The monthly meeting of the Board of Trustees of Hudson Valley Community College was held on Tuesday, October 25, 2022, on the college campus, 80 Vandenburgh Avenue, Troy, New York; via remote meeting and live streamed for the public on the college’s website at www.hvcc.edu.

Chairman Kelleher called the meeting to order at 5:10 p.m.

Upon a motion by Mr. Grant, seconded by Mr. Fagan, the following resolution was adopted unanimously.

**Resolved.** that the minutes of the annual meeting and regular meeting of the Board of Trustees held on September 27, 2022, be and hereby are, approved.

Upon a motion by Mr. Danaher, seconded by Ms. Banushllari, the Board unanimously approved the recommendation of requesting that the Academic Senate amend the following resolution to delineate the process by which students are either appointed by the Student Senate or the Student Life Committee, with said amendment subject solely to the approval of the Chair of the Academic Senate.
Upon a motion by Mr. Danaher, seconded by Ms. Banushillari, the following resolution was adopted unanimously.

**Resolved**, that request for approval of revisions to the Bylaws of the Student Life Committee of the Academic Senate, as recommended by the Academic Senate and the President, subject to minor edits and title changes as approved by the Chair of the Academic Senate, be and hereby is, approved. The Bylaws shall read as follows:

**Section 5: Student Life Committee**

Purpose: The Student Life Committee is responsible for recommending those matters involving issues affecting the quality of college life and recommends policies and procedures necessary to establish an environment conducive to student learning, development, safety, and financial and personal well-being.

Responsibilities: The Student Life Committee is specifically responsible for formulating, evaluating, approving and recommending proposals involving policies and procedures impacting student life. This includes, but is not limited to students’ broader experiences with the various processes within student advisement, retention and the multitude of student support services such as counseling, enrollment, registration, student extra-curricular activities, and student discipline.

Membership: The membership of the Student Life Committee shall be:
- Eight full-time individuals elected by and from the full-time faculty, librarians, and educational specialists;
- One Department Chairperson or equivalent;
- Two Non-Teaching Professionals;
- Executive Director of Student Development and Wellness or designee;
- Three* students, one from each school, being appointed by the Student Senate or the Student Life Committee itself.

*Number changes from Four to Three effective 4/2020

**INFORMATION ITEMS**
The following information items were noted:

**A. FULL-TIME NON-TEACHING PROFESSIONALS**

1. Administration and Finance
   Joanne Hammond, Associate Comptroller, Finance,
   f/t appt., eff. 8/26/22 or thereafter $75,000/yr

2. Educational Opportunity Center
   Charles Paravella, Coordinator of Operations, EOC,
   f/t appt., eff. 10/31/22 $75,000/yr

3. Institutional Advancement
   Lauren Robichaud, Advancement Operations and Campaign Administrator, Office of Institutional Advancement,
   f/t appt., eff. 10/10/22 $52,500/yr
4. **Institutional Effectiveness**  
   Steven Kevlin, Lead Web Developer,  
   Information Technology Services,  
   f/t appt., eff. 8/26/22 or thereafter $75,000/yr

   Edward Prince, Instructional Technology Technician,  
   Information Technology Services,  
   f/t appt., eff. 10/17/22 or thereafter $64,000/yr

5. **Student Affairs**  
   Dennis McCormick, Head Men’s and Women’s Golf Coach,  
   Intercollegiate Athletics,  
   f/t appt., eff. 9/23/22 $6,000/season

   Morgan McAdams, Advising Specialist,  
   Student Outreach and Retention,  
   f/t appt., eff. 10/3/22 or thereafter $47,000/yr

   Melissa Nealon, Advising Specialist,  
   Student Outreach and Retention,  
   f/t appt., eff. 10/3/22 or thereafter $47,000/yr

   Ann Peterson, Assistant Director,  
   Center for Access and Assistive Technology,  
   f/t appt., eff 10/7/22 or thereafter $49,000/yr

**B. FULL-TIME CLASSIFIED/ NON-INSTRUCTIONAL STAFF**

1. **Institutional Advancement**  
   Ethan Hayes, Printing Machine Operator,  
   Graphics and Photography  
   f/t prov. appt., eff. 10/7/22 or thereafter $17.6265/hr

**C. PART-TIME FACULTY**

1. **Academic Affairs**  
   Christopher Wheland, Adjunct Instructor,  
   Office of Workforce Development,  
   p/t appt., eff. 10/17/22 $30.00/hr

2. **Educational Opportunity Center**  
   Stephanie Jones, Instructor,  
   EOC Instructional Services,  
   p/t appt., eff. 9/1/22 $43.00/hr

3. **School of STEM**  
   Joseph Lue, Adjunct Instructor,  
   Engineering, Architecture and Manufacturing,  
   p/t appt., eff. 8/31/22 or thereafter $1313/sch

   Dale Mullin, Adjunct Instructor,  
   Applied Technologies, Electrical Engineering,  
   p/t appt., eff. 8/31/22 or thereafter $1313/sch
Raji VenKat, Adjunct Instructor,  
Applied Technologies, Electrical Engineering,  
p/t appt., eff. 8/31/22 or thereafter $1313/sch

Guodong Wang, Adjunct Instructor,  
Computer Information Systems,  
p/t appt., eff. 8/31/22 or thereafter $1313/sch

D. RESIGNATIONS
1. Toby Bashaw, Instructor, Welding, EOC, eff. 12/30/22  
   Jamie Dreimiller, Program Assistant, Biology, Chemistry, Physics, eff. 11/2/22

E. RETIREMENTS
1. Marilyn A. Bossalini, Principal Account Clerk, Office of Workforce Development, eff. 11/4/22  
2. Daniel Polak, Professor, Education and Social Sciences, eff. 12/23/22

F. HVCC MONTHLY FINANCIAL REPORTS
1. 2022-2023 Fiscal Year Operating Budget Summary as of 9/30/2022  
2. Capital Expenditures, September 2022 and cumulative

G. FACULTY STUDENT ASSOCIATION FINANCIAL REPORTS
1. FSA Financial Reports, period ending 9/30/2022

NOVEMBER MEETING

The next monthly meeting of the Board of Trustees will be held on Tuesday, November 22, 2022 at the Capital District Educational Opportunity Center, 431 River Street, Troy, NY.

Upon a motion by Mr. Danaher, seconded by Ms. Banushlari, an executive session was called at 5:13 p.m. for the purposes of discussion of a personnel matter.

Upon a motion by Ms. Breselor, seconded by Mr. Fagan, the executive session was ended at 6:25 p.m. and Chairman Kelleher opened the meeting.

Upon motion by Mr. Grant, seconded by Mr. Fagan, the meeting was adjourned at 6:26 pm.

______________________________________________
Suzanne Kalkbrenner  
Assistant Secretary to the Board