The regular meeting of the Board of Trustees of Hudson Valley Community College was held on Tuesday, September 27, 2016 on the college campus, 80 Vandenburgh Avenue, Troy, New York.

**PRESENT**

Neil J. Kelleher, Chairman
Joseph A. Kapp, Vice Chairman
Judy Breselor
Catherine I. Conroy
William F. Fagan
William C. Jennings
Conrad H. Lang, Jr.
Wayne Pratt
Manik Elahi S.
Brian S. Zweig

Andrew J. Matonak, President
James LaGatta, Vice President for Administration
George J. Raneri, Secretary to the Board
Suzanne Kalkbrenner, Assistant Secretary

J. Barrett A. Evancoe L. Marion
D. Baxter J. Fatato M. Musso
P. Blacklock L. Florio A. Popovics
C. Bosco T. Gil G. Sausville
J. Brennan M. Gore K. Sayers
S. Chatterji M. Green R. Schultz
D. Clickner C. Helwig J. Stenard
C. Curtis J. Hindes M. Swain
C. D’Allaird D. Kennedy J. Thompson
L. Desnoyers R. LaGatta B. Vlieg
R. Edwards D. Larkin P. White
S. Ely R. Major

Chairman Kelleher called the meeting to order at 5:03 p.m.

Upon a motion by Dr. Kapp, seconded by Mr. Lang, the following resolution was adopted unanimously.

**Resolved**, that the minutes of the regular meeting of the Board of Trustees held on August 30, 2016, be, and hereby are, approved.

Upon a motion by Mr. Pratt, seconded by Ms. Breselor, the following resolution was adopted unanimously.

**Resolved**, that the request made for approval of the establishment of the designated account entitled “Roof Replacement Projects and Critical Facility Maintenance,” be, and hereby is, approved. The resolution shall read as follows:

**ESTABLISHMENT OF DESIGNATED ACCOUNT—ROOF REPLACEMENT PROJECTS AND CRITICAL FACILITY MAINTENANCE**
ESTABLISHMENT OF DESIGNATED ACCOUNT: “ROOF REPLACEMENT PROJECTS AND CRITICAL FACILITY MAINTENANCE”

Whereas, the College is in need of funding for various roof replacement projects and critical facility maintenance; and

Whereas, the College does not have sufficient operating funds for said expenses; and

Resolved, that the College Board of Trustees approves the establishment of a designated account entitled “Roof Replacement Projects and Critical Facility Maintenance” in the amount of $5,231,500; and, be it further

Resolved, that the funding for said designated accounts be transferred from the College’s designated Termination Benefit Account.

INFORMATION ITEMS

The following information items were noted:

A. COLLEGE TENURE & PROMOTION TO ASSISTANT PROFESSOR
   (In accord with the Faculty Association Agreement, a College faculty member at the rank of Instructor who is awarded tenure is automatically promoted to the rank of Assistant Professor and granted a $1,000 increase in annual salary.)

   **Effective 9/1/2017**

   - Brian Farr Human Services and Chemical Dependency Counseling
   - Julie Friot Biology, Chemistry & Physics
   - Michael Shea Biology, Chemistry & Physics

B. FULL-TIME FACULTY
   1. School of Health Sciences
      - Jodi Dorrough, Instructor, Nursing,
      - f/t appt., eff. 8/29/16 48,981/yr

C. FULL-TIME NON-TEACHING PROFESSIONAL
   1. Enrollment Management & Student Development
      - Robert Coleman, Interim Head Women’s Basketball Coach, Intercollegiate Athletics,
      - f/t temp. appt., eff. 9/1/16  $6500/yr

      - Teresa Farrell, Communications & Marketing Specialist, Communications & Marketing,
      - f/t appt., eff. 9/9/16 or thereafter  $34,500/yr

James Seay, Assistant Football Coach,
Intercollegiate Athletics,
f/t temp. appt., eff. 9/20/16 $4,000/yr

Austin Zeleski, Assistant Football Coach,
Intercollegiate Athletics,
f/t temp. appt., eff. 9/20/16 $4,000/yr

2. **E.O.C.**
   Kaitlin Beam, Lab Technology Coordinator,
   E.O.C.,
f/t appt., eff. 9/19/16 or thereafter $40,000/yr

   Kelly Bunkley, Lab Technology Coordinator,
   E.O.C.,
f/t appt., eff. 9/19/16 or thereafter $40,000/yr

   Delia Hubbard, Lab Technology Coordinator,
   E.O.C.,
f/t appt., eff. 9/19/16 or thereafter $40,000/yr

3. **Schools of Liberal Arts & Sciences**
   Kristen Stiegler, Technical Assistant,
   Biology, Chemistry and Physics,
f/t appt., eff. 9/9/16 or thereafter $34,500/yr

**D. PART-TIME FACULTY**

1. **Academic Affairs**
   Susan Bahlatzis, Instructor,
   Community & Professional Education,
p/t appt., eff. 8/30/16 or thereafter $40.00/hr

   Faith Green, Instructor,
   Community & Professional Education,
p/t appt., eff. 8/30/16 or thereafter $40.00/hr

   Julie Litwin, Instructor,
   Community & Professional Education,
p/t appt., eff. 8/30/16 or thereafter $40.00/hr

   David Louis, Instructor,
   Community & Professional Education,
p/t appt., eff. 8/30/16 or thereafter $40.00/hr

   Nancy Lyons, Instructor,
   Community & Professional Education,
p/t appt., eff. 8/30/16 or thereafter $40.00/hr

2. **School of Health Sciences**
John Kirk, Instructor,
Medical Imaging,
p/t appt., eff. 8/29/16 $1113/sch

Dennis Latham, Instructor,
Nursing,
p/t appt., eff. 8/29/16 $1113/sch

3. Schools of Liberal Arts & Sciences
   Stephanie Clowe, Instructor,
   English, Foreign Languages, and English as a Second Language,
p/t appt., eff. 8/29/16 $1113/sch

E. RESIGNATIONS
1. Nancy Bush, Technical Assistant, Biology, Chemistry & Physics, eff. 8/30/16
2. Monica Milko Drumm, Internal Auditor, Administration, eff. 10/04/16
3. Carrie Zurenko, Counselor, Wellness Center, eff. 10/7/16

F. ADVISORY COMMITTEE APPOINTMENTS
1. Clean Energy Management
   Mark D. Richardson
   Brian T. Stanley
   David Verner
   Rodney G. Wiltshire Jr.

2. Dental Hygiene
   Donald LeDuke, DDS

3. Fine Arts, Theatre Arts and Digital Media
   Sean Hovendick

G. ALCOHOLIC BEVERAGE REQUESTS
1. Homecoming Athletics Alumni Reception, McDonough, 10/7/16
2. Nursing Class of 1966 Reunion, Science Center, 10/7/16

Chairman Kelleher again offered his thanks to the faculty who attended the meeting to
give voice to concerns on behalf of all the faculty. He stated that he was impressed with their
technical skills, and that he and the Board were immensely proud of the college’s faculty.

OCTOBER MEETING

The next regular meeting of the Board of Trustees will be held on Tuesday,
October 25, 2016.

Upon a motion by Dr. Jennings, seconded by Mr. Zweig, an executive
session was called at 5:08 p.m. for the purpose of discussing a personnel issue.

Upon a motion by Mr. Fagan, seconded by Mr. Lang, the executive session
was ended at 5:40 p.m. and Chairman Kelleher opened the meeting.
Upon a motion by Dr. Jennings, seconded by Ms. Conroy, the meeting was adjourned at 5:41 p.m.

Suzanne Kalkbrenner
Assistant Secretary to the Board