

Hudson Valley Community College

80 Vandenberg Avenue, Troy, New York 12180

MINUTES

The regular meeting of the Board of Trustees of Hudson Valley Community College was held on Tuesday, January 22, 2019 on the college campus, 80 Vandenberg Avenue, Troy, New York.

PRESENT

Neil J. Kelleher, Chairman
(via Videoconference, Non-Voting)
Joseph A. Kapp, Vice Chairman
Judith Breselor
Brendan James Caluneo
William Fagan
Thomas P. Grant
William C. Jennings
Wayne Pratt
Brian Zweig

EXCUSED

Catherine I. Conroy

ALSO PRESENT

Dr. Roger A. Ramsammy, President
William Reuter, Vice President for Administration
and Finance
George J. Raneri, Secretary to the Board
Suzanne Kalkbrenner, Assistant Secretary

C. Bosco	P. Hill	R. Pinke
J. Braungard	M. Janosik	C. Robinson
J. Brennan	B. Kearns	A. Thomas
L. Coplin	D. Kennedy	F. Vega
S. Ely	R. LaGatta	P. White
K. Ferrer-Muñiz	K. Petley	A. Zhang
A. Geisendorfer		

Chairman Kelleher greeted the group via videoconference and asked Vice Chairman Kapp to chair the meeting on his behalf.

Vice Chairman Kapp called the monthly meeting to order at 6:05 p.m.

Upon a motion by Mr. Pratt, seconded by Ms. Breselor, the following resolution was adopted unanimously.

Resolved, that the minutes of the regular meeting of the Board of Trustees, held on December 18, 2018, be and hereby are, approved.

Upon a motion by Dr. Jennings, seconded by Mr. Caluneo, the following resolution was adopted unanimously.

Resolved, that the request to accept the College's audited financial statements for the fiscal year September 1, 2017 through August 31, 2018, as conducted by UHY, LLP, be, and hereby is, approved.

MINUTES

HVCC FY 2017-2018
AUDITED
FINANCIAL
STATEMENTS

Upon a motion by Mr. Fagan, seconded by Mr. Pratt, the following resolution was adopted unanimously.

**HVCC FOUNDATION-
FY 2017-2018 AUDITED
FINANCIAL
STATEMENTS**

Resolved, that the request to accept the Hudson Valley Community College Foundation, Inc.'s audited financial statements for Year Ended June 30, 2018, as conducted by UHY, LLP, and as recommended by the Foundation Board of Directors on November 28, 2018, be, and hereby is, approved.

Upon a motion by Mr. Grant, seconded by Mr. Zweig, the following resolution was adopted unanimously.

**HVCC FOUNDATION-
APPROVAL OF
NEW DIRECTOR**

Resolved, that the request for approval of the appointment of Patrick Gareau '15 to the Hudson Valley Community College Foundation Board of Directors for a term February 1, 2019 to January 31, 2022, as recommended by the Foundation Board of Directors on January 22, 2019, be, and hereby is, approved.

INFORMATION ITEMS

The following information items were noted:

**INFORMATION
ITEMS**

A. FULL-TIME NON-TEACHING PROFESSIONALS

1. Enrollment Management and Student Development
Howard Bancroft III, Associate Registrar,
Office of the Registrar,
f/t appt., eff. 1/4/19 or thereafter \$52,000/yr

Julie Panzanaro, Director of Admissions,
Enrollment Management and Student Development,
f/t appt., eff. 12/18/18 \$97,951/yr
2. E.O.C.
Marcus Browne, College and Employment Specialist,
College and Career Services, E.O.C.,
f/t appt., eff. 12/19/18 or thereafter \$39,000/yr
3. School of Liberal Arts and Sciences
Sarah Sherlock, Advising Specialist,
Individual Studies,
f/t appt., eff. 12/19/18 or thereafter \$40,100/yr

B. FULL-TIME CLASSIFIED/NON-INSTRUCTIONAL STAFF

1. Administration and Finance
Dexter Bishop, Campus Security Officer,
Public Safety,
f/t appt., 12/18/18 \$17.5637/hr
2. E.O.C.
Casey Dapp, Clerk/Typist,
E.O.C.- Business Services,
f/t appt., eff. 1/4/19 or thereafter \$13.8312/hr

C. PART-TIME FACULTY

1. Schools of Business & Engineering and Industrial Technologies
Kelsey Norberg, Instructor,
Automotive, Mechanical and Electrical
Engineering Technologies (HS Model),
p/t appt., eff. 1/2/19 \$0
2. School of Liberal Arts and Sciences
Jillian Gentle, Instructor,
History, Philosophy and Social Sciences,
p/t appt., eff. 1/22/19 \$1,113/sch

Alicia Ozols, Instructor,
English, Foreign Languages and English as a Second Language (HS Model),
p/t appt., eff. 1/22/19 \$0

D. PART-TIME NON-TEACHING PROFESSIONALS

1. Enrollment Management and Student Development
Timothy O'Brien, PT Instructional Support Assistant
Learning Assistance Center,
p/t appt., eff. 12/05/18 or thereafter \$15.00/hr
2. E.O.C.
Raymond Jackson, PT Employment Services Specialist,
E.O.C.,
p/t appt., eff. 1/21/18 \$20.00/hr

E. PART-TIME CLASSIFIED/NON-INSTRUCTIONAL STAFF

1. Physical Plant
Ray Latham, Motor Equipment Operator Light,
Physical Plant,
p/t appt., eff. 12/18/18 or thereafter \$14.2766/hr

F. RESIGNATIONS

1. Rosemary Kelley, College Nurse, Wellness Center, eff. 1/31/19
2. Michael Muehling, Athletic Academic Coordinator/Head Football Coach, Intercollegiate Athletics, eff. 1/17/19
3. Melissa Weltz, Counselor, E.O.C., eff. 12/11/18

G. RETIREMENT

1. James O'Donnell, Educational Engineer Support Specialist, Viking Video, eff. 2/19/19

H. HVCC MONTHLY FINANCIAL REPORTS

1. 2018-2019 Fiscal Year Operating Budget Summary as of 12/31/18
2. 2018-2019 Enrollment Summary – Spring 2019
3. Capital Expenditures, December 2018 and cumulative

I. FSA MONTHLY FINANCIAL REPORTS

1. FSA Financial Reports, period ending 12/31/18

FEBRUARY MONTHLY MEETING

The next regular monthly meeting of the Board of Trustees will be held on Tuesday, February 26, 2019.

Upon motion by Dr. Jennings, seconded by Mr. Fagan, the meeting was adjourned at 6:08 p.m.

ADJOURNMENT


Suzanne Kalkbrenner