Hudson Valley Community College
80 Vandenburg Avenue, Troy, New York 12180

MINUTES

The monthly meeting of the Board of Trustees of Hudson Valley Community College was held on Tuesday, November 22, 2022, at the Capital District Educational Opportunity Center, James Sharp Hall, 431 River Street, Troy, New York; via remote meeting and live streamed on the college’s website at www.hvcc.edu.

PRESENT
Neil J. Kelleher, Chairman
Ledina Banushllari
Judith Breselor
William Fagan
Flora Fasoldt
Thomas P. Grant
William C. Jennings
Wayne Pratt
Brian Zweig

ALSO PRESENT
Dr. Roger A. Ramsammy, President
George J. Raneri, Secretary to the Board
Suzanne Kalkbrenner, Assistant Secretary to the Board

J. Ashdown  D. Garvey  I. LaChance
J. Blaha    M. Geehan  R. LaGatta
J. Bourdeau V. Giordano  C. Lamport
C. Campana  L. Hassib  C. Paravella
A. Campbell G. Healy   K. Petley
D. Christian P. Hill    M. Reynolds
D. Cohen    M. Howe    D. Richey
L. Coplin    B. Kearns  H. Rodriguez
J. Cook     D. Kennedy  D. Shoemaker
J. DiLorenzo E. Kiel     J. Stenard
S. Ely       K. Killikelly M. Thomas
D. Fernandez-Palozzi P. Klimkewicz R. Wilson

Chairman Kelleher called the meeting to order at 5:43 p.m. He thanked Dr. Denise Fernandez-Palozzi, Executive Director of the Capital District Educational Opportunity Center and her team for hosting the Board meeting.

Upon a motion by Mr. Fagan, seconded by Mr. Pratt, the following resolution was adopted, with Dr. Jennings abstaining.

Resolved, that the minutes of the regular meeting of the Board of Trustees, held on October 25, 2022, be and hereby are, approved.

Upon a motion by Dr. Jennings, seconded by Ms. Banushllari, the following resolution was adopted unanimously.

Resolved, that the request for approval of a change order to the contract for electrical contracting to the amount of $434,320 to Flex Electric, LLC, awarded on January 25, 2022 for renovations of the Fitzgibbons Technologies Center and the Guenther Enrollment Services Center related to the capital project entitled,
“Master Plan Implementation – Phase I,” be and hereby is, approved. The change order is as follows:

Change Order #4 – Electrical upgrades required for the reconfiguration of the Testing Office (Amstuz 201): $57,911.00

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<th>INFORMATION ITEMS</th>
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<td>The following information items were noted:</td>
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**A. FULL-TIME FACULTY**

1. School of Health Sciences
   - Kelly Lynn, Instructor, Nursing and Surgical Technology, f/t prob. appt., eff. 1/16/23 $48,981/yr

**B. FULL-TIME NON-TEACHING PROFESSIONALS**

1. Administration and Finance
   - Rashien A. Brooks, Jr., Technician, Environmental Health and Safety, f/t appt., eff. 11/14/22 or thereafter $37,500/yr
   - Laura Kowalski, Human Resources Assistant, Office of Human Resources, f/t appt., eff. 11/1/22 or thereafter $45,000/yr

2. Institutional Advancement
   - Gail (Gigi) Ben-Ami, Technical Assistant, Institutional Advancement, f/t appt., eff. 11/1/22 or thereafter $37,500/yr

3. Student Affairs
   - Rachel Jones, Assistant Director, Admissions, f/t appt., eff. 10/27/22 or thereafter $50,000/yr
   - Kevin Schlicht, Counselor, Center for Counseling and Wellness, f/t appt., eff. 11/7/22 $49,500/yr

**C. RESIGNATIONS**

1. Elaine Harwood, Coordinator of Student Services, EOC, eff. 11/3/22
2. Dr. Mark R. Petersen, Instructional Content Developer, Distance and Online Learning, eff. 11/2/22
3. Cerone R. Smalls, Custodial Worker, Physical Plant, eff. 11/4/22

**D. RETIREMENTS**

1. Patricia Gaston, Director of Business Services, eff. 1/13/23

**E. HVCC MONTHLY FINANCIAL REPORTS**

1. 2022-2023 Fiscal Year Operating Budget Summary as of 10/31/2022
2. Capital Expenditures, October 2022 and cumulative
F. FACULTY STUDENT ASSOCIATION FINANCIAL REPORTS
1. FSA Financial Reports, period ending 10/31/2022

G. ADVISORY BOARD APPOINTMENTS
1. Education
   Amy Kiley ’97, Education Department Cazenovia College @ SUNY SCCC, Schenectady, NY

2. Polysomnography
   Ashlee Estabrook ’19, Director of Cardiorespiratory, Saratoga Hospital, Saratoga Springs, NY

3. Respiratory Care
   Zachary Beck ’13, EEG Technician, Capital Care Neurology, Albany, NY
   Christine Blower, Clinical Supervisor, St. Peter's Sleep Lab, St. Mary's Campus, Troy, NY

DECEMBER MEETING
The next monthly meeting of the Board of Trustees will be held on Tuesday, December 20, 2022
in the Guenther Board Room on the main campus.

   Upon motion by Mr. Grant, seconded by Mr. Pratt, the meeting was adjourned at 5:45 pm.