

Hudson Valley Community College

80 Vandenburg Avenue, Troy, New York 12180

MINUTES

The regular meeting of the Board of Trustees of Hudson Valley Community College was held on Tuesday, October 25, 2016 on the college campus, 80 Vandenburg Avenue, Troy, New York.

PRESENT

Neil J. Kelleher, Chairman
Joseph A. Kapp, Vice Chairman
Judy Breselor
Catherine I. Conroy
William F. Fagan
William C. Jennings
Conrad H. Lang, Jr.
Wayne Pratt
Manik Elahi S.
Brian S. Zweig

Andrew J. Matonak, President
James LaGatta, Vice President for Administration
George J. Raneri, Secretary to the Board
Suzanne Kalkbrenner, Assistant Secretary

P. Blacklock	C. Helwig	A. Popovics
C. Bosco	D. Kennedy	G. Sausville
D. Clickner	E. Kiel	P. Sawyer
C. Curtis	R. LaGatta	M. Swain
S. Ely	L. Marion	B. Vlieg
M. Forget	K. Petley	P. White
M. Green		

EXCUSED

none

Chairman Kelleher called the meeting to order at 5:34 p.m.

Upon a motion by Mr. Lang, seconded by Ms. Breselor, the following resolution was adopted unanimously.

MINUTES

Resolved, that the minutes of the annual meeting and the regular meeting of the Board of Trustees held on September 27, 2016, be, and hereby are, approved.

Upon a motion by Dr. Jennings, seconded by Mr. Pratt, the following resolution was adopted unanimously.

**EOC
COLLECTIVE
BARGAINING
AGREEMENT**

Resolved, that the request for approval of a successor agreement between Capital District Educational Opportunity Center and the Educational Opportunity Center Alliance, effective September 1, 2015, for the term September 1, 2015 through August 31, 2019, as signed by the parties on August 24, 2016, and ratified by the Alliance on September 20, 2016, be, and hereby is, approved.

Upon a motion by Dr. Jennings, seconded by Dr. Kapp, the following resolution was adopted unanimously.

**CURRICULUM
CHANGES**

Resolved, that the following curriculum changes, as recommended by the Academic Senate and the President, be, and hereby are, approved, as follows:

1. New Degree and Certificate Programs:

A. *Community Health Navigation A.A.S. Degree, Fall 2017*

The healthcare system in New York State is presently undergoing major systematic changes. These changes are driven by the Delivery System Reform Incentive Payment (DSRIP) system and will fundamentally change how healthcare is delivered. One such change is the use of Community Health Workers, also known as Navigators. These individuals will need a wide range of skills that community colleges, such as ours, are in a unique position to provide. They will need knowledge of healthcare, community health, health insurance, human services, health literacy and chronic diseases.

Both the Alliance for Better Health Care (Ellis Medicine and St. Peter's Health Partners) and Albany Medical Center's PPS have elaborated the need for qualified trained Community Health Navigators.

The design of this program will allow students multiple opportunities. Students will be trained at the certificate level and become job market ready after 1 year of successful academic work and conferred a Certificate in Community Health Navigation. Two years of successful course work will allow for the conferral of the A.A.S. in Community Health Navigation and provide the opportunity for students to enter the workforce or continue studies toward a Bachelor's degree in Social Welfare at SUNY Albany or Professional Studies at Empire State College.

Total Degree Credits: 64

B. *Community Health Navigation Certificate, Fall 2017*

Total Certificate Program Credits: 33

New Courses:

a. *CMHL 100, Introduction to Community and Public Health. 3 credit hours; Fall 2017*

This course will provide a general introduction to the basic elements of public health, its importance for everybody's health and its integration in everyday life. The course introduces the concept of health policy as a combination of research and politics. In addition to the basic elements of public health, the course will illustrate community and public health in action discussing how the Delivery System Reform Incentive Payment program (DSRIP) evolved and increased the demand for healthcare navigators.

b. *CMHL 110, U.S. Healthcare. 3 credit hours; Spring 2018*

This course will function as an introduction to how the United States' healthcare system works. It will cover the basics of public and private health systems and discuss healthcare reform as it applies to hospitals and healthcare policy development. The class will be suitable for all students interested in the community/public health and allied health.

