The regular meeting of the Board of Trustees of Hudson Valley Community College was held on Tuesday, September 24, 2019 on the college campus, 80 Vandenburgh Avenue, Troy, New York.

**PRESENT**

Neil J. Kelleher, Chairman  
Joseph A. Kapp, Vice Chairman  
Omsalama Ayoub  
Judith Breselor  
William Fagan  
Thomas P. Grant  
William C. Jennings  
Wayne Pratt  
Brian Zweig  
(via telephone; non-voting)

**ALSO PRESENT**

Dr. Roger A. Ramsammy, President  
William Reuter, Vice President for Administration and Finance  
George J. Raneri, Secretary to the Board  
Suzanne Kalkbrenner, Assistant Secretary  
R. Bennett  
J. Brennan  
L. Coplin  
A. Courter  
J. DiLorenzo  
S. Ely

M. Geehan  
E. Hatter  
D. Kennedy  
P. Klimkewicz  
K. Petley  
J. Schneider  
D. Shoemaker  
B. Vlieg  
D. Wax  
R. Whitaker  
R. Wilson

**EXCUSED**

none

Chairman Kelleher called the monthly meeting to order at 5:19 p.m.

Upon a motion by Mr. Pratt, seconded by Dr. Jennings, the following resolution was adopted unanimously.

**Resolved**, that the minutes of the regular meeting of the Board of Trustees, held on August 27, 2019, be and hereby are, approved.

Upon a motion by Mr. Pratt, seconded by Mr. Grant, the following resolution was adopted unanimously.

**Resolved**, that the request to approve a one-year successor agreement with the Hudson Valley Community College Faculty Association for the term September 1, 2019 through August 31, 2020, be and hereby is, approved. The resolution shall read as follows:

**RESOLUTION AUTHORIZING THE APPROVAL OF A ONE-YEAR SUCCESSOR AGREEMENT WITH THE HUDSON VALLEY COMMUNITY COLLEGE FACULTY ASSOCIATION FOR THE TERM SEPTEMBER 1, 2019 THROUGH AUGUST 31, 2020**

**WHEREAS**, The College’s negotiating team has reached agreement with the negotiating team of the Faculty Association on wages and other terms and conditions of employment for the period September 1, 2019 through August 31, 2020; now, therefore, be it
RESOLVED, that Hudson Valley Community College Board of Trustees at their meeting of September 24, 2019 approved a one-year successor agreement with the Hudson Valley Community College Faculty Association for the term September 1, 2019 through August 31, 2020.

Upon a motion by Dr. Jennings, seconded by Dr. Kapp, the following resolution was adopted unanimously.

Resolved, that the request to authorize the Chairman to execute a Second Amendment to the Agreement with the President of the College, in form approved by counsel, to increase the President’s total annual salary to $220,000 per year during the term of the contract, and counsel is authorized and directed to prepare such amendment commencing September 1, 2019, with such Agreement term to end on August 31, 2023, be, and hereby is, approved.

INFORMATION ITEMS
The following information items were noted:

A. COLLEGE TENURE & PROMOTION TO ASSISTANT PROFESSOR
In accord with the Faculty Association Agreement, a College faculty member at the rank of Instructor who is awarded tenure is automatically promoted to the rank of Assistant Professor and granted a $1,000 increase in annual salary.

Effective 9/1/2020
Jennifer Austin  English, Foreign Languages and English as a Second Language
Justin Baker  Fine Arts, Theatre Arts and Digital Media
Laura Brewer  Teacher Preparation
Jodi Dorrough  Nursing
Joshua Kohan  English, Foreign Languages and English as a Second Language
Matthew Lansing  Mortuary Science
Michael Malak  Biology, Chemistry and Physics
Johnathan Peabody  English, Foreign Languages and English as a Second Language
Nicole Robinson  Nursing
Caroline Saccone  Nursing
Joseph Schneider  Computing and Information Sciences
Ricky Thibodeau  Accounting, Entrepreneurship and Marketing
Brian Wickham  Automotive, Manufacturing and Electrical Engineering Technologies

B. FULL-TIME FACULTY
1. School of Health Sciences
   Nicole Cregan, Instructor, Nursing,
   f/t temp appt., eff. 9/1/19 $48,981/yr

2. School of Science, Technology, Engineering and Math
   Candace Eustace, Instructor, Electrical Engineering,
   f/t appt., eff. 9/1/19 $48,981/yr
   Sujatha Kadaba, Instructor, Biology, Chemistry & Physics,
   f/t temp. appt., eff. 9/1/19 $48,981/yr
Brandon Shaver, Instructor,  
Heating, Ventilation and Air Conditioning,  
f/t temp appt., eff. 9/1/19 $48,981/yr

Michael Warnt, Instructor,  
Electrical Engineering,  
f/t appt., eff. 9/1/19 $48,981/yr

C. FULL-TIME NON-TEACHING PROFESSIONALS
1. Academic Affairs  
Patricia Myers, Associate Dean,  
External Academic Affairs, Economic Development and Workforce Initiatives,  
f/t appt., eff. 10/15/19 $80,000/yr

2. Institutional Effectiveness  
Brandon Flower, Technical Assistant,  
Research and Planning,  
f/t appt., eff. 9/11/19 or thereafter $37,000/yr

Roman Tarbey, Research Analyst,  
Planning and Research,  
f/t appt., eff. 9/11/19 or thereafter $40,000/yr

