$0.00</td>
</tr>
<tr>
<td>Library Fine</td>
<td>$3.00</td>
<td>$3.00</td>
<td>$3.00</td>
<td>$3.00</td>
</tr>
<tr>
<td>Life Experience Evaluation</td>
<td>$50.00</td>
<td>$50.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Locker Fee (optional)</td>
<td>$10.00</td>
<td>$10.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Lost or Damaged Materials (print or audiovisual)</td>
<td>$70 minimum</td>
<td>$70 minimum</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Parking Fine</td>
<td>varies</td>
<td>varies</td>
<td>$9.50</td>
<td>$9.50</td>
</tr>
<tr>
<td>Placement Fee</td>
<td>$9.50</td>
<td>$9.50</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Records &amp; Activities Fee</td>
<td>$204.00</td>
<td>$17.00</td>
<td>$171.00</td>
<td>$14.25</td>
</tr>
<tr>
<td>Return Check Fee</td>
<td>$20.00</td>
<td>$20.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Study Abroad Application</td>
<td>$200.00</td>
<td>$200.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Transcript Fee</td>
<td>$0.00</td>
<td>$0.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Tuition Deposit (non-refundable)</td>
<td>$50.00</td>
<td>$50.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Tuition Payment Plan Fee***</td>
<td>$0.00</td>
<td>$0.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Vehicle Registration Fee</td>
<td>$125.00</td>
<td>$10.42</td>
<td>$86.50</td>
<td>$7.25</td>
</tr>
</tbody>
</table>

*Per SUNY review, needs to be 1/3 of credit hour rate (211/3=70.34, allowed to round down)

**CLEP College Board also charges an additional fee to the student

***HVCC does not charge a fee, the tuition payment plan provider charges a $50 fee per semester

Upon a motion by Mr. Fagan, seconded by Mr. Pratt, the following resolution was adopted unanimously.

**Resolved.** that the request to appoint Michelle Nebral, Accounts Payable Manager, as Assistant Treasurer, be, and hereby is, approved.

Upon a motion by Dr. Jennings, seconded by Mr. Fagan, the following resolution was adopted unanimously.

**Resolved.** that the request to approve Hudson Valley Community College Foundation Inc.’s operating budget for fiscal year 2023-2024, totaling $1,728,495 in revenues and $1,721,305 in expenditures, as approved by the Foundation Board of Directors on June 21, 2023, be and hereby is, approved.
The following information items were noted:

**A. FULL TIME FACULTY**

1. **School of STEM**
   - Ryan Mitchell, Instructor, Biology, Chemistry and Physics, f/t prob. appt., eff. 9/1/23 or thereafter $48,981/yr
   - Shalini Varma, Instructor, Biology, Chemistry and Physics, f/t prob. appt., eff. 9/1/23 or thereafter $48,981/yr

**B. FULL TIME NON-TEACHING PROFESSIONALS**

1. **Administration and Finance**
   - Michelle Nebral, Accounts Payable Manager, Finance (Accounts Payable), f/t appt., eff. 6/8/23 or thereafter $58,500/yr

2. **Community, Professional and Workforce Development**
   - Kevin Johnson, Assistant Coordinator, Community, Professional and Workforce Development, f/t prob. appt., eff. 7/3/23 $41,500/yr

3. **Institutional Effectiveness and Technology**
   - Elizabeth Ryglicki, Instructional Designer, Distance Learning, f/t appt., eff. 6/8/23 or thereafter $60,000/yr

4. **School of STEM**
   - Virginia Kindt, Assistant Director of Technical Support Services, Biology, Chemistry and Physics, f/t appt., eff. 5/22/23 $50,000/yr

**C. FULL TIME CLASSIFIED/NON-INSTRUCTIONAL STAFF**

1. **Administration and Finance**
   - Scott Hurteau, Payroll Clerk, Finance (Payroll), f/t appt., eff. 6/8/23 or thereafter $20.3588/hr
   - Brett Miranda, Motor Equipment Operator Light (Grounds), Physical Plant, f/t prob. appt., eff. 6/6/23 or thereafter $16.54/hr

