

Hudson Valley Community College

80 Vandenburgh Avenue, Troy, New York 12180

MINUTES

The monthly meeting of the Board of Trustees of Hudson Valley Community College was held on Tuesday, February 23, 2021 via remote meeting and live streamed for the public on the college's website at www.hvcc.edu.

PRESENT

Neil J. Kelleher, Chairman
Judith Breselor
Philip J. Danaher
William Fagan
Thomas P. Grant
Reese A. Harrison
William C. Jennings
Wayne Pratt
Brian Zweig

EXCUSED

none

ALSO PRESENT

Dr. Roger A. Ramsammy, President
George J. Raneri, Secretary to the Board
Suzanne Kalkbrenner, Assistant Secretary

J. Ashdown	M. Ewart-Zapp	R. LaGatta
G. Baez	C. Ferris	L. Marion
J. Blaha	T. Hannibal-Williams	K. Paquette
J. Bourdeau	S. Hathaway	M. Pepe
J. Braungard	E. Hatter	K. Petley
D. Christian	P. Hill	R. Pinke
T. Conway	P. Hyland	G. P. Raneri
L. Coplin	B. Kearns	P. Schaefer
C. D'Allaird	D. Kennedy	D. Shoemaker
J. DiLorenzo	T. Kessel	A Thomas
J. Dorrough	E. Kiel	R. Wilson
S. Ely	P. Klimkewicz	E. Yanoff
		A. Zhang

Prior to the meeting, Chairman Kelleher thanked the Department Chairs and Chief Diversity Officer Ainsley Thomas for their presentations during the Executive Committee Meeting.

Chairman Kelleher called the meeting to order at 5:59 p.m.

Upon a motion by Mr. Pratt, seconded by Ms. Breselor, the following resolution was adopted unanimously.

Resolved, that the minutes of the regular meeting of the Board of Trustees, held on January 26, 2021, be and hereby are, approved.

Upon a motion by Dr. Jennings, seconded by Mr. Pratt, the following resolution was adopted unanimously.

Resolved, that the request to accept Hudson Valley Community College's audited financial statements College's Audited Financial Statements for the fiscal year September 1, 2019 through August 31, 2020, as conducted by UHY LLP., be, and hereby is, approved.

MINUTES

HVCC FY 2019-2020
AUDITED
FINANCIAL
STATEMENTS

Upon a motion by Mr. Harrison, seconded by Dr. Jennings, the following resolution was adopted unanimously.

**CURRICULUM
CHANGES**

Resolved, that the following curriculum changes, as recommended by the Academic Senate and the President, be, and hereby are, approved:

A. APPLIED TECHNOLOGIES DEPARTMENT

1. Change to Existing Program:

Electric and Hybrid Vehicle

The department seeks to change the name of this recently approved program to ***Electric and Autonomous Vehicle*** to provide a better description of what the new AOS program encompasses.

Upon a motion by Mr. Grant, seconded by Ms. Breselor, the following resolution was adopted unanimously.

**REVISED COLLEGE
GOALS AND
OBJECTIVES**

Resolved, that the request to revised the College's Goals and Objectives, as recommended by the Academic Senate and the President, be, and hereby is, approved. The revised Goals and Objectives shall read as follows.

REVISED GOALS AND OBJECTIVES

1. Enhance and promote teaching excellence and academic success

- 1.1 Provide faculty with a variety of resources and opportunities for professional development.
- 1.2 Provide a variety of resources and opportunities to meet the academic and technological needs of students.
- 1.3 Develop, encourage and support effective and innovative teaching and learning environments and approaches that will assist the college in adapting to changing student academic needs.
- 1.4 Create opportunities for student engagement and learning outside the classroom.
- 1.5 Maintain and enhance an environment that supports student goal attainment, such as transfer, graduation, employment and personal/professional enrichment.
- 1.6 Review, revise and/or develop effective and innovative academic courses and programs in response to identified needs.
- 1.7 Assess effectiveness in the teaching and learning environment, to ensure that the goals and standards of the college's academic programs are achieved.

