

# Hudson Valley Community College

80 Vandenberg Avenue, Troy, New York 12180

## MINUTES

The regular meeting of the Board of Trustees of Hudson Valley Community College was held on Tuesday, November 22, 2016 on the college campus, 80 Vandenberg Avenue, Troy, New York.

### **PRESENT**

Neil J. Kelleher, Chairman  
Joseph A. Kapp, Vice Chairman  
Judy Breselor  
Catherine I. Conroy  
William F. Fagan  
William C. Jennings  
Conrad H. Lang, Jr.  
Wayne Pratt  
Manik Elahi S.  
Brian S. Zweig

Andrew J. Matonak, President  
James LaGatta, Vice President for Administration  
George J. Raneri, Secretary to the Board  
Suzanne Kalkbrenner, Assistant Secretary

J. Brennan	K. Ferrer-Muñiz	A. Popovics
C. Bosco	A. Geisendorfer	P. Sawyer
A. Carrozza	M. Green	R. Schultz
D. Clickner	C. Helwig	M. Swain
S. Ely	D. Kennedy	P. White
J. Fatato	E. Kiel	

### **EXCUSED**

none

Chairman Kelleher called the meeting to order at 6:09 p.m.

Upon a motion by Mr. Pratt, seconded by Dr. Kapp, the following resolution was adopted unanimously.

**MINUTES**

**Resolved**, that the minutes of special meeting of the Board of Trustees, held on November 1, 2016, be, and hereby are, approved.

Upon a motion by Mr. Lang, seconded by Mr. Fagan, the following resolution was adopted unanimously.

**AMENDED  
AGENDA**

**Resolved**, that the motion to accept the agenda as amended, be, and hereby is, approved.

Upon a motion by Dr. Jennings, seconded by Dr. Kapp, the following resolution was adopted. The vote was nine in favor (Chairman Kelleher, Vice Chairman Kapp, Ms. Breselor, Ms. Conroy, Mr. Fagan, Dr. Jennings, Mr. Lang, Mr. Pratt, Mr. Zweig) and one opposed (Mr. Elahi S.).

**DEAN OF LIBERAL  
ARTS AND SCIENCES**

**Resolved**, that the request to approve the appointment of Dr. Fabian Vega as Dean of Liberal Arts and Sciences, effective November 23, 2016 or thereafter, at an annual salary of \$97,000, as recommended by the President, be, and hereby is, approved.

Upon a motion by Dr. Jennings, seconded by Dr. Kapp, the following resolution was adopted unanimously.

**CURRICULUM  
CHANGES**

**Resolved**, that the following curriculum changes, as recommended by the Academic Senate and the President, be, and hereby are, approved, as follows:

**1. Change in Degree Requirements:  
A. Nursing A.A.S. Degree, Fall 2017**

All science courses and PSYC 205 and PSYC 210 must have been completed within five years in order to be applicable toward this degree program. Remove PSYC 100 from this requirement because the course outcomes and material for this course does not change.

<b>Current:</b>	<b>New:</b>
All science and psychology courses must have been taken within five years in order to be applicable toward this degree program.	All science courses, PSYC 205 and PSYC 210 must have been completed within five years in order to be applicable toward this degree program.

Karen Ferrer-Muñiz, Associate Dean, Instructional Support Services and Retention, provided the Board with a report on the Center for Academic Engagement (CAE), which is now in its fourth year of operation.

**PROGRAMMATIC  
PRESENTATION**

**INFORMATION ITEMS**

The following information items were noted:

**INFORMATION  
ITEMS**

**A. FULL-TIME NON-TEACHING PROFESSIONAL**

1. Enrollment Management and Student Development  
Sheena Harrington, Assistant Women’s Basketball Coach,  
Intercollegiate Athletics,  
f/t temp. appt., eff. 11/3/16 or thereafter \$2,500/yr
  
- Jacqueline Hotaling, Assistant Women’s Basketball Coach,  
Intercollegiate Athletics,  
f/t temp. appt., eff. 11/3/16 or thereafter \$2,500/yr

Jennifer Koury, Technical Assistant,  
Center for Access and Assistive Technology,  
f/t temp. appt. (grant-funded), eff. 10/24/16 \$34,500/yr

Lawrence Snyder, Interim Assistant Director of Athletics,  
Intercollegiate Athletics,  
f/t temp. appt., eff. 10/27/16 or thereafter \$40,000/yr

Jeffrey York, Head Track & Field Coach,  
Intercollegiate Athletics,  
f/t temp. appt., eff. 10/27/16 \$4,800/yr

## **B. PART-TIME FACULTY**

### 1. Academic Affairs

Robert Elling, Instructor,  
Community & Professional Education (non-credit),  
p/t appt., eff. 11/9/16 \$40.00/hr

### 2. E.O.C.

Lindsi Shalhoub, Instructor,  
E.O.C.,  
p/t appt., eff. 10/27/16 or thereafter \$39.23/hr

## **C. PART-TIME NON-TEACHING PROFESSIONAL**

### 1. Executive

Jana Putzig, Alumni Relations & Annual Giving Coordinator,  
Foundation,  
p/t appt., eff. 10/27/16 or thereafter \$19.23/hr

## **D. CLASSIFIED STAFF**

### 1. Administration

Lawrence Black, Motor Equipment Operator Light,  
Physical Plant,  
f/t appt., eff. 11/15/16 or thereafter \$13.8005/hr

Dominic Farina, Custodial Worker,  
Physical Plant,  
f/t appt., eff. 10/24/16 or thereafter \$13.2646/hr

Albert Palmer, Building Maintenance Worker,  
Physical Plant,  
f/t appt., eff. 11/15/16 or thereafter \$16.6239/hr

Leslie Waugh, Motor Equipment Operator Light,  
Physical Plant,  
f/t appt., eff. 10/27/16 or thereafter \$13.8005/hr

### 2. Enrollment Management and Student Development

Ashley Lasch, Program Assistant,  
Registrar,  
f/t appt., eff. 10/25/16 or thereafter \$17.8049/hr

Heather Muller, Program Assistant,  
Registrar,  
f/t appt., eff. 10/25/16 or thereafter

\$17.8049/hr

3. Schools of Business & Engineering and Industrial Technologies

Mercedes Falquez, Program Assistant Academics II,  
Construction, Industrial & Mechanical Technologies,  
f/t appt., eff. 11/3/16 or thereafter

\$15.4588/hr

**E. RESIGNATIONS**

1. Mollie DeFont, Advising Specialist, Liberal Arts, eff. 10/27/16
2. Jennevie Mitchell, Technical Assistant, Technology, Institutional Assessment and Planning, eff. 11/10/16

**F. RETIREMENTS**

1. Ann M. Carrozza, Executive Director, Faculty-Student Association, eff. 3/3/17
2. Elaine Brooks Rinaldo, Professor, Mathematics & Engineering Science, eff. 1/9/17
3. Judith Zamurs, Education Specialist/Associate Professor, Learning Assistance Center and Testing Office, eff. 1/10/17

**DECEMBER REGULAR MEETING**

The next regular meeting of the Board of Trustees will be held on Tuesday, December 20, 2016.

Upon a motion by Mr. Lang, seconded by Dr. Kapp, the meeting was adjourned at 6:13 p.m.

**ADJOURNMENT**




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Suzanne Kalkbrenner  
Assistant Secretary to the Board