2. **Student Affairs**
   - Kristen Collin, Data Analysis Coordinator I, Admissions, f/t prov. appt., eff. 5/25/23 or thereafter $22.0967/hr
   - Fatima Malik, Program Assistant, Student Outreach, Advisement and Retention, f/t prov. appt., eff. 6/21/23 $20.75/hr
D. PART TIME FACULTY
1. Educational Opportunity Center
   Alonda Harris, Adjunct Instructor,
   EOC Instructional Services,
p/t appt., eff. 5/25/23 or thereafter  $43.00/hr

E. PART-TIME NON-TEACHING PROFESSIONALS
1. Academic Affairs
   Charlotte Boulet, Counselor, Kids on Campus
   Community and Professional Education,
p/t appt., eff. 6/6/23 or thereafter  $14.20/hr
   Joshua Carr, Counselor, Kids on Campus
   Community and Professional Education,
p/t appt., eff. 6/6/23 or thereafter  $14.20/hr
   Trey Cody, Counselor, Kids on Campus
   Community and Professional Education,
p/t appt., eff. 6/6/23 or thereafter  $14.20/hr
   Alexander Coon, Counselor, Kids on Campus
   Community and Professional Education,
p/t appt., eff. 6/6/23 or thereafter  $14.20/hr
   Julio Davis, Counselor, Kids on Campus
   Community and Professional Education,
p/t appt., eff. 6/6/23 or thereafter  $14.20/hr
   Rose Mary Flavin, Counselor, Kids on Campus
   Community and Professional Education,
p/t appt., eff. 6/6/23 or thereafter  $14.20/hr
   Eli Jordan, Counselor, Kids on Campus
   Community and Professional Education,
p/t appt., eff. 6/6/23 or thereafter  $14.20/hr
   Larissa Lee, Counselor, Kids on Campus
   Community and Professional Education,
p/t appt., eff. 6/6/23 or thereafter  $14.20/hr
   Alexandria Risch, Counselor, Kids on Campus
   Community and Professional Education,
p/t appt., eff. 6/6/23 or thereafter  $14.20/hr
   Caeden Troeger, Counselor, Kids on Campus
   Community and Professional Education,
p/t appt., eff. 6/6/23 or thereafter  $14.20/hr
2. **Student Affairs**  
   Zachary Rathka, Assistant Football Coach,  
   Intercollegiate Athletics,  
   p/t appt., eff. 7/1/23 $105.26/yr  

   Nicole Tecl, Assistant Women’s Volleyball Coach,  
   Intercollegiate Athletics,  
   p/t appt., eff. 6/8/23 or thereafter $421.04/yr  

   Aaron Treacy, Assistant Football Coach,  
   Intercollegiate Athletics,  
   p/t appt., eff. 7/1/23 $157.88/yr  

   Benjamin Valentine, Assistant Football Coach,  
   Intercollegiate Athletics,  
   p/t appt., eff. 7/1/23 $105.26/yr  

**F. RESIGNATION**  
1. Mark Gregory, Graphics & Printing Specialist, eff. 7/10/23  

**G. RETIREMENTS**  
1. Esmel Pierre Essis, Assistant Professor, Engineering, Architecture and Manufacturing, eff. 8/25/23  
2. Brenda Hazard, Director, Marvin Library, eff. 9/22/23  
3. Brian S. Vlieg, Associate Professor/Education Specialist, Student Outreach and Retention, eff. 7/6/23  

**H. ADVISORY COMMITTEE APPOINTMENT**  
   School of STEM  
   Applied Technologies  
   Steve Chandicaperaud ‘17, Account Executive Construction – HVAC, Johnson Controls  

**I. GIFTS IN KIND TO THE HVCC FOUNDATION, FY 2023**  

**J. HVCC MONTHLY FINANCIAL REPORTS**  
1. 2022-2023 Fiscal Year Operating Budget Summary as of 5/31/2023  
2. Capital Expenditures, May 2023 and cumulative  

**AUGUST MEETING**  
The next monthly meeting of the Board of Trustees will be held on Tuesday, August 22, 2023 in the Guenther Board Room on the main campus.  

Upon a motion by Mr. Grant, seconded by Mr. Zweig, an executive session was called at 5:24 p.m. for the purposes of discussion of a personnel matter.  

Upon a motion by Mr. Zweig, seconded by Mr. Fagan, the executive session was ended at 6:17 p.m. and Chairman Kelleher opened the meeting.

Upon unanimous motion and second, the meeting was adjourned at 6:18 pm in memory of Coach Paul Bishop.

Suzanne Kalkbrenner
Assistant Secretary to the Board