The monthly meeting of the Board of Trustees of Hudson Valley Community College was held on Tuesday, April 26, 2022, on the college campus, 80 Vandenburgh Avenue, Troy, New York; via remote meeting and live streamed for the public on the college’s website at www.hvcc.edu.

Prior to the meeting, Louis Coplin, Vice President of Student Affairs, introduced six members of the Class of 2022, who shared their Hudson Valley experiences with the Board. After hearing from Dara Blanchett, Talia Edwards, Sienna Hicks, Ngoc Nguyen, Emma Nuzzi and Isabella Smarro, Chairman Kelleher and President Ramsammy expressed their thanks to the students for their wonderful presentations.

Chairman Kelleher called the meeting to order at 5:12 p.m.

Upon a motion by Mr. Pratt, seconded by Dr. Jennings, the following resolution was adopted unanimously.

Resolved, that the minutes of the regular meeting of the Board of Trustees, held on March 29, 2022, be and hereby are, approved.

Upon a motion by Dr. Jennings, seconded by Ms. Breselor, the following resolution was adopted unanimously.

Resolved, that the following curriculum changes, as recommended by the Academic Senate and the President, be, and hereby are, approved:

A. SCHOOL OF BUSINESS AND LIBERAL ARTS
1. Business and Criminal Justice

_Deactivation of Certificate:

**Entrepreneurship Certificate**

The Entrepreneurship Certificate is being deactivated due to the need already being fulfilled through the stackable micro-credentials recently launched - Introduction to Entrepreneurship, Intermediate Entrepreneurship and Advanced Entrepreneurship. All the courses within the stackable micro-credentials are the same courses that were part of the Entrepreneurship Certificate Program. As we did with the Certificate students, the department will focus on converting the micro-credential students into the Entrepreneurship AAS program. The intention is to also discontinue the program.

**B. SCHOOL OF HEALTH SCIENCES**

1. Nursing and Surgical Technology

_Change to Degree Requirements:_

**Nursing A.A.S.**

<table>
<thead>
<tr>
<th>Current:</th>
<th>Proposed:</th>
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<tbody>
<tr>
<td>PSYC210 Abnormal Psychology</td>
<td>NUR 115 Pharmacology</td>
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**Reason for Change:**

Abnormal Psychology concepts have been threaded throughout NUR201 course, eliminating the need for the course. Following nursing Mountain Measurements, our program demonstrates the need for increased pharmacology knowledge. This course will provide the basics of pharmacology with its application in the healthcare environment.

<table>
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<tr>
<th>Current:</th>
<th>Proposed:</th>
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<tbody>
<tr>
<td>ENGL 102 English Composition II</td>
<td>MATH 132 Math for Health Science</td>
</tr>
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</table>

**Reason for Change:**

The change will allow Hudson Valley Community College students to meet the new SUNY Gen Ed requirements for the Nursing A.A.S. degree program. We are currently missing a Math course and with the prior implementation of CMHL 115, this course will meet the need for intense writing requirement.

**New Course:**

**NUR 115, Pharmacology**

Pharmacology is a key factor that is threaded throughout many Health Science curriculums. This new course will allow for an in depth understanding of pharmacology with its application in the healthcare environment. Mountain Measurements, the company that provides statistics on outcomes from the National Council Licensure Examination for Registered Nurses (NCLEX-RN), has determined HVCC students traditionally score low within the Pharmacology categories, this course will assist in meeting our projected benchmarks in this category.
Upon a motion by Ms. Breselor, seconded by Mr. Fagan, the following resolution was adopted unanimously.

**Resolved**, that the request to accept the Hudson Valley Community College Foundation, Inc.’s IRS Form 990 for the fiscal year ended June 30, 2021, as prepared by UHY LLP, and as recommended by the Foundation Executive Committee on behalf of the Board of Directors on April 13, 2022, be, and hereby is, approved.

Upon a motion by Mr. Grant, seconded by Mr. Fagan, the following resolution was adopted, with Mr. Pratt abstaining.

**Resolved**, that the request for the award of contract for HVCC North Construction to AOW Construction, LLC in the amount of $7,035,000 for general contracting related to the capital project entitled, “HVCC North Expansion,” be, and hereby is, approved.

Upon a motion by Mr. Fagan, seconded by Dr. Jennings, the following resolution was adopted unanimously.

**Resolved**, that the request for the award of contract for HVCC North Construction to Burniche Piping, Inc. (BPI) in the amount of $1,045,800 for plumbing related to the capital project entitled, “HVCC North Expansion,” be, and hereby is, approved.

Upon a motion by Ms. Breselor, seconded by Mr. Fagan, the following resolution was adopted unanimously.

**Resolved**, that the request for the award of contract for HVCC North Construction to Arcon Electric, LLC in the amount of $1,196,200 for electrical related to the capital project entitled, “HVCC North Expansion,” be, and hereby is, approved.

Upon a motion by Mr. Grant, seconded by Mr. Fagan, the following resolution was adopted, with Mr. Pratt abstaining.

**Resolved**, that the request for the award of contract for HVCC North Construction to T. Lemme Mechanical, Inc. in the amount of $4,470,000 for mechanical related to the capital project entitled, “HVCC North Expansion,” be, and hereby is, approved.