c. *CMHL 115, Healthcare Ethics. 3 credit hours; Fall 2017*

This course will provide an introduction to a variety of ethical principles as they apply to the healthcare environment. Topics will include medical terminology, confidentiality, professionalism, patient rights and medical ethics.

d. *CMHL 200, Community Health Navigation. 3 credit hours; Spring 2018*

This course will be a synthesis of previous course work preparing students for work as a community health navigator. The course will review and expand on concepts previously explored such as professionalism, ethics, healthcare and social service environment. The class will apply the content learned to practice as a community health navigator.

e. *CMHL 201, Community Health Navigator Practicum. 1 credit hour; Spring 2018*

This course will give students first-hand experience in providing navigation services to client populations in the community health setting. The course will allow students to use knowledge gained throughout their studies and apply it to real life situations.

f. *CMHL 205, Chronic Diseases. 4 credit hours; Spring 2018*

The course will discuss the significant burden of chronic disease in American society and cover the basic pathophysiology, epidemiology and medical therapy for various chronic diseases. Additional discussion regarding health disparities and how they relate to different chronic diseases will be presented.

2. Deactivation:

A. *Bereavement Studies Certificate*

The original program was identified for funeral directors. The program has been non-responsive, with low and sporadic enrollment. The education needed for funeral directors is received through CEUs. This program does not align with ABFSE or with the focus of education of professionals in the field.

INFORMATION ITEMS

The following information items were noted:

**INFORMATION
ITEMS**

A. FULL-TIME NON-TEACHING PROFESSIONAL

1. Academic Affairs

Andrew Roberts, Academic Coach,
Center for Academic Engagement,
f/t temp. (grant-funded), eff. 9/20/16 or thereafter

\$36,000/yr

2. Technology, Institutional Assessment and Planning
Darren Ceccucci, Manager of Client Support Services,
Information Technology Services,
f/t appt., eff. 9/29/16 or thereafter \$50,000/yr

B. PART-TIME FACULTY

1. Academic Affairs
Leo Bouleris, Client-Specific Adjunct Instructor,
Workforce Development,
p/t appt., eff. 9/30/16 \$60.00/hr
2. School of Health Sciences
Nancy Zotto, Instructor,
Nursing,
p/t appt., eff. 9/30/16 or thereafter \$1113/sch

C. CLASSIFIED STAFF

1. Christopher Arnold, Principal Stores Clerk,
Physical Plant,
f/t appt., eff. 9/26/16 or thereafter \$19,5917/hr

D. RESIGNATIONS

1. Joanne Hammond, Financial Services/Accounting Analyst, Finance, eff, 10/21/16
2. Geoffrey Miller, Director of Development and Donor Relations, Foundation, eff. 10/14/16
3. Justin Murphy, Assistant Lacrosse Coach, Intercollegiate Athletics, eff. 9/25/16
4. Bryan VanVliet, Head Women's Volleyball Coach, Intercollegiate Athletics, eff. 9/22/16

E. UNPAID LEAVE OF ABSENCE

1. Thomas P. Rogan, Professor, Health, Physical Education and Exercise Studies Dept.,
eff. Spring 2017 Semester

F. ADVISORY COMMITTEE APPOINTMENTS

1. Accounting, Entrepreneurship and Marketing
James J. Williams

G. ALCOHOLIC BEVERAGE REQUEST

1. New York State Technology Enterprise Corporation (NYSTEC) meeting and reception at TEC-SMART,
11/17/16

H. FACULTY-STUDENT ASSOCIATION FINANCIAL REPORTS

1. Audited Financial Statements, Years ended May 31, 2016 and 2015

NOVEMBER SPECIAL MEETING


A special meeting of the Board of Trustees will be held on Tuesday, November 1, 2016 at 5:00 pm. It is anticipated that the Chairman will call for a motion to enter Executive Session to discuss a personnel action.

NOVEMBER REGULAR MEETING

The next regular meeting of the Board of Trustees will be held on Tuesday, November 22, 2016.

Upon a motion by Mr. Elahi, seconded by Mr. Fagan, the meeting was adjourned at 5:38 p.m.

ADJOURNMENT



Suzanne Kalkbrenner
Assistant Secretary to the Board