3. School of Business and Liberal Arts  
Helen Lettieri, Advising Specialist,  
School of Business,  
f/t appt., eff. 9/23/19 $40,100/yr

4. Student Affairs  
Vijay Kumar, Technical Assistant,  
Financial Aid,  
f/t appt., eff. 9/3/19 $34,300/yr

D. FULL-TIME CLASSIFIED STAFF
1. E.O.C.  
Romeo Williams, Custodial Worker,  
E.O.C.,  
f/t appt., eff. 9/10/19 or thereafter $14.0326/hr

E. PART-TIME FACULTY
1. Academic Affairs  
William Clary, Instructor,  
Workforce Development,  
p/t appt., eff. 9/9/19 $60.00/hr

Daniel Gallagher, Instructor,  
Community and Professional Education,  
p/t appt., eff. 9/1/19 $25.00/hr

Janet Hiser, Instructor,  
Community and Professional Education,  
p/t appt., eff. 9/1/19 $25.00/hr
John Kenna, Instructor,  
Community and Professional Education,  
p/t appt., eff. 9/1/19 $25.00/hr

Keith Leonard, Instructor,  
Community and Professional Education,  
p/t appt., eff. 9/1/19 $25.00/hr

2. School of Business and Liberal Arts  
Riley O’Malley, Instructor,  
History, Philosophy and Social Sciences (HS Model)  
p/t appt., eff 9/3/19 $0

Christine Robinson-Cooley, Instructor,  
Criminal Justice, Forensic Science & Public Administration,  
p/t appt., eff. 9/1/19 $1,113/sch

Stefanie Thomas, Instructor,  
Forensic Science,  
p/t appt., eff. 9/1/19 $1,113/sch

Brian White, Instructor,  
Business Administration,  
p/t appt., eff. 9/1/19 $1,113/sch

3. School of Health Sciences  
Melina Digruttola, Instructor,  
Surgical Technologies,  
p/t appt., eff. 9/1/19 $1,113/sch

Armenouhie Hanlon, Instructor,  
Nursing,  
p/t appt., eff. 9/1/19 $1,113/sch

4. School of Science, Technology, Engineering and Math  
Bryan Bennett, Instructor,  
Mathematics and Engineering Science,  
p/t appt., eff. 9/1/19 $1,113/sch

Louise MacCormack, Instructor,  
Computing and Information Sciences (HS Model),  
p/t appt., eff. 9/1/19 $0

F. PART-TIME NON-TEACHING PROFESSIONALS

1. Student Affairs  
Richard Aberle, Head Men’s Soccer Coach,  
Intercollegiate Athletics,  
p/t appt., eff. 9/1/19 $6,000/yr

Christopher Claus, Assistant Men’s and Women’s Bowling Coach,  
Intercollegiate Athletics,  
p/t appt., eff. 9/1/19 $2,500/yr
Kyle Clemens, Assistant Men’s Soccer Coach,  
Intercollegiate Athletics,  
p/t appt., eff. 9/6/19 $1,750/yr

James Feeney, Assistant Women’s Tennis Coach,  
Intercollegiate Athletics,  
p/t appt., eff. 9/1/19 $1,500/yr

Laurel Kurishage, Assistant Women’s Soccer Coach,  
Intercollegiate Athletics,  
p/t appt., eff. 9/1/19 $1,000/yr

Jamie Rodriguez, Assistant Men’s and Women’s Cross Country Coach,  
Intercollegiate Athletics,  
p/t appt., eff. 9/1/19 or thereafter $2,000/yr

Willie Short, Assistant Women’s Volleyball Coach,  
Intercollegiate Athletics,  
p/t appt., eff. 9/10/19 $1,500/yr

G. RESIGNATIONS  
1. Salvatore Chiera, Online Learning Support Specialist, Distance Learning, eff. 10/11/19  
2. Tara Davis, Assistant to the Coordinator of Institutional Advancement, E.O.C., eff. 8/28/19  
3. Ronni Jones, Associate Director of Financial Aid, eff. 9/18/19  
4. Shawn Jeune, Interim Department Chair, Surgical Technology, eff. 9/30/19  
5. Kelli Leclair, Advising Specialist, Business Advisement Center, eff. 8/12/19  
6. Tara Maroney-Pickett, Advising Specialist, Liberal Arts, eff. 9/18/19

H. RETIREMENT  
1. Sue E. Grayson, Professor/Faculty Librarian, Library, eff. 10/10/19

I. ADVISORY COMMITTEE APPOINTMENT  
1. Automotive Department  
   Chris Neuber, President, Eastern New York Coalition of Automotive Retailers, Inc. (ENYCAR)

J. HVCC MONTHLY FINANCIAL REPORTS  
1. 2018-2019 Fiscal Year Operating Budget Summary as of 8/31/19  
2. Capital Expenditures, August 2019 and cumulative

K. FACULTY-STUDENT ASSOCIATION FINANCIAL REPORTS  
1. Audited Financial Statements, Years ended May 31, 2019 and 2018

OCTOBER MEETING  

The next monthly meeting of the Board of Trustees will be held on Tuesday, October 22, 2019.

Secretary Raneri gave a brief overview of the 2019 annual meeting of the New York Community College Trustees (NYCCT) and shared with the Board a resolution presented at the conference in support of a permanent funding floor for community college base state aid formula.
Upon motion by Dr. Jennings, seconded by Dr. Kapp, the meeting was adjourned at 5:26 p.m.

Suzanne Kalkbrenner
Assistant Secretary to the Board of Trustees