Upon a motion by Ms. Breselor, seconded by Mr. Fagan, the following resolution was adopted unanimously.

**Resolved**, that the request for the award of contract for HVCC North Construction to Atlantic Testing Laboratories in the amount of $34,78 for special inspections related to the capital project entitled, “HVCC North Expansion” be, and hereby is, approved.
The following information items were noted:

A. **2022/2023 COLLEGE FACULTY PROMOTIONS**

Faculty approved for promotion by the President effective September 1, 2022 are outlined below and written recommendations of the Vice President for Academic Affairs, Deans and Department Chairpersons at the College are available on the portal.

**Assistant Professor to Associate Professor - $2,500 Adjustment**
- Mary E. Reynolds  Engineering, Architecture, Construction, Computer Science & Mathematics
- Mark Stephens  Biology, Chemistry & Physics

**Associate Professor to Full Professor - $3,000 Adjustment**
- Mariadelourdes Benton  English, Foreign Languages and English as a Second Language
- Alice Malavasic  Education and Social Sciences
- John Meehan  Business and Criminal Justice
- Megeen Mulholland  English, Foreign Languages and English as a Second Language

B. **2022/2023 COLLEGE DEPARTMENT CHAIR MERIT RECOMMENDATIONS**

($2,000 each)

In accord with Article XI-2 of the Collective Bargaining Agreement between the College and the Hudson Valley Community College Department Chairpersons Association, Department Chairperson merit recommendations that have been approved by the President effective September 1, 2022 are outlined below.

- Colleen Ferris  Health, Physical Education and Exercise Studies
- Elizabeth Yanoff  Education and Social Sciences

C. **2022/2023 COLLEGE FACULTY MERIT RECOMMENDATIONS** ($2,000 each)

In accord with Article XII-D of the Collective Bargaining Agreement between the College and the Hudson Valley Community College Faculty Association, Faculty merit recommendations that have been approved by the President effective September 1, 2022 are outlined below.

- Michael Cannistraci  Engineering, Architecture, Construction, Computer Science & Mathematics
- Harold Matthews  Applied Technologies
- Mary Potanovic  Medical Imaging
- Rosanne Raneri  Fine Arts, Theatre Arts and Digital Media

D. **NON-TEACHING PROFESSIONALS**

1. **Educational Opportunity Center**
   - Dr. Denise Fernandez Pallozzi, Executive Director
   - Educational Opportunity Center, f/t appt., eff. 5/16/22 or thereafter  $120,000/yr

2. **Human Resources**
   - Enas Alnasari, Human Resources Generalist,
   - Human Resources, f/t appt., eff. 4/4/22  $55,000/yr
Heather Henry, Human Resources Administrator,  
Human Resources,  
f/t appt., eff. 4/11/22 $90,000/yr

3. Student Affairs  
Therese DeCan, Volleyball Head Coach,  
Intercollegiate Athletics,  
f/t appt., eff. 4/11/22 or thereafter $2,210.52/yr

E. RESIGNATIONS
1. Cynthia Decker, Assistant Director, Financial Aid, eff. 4/22/22  
2. Amy Hathaway, Access Services Librarian, eff. 5/13/22  
3. Carina Teator, Grants Manager, eff. 5/6/22

F. RETIREMENT UNDER THE 2022 FACULTY RETIREMENT INCENTIVE OPTION 1 – MAY 2022
1. Maria C. Pollack, Assistant Professor, English, Foreign Languages and English as a Second Language

G. RETIREMENTS UNDER THE 2022 FACULTY RETIREMENT INCENTIVE OPTION 2 – MAY 2023
1. Rochelle Goldfarb, Assistant Professor, Engineering, Architecture, Construction, Computer Science & Mathematics  

H. RETIREMENT
1. Sandra J. Myers, Technical Assistant, Financial Aid, eff. 6/13/22

I. HVCC MONTHLY FINANCIAL REPORTS
1. 2021-2022 Fiscal Year Operating Budget Summary as of 3/31/2022  
2. Capital Expenditures, March 2022 and cumulative

J. FACULTY STUDENT ASSOCIATION FINANCIAL REPORTS
1. FSA Financial Reports, period ending 3/31/22

K. ADVISORY BOARD APPOINTMENTS
1. School of STEM  
   Electrical Construction and Maintenance  
   Matthew G. Cushing ‘95, Electrical and Instrumentation Supervisor, Owens Corning, Delmar, NY

     Upon a motion by Dr. Jennings, seconded by Mr. Pratt, an EXECUTIVE SESSION
     executive session was called at 5:17 p.m. for the purposes of discussion
     of potential litigation

     Upon a motion by Ms. Breselor, seconded by Mr. Fagan, the executive session was ended at 5:58 p.m. and Chairman Kelleher opened the meeting.

MAY MEETING

The next monthly meeting of the Board of Trustees will be held on Tuesday, May 24, 2022.
Upon motion by Ms. Breselor, seconded by Mr. Danaher, the meeting was adjourned at 5:59 pm.

[Signature]
Suzanne Kalkbrenner
Assistant Secretary to the Board