The regular meeting of the Board of Trustees of Hudson Valley Community College was held on Tuesday, March 22, 2016 on the college campus, 80 Vandenburgh Avenue, Troy, New York, with videoconferencing at the Doreen Gauthier Lighthouse Point Library, 2200 NE 38th Street, Lighthouse Point, Florida.

Chairman Kelleher called the meeting to order at 5:27 p.m.

Upon a motion by Mr. Walsh, seconded by Dr. Jennings, the following resolution was adopted unanimously.

Resolved, that the minutes of the regular meeting of the Board of Trustees held on February 26, 2016, be, and hereby are, approved.

Upon a motion by Dr. Jennings, seconded by Ms. Conroy, the following resolution was adopted unanimously.

Resolved, that the request for approval of the following faculty sabbatical leave recommendations, be, and hereby are, approved, as follows:

Mary Evans, 2016-2017 academic year
Dr. Teresa Gil, Spring 2017 semester
Upon a motion by Ms. Conroy, seconded by Dr. Kapp, the following resolution was adopted unanimously.

**Resolved**, that the following curriculum changes, as recommended by the Academic Senate and the President, be, and hereby are, approved, as follows:

Upon a motion by Mr. Zweig, seconded by Mr. Fagan, the following resolution was adopted unanimously.

**Resolved**, that the request for approval of changes to the Good Academic Standing Policy, as recommended by the Academic Senate and the President, be, and hereby are, approved. The policy shall be implemented immediately, and