2. Develop and support a student-centered collegial environment.

- 2.1 Provide comprehensive academic and non-academic support services.
- 2.2 Maintain and enhance a systematic and integrated approach to retention, student persistence and success.
- 2.3 Maintain and enhance a comprehensive enrollment management system.
- 2.4 Provide effective academic advising for all students.
- 2.5 Maintain a comprehensive scheduling system and course schedule that is responsive to student needs.
- 2.6 Promote awareness of student support services, college policies and campus-sponsored events and activities.
- 2.7 Foster student responsibility and engagement in their education.
- 2.8 Ensure a safe and civil environment on campus.
- 2.9 Regularly assess the effectiveness of all student support services.

- 3. Promote diversity, equity, and inclusion within the college community.**
 - 3.1 Develop and promote institutional programs and processes that embrace diversity, equity and inclusion.
 - 3.2 Promote an environment of diversity, equality and respect for all members of the campus community.
 - 3.3 Increase the recruitment, retention and success of both students and employees from under-represented groups.
- 4. Create and sustain a technological environment that is supportive of all academic and administrative needs.**
 - 4.1 Provide for continuous review and upgrading of technology as it serves academic and administrative applications.
 - 4.2 Maintain secure, reliable and redundant administrative and academic information systems.
- 5. Maintain and improve administrative services.**
 - 5.1 Promote communication, cooperation, collaboration and shared decision making.
 - 5.2 Promote fiscal responsibility and accountability throughout the college.
 - 5.3 Support the staff with the necessary resources and opportunities for professional and personal development.
 - 5.4 Promote a respectful and collaborative approach to the bargaining process.
 - 5.5 Provide a clean, safe and accessible environment that meets the needs of the campus community and is conducive to teaching and learning.
 - 5.6 Regularly assess the effectiveness of all administrative services.
- 6. Continue to develop and foster mutually beneficial relationships with the community.**
 - 6.1 Encourage and support administrative and academic partnerships with businesses, educational institutions and the community.
 - 6.2 Promote the college as an exemplary educational institution by focusing on institution-wide marketing and the unique merits of each program.
 - 6.3 Promote and encourage community service by students, faculty and staff.
 - 6.4 Serve as a community, cultural and civic resource.
 - 6.5 Promote and support college initiatives that generate external revenue.
 - 6.6 Pursue external financial support for college programs and initiatives.

INFORMATION ITEMS

The following information items were noted:

INFORMATION ITEMS

A. FULL-TIME NON-TEACHING PROFESSIONALS

1. Student Affairs

Daniel Wargo, Coordinator, Veteran Resource and Outreach Center,
Center for Academic Engagement (grant funded),
f/t appt., eff. 2/10/21 or thereafter

\$39,000/yr

B. FULL-TIME CLASSIFIED/NON-INSTRUCTIONAL STAFF1. Educational Opportunity Center

Elizabeth Cowan, Clerk/Typist,
EOC Business Services,
f/t prov. appt, eff. 3/1/21 \$15.1312/hr

C. PART-TIME FACULTY1. Academic Affairs

Brian Keegan, Instructor,
Community and Educational Partnerships, (non-credit),
p/t appt., eff. 4/14/21 \$25.00/hr

Edward Musso, Instructor,
Community and Educational Partnerships, (non-credit),
p/t appt., eff. 1/4/21 \$40.00/hr

2. School of STEM

Wayne Bowmanchester, Instructor,
Engineering, Architecture, Construction and Mathematics, (HS Model),
p/t appt., eff. 2/4/21 \$0

D. RESIGNATIONS

1. Nicholas DeCaprio, Associate Director, E.O.C., eff. 2/12/21
2. Brenda Hardy, Advisement Specialist, School of STEM, eff. 2/19/21

E. RETIREMENT

1. Louis DeFillippo, Custodial Worker, Facilities, eff. 2/2/21

F. HVCC MONTHLY FINANCIAL REPORTS

1. 2020-2021 Fiscal Year Operating Budget Summary as of 1/31/2021
2. Capital Expenditures, January 2021 and cumulative

G. FACULTY STUDENT ASSOCIATION FINANCIAL REPORTS

1. FSA Financial Reports, period ending 1/31/2021

MARCH MEETING

The next monthly meeting of the Board of Trustees will be held on Tuesday, March 23, 2021.

Upon a motion by Dr. Jennings, seconded by Mr. Danaher, the meeting was adjourned at 6:02 p.m.

ADJOURNMENT


 Suzanne Kalkbrenner
 Assistant Secretary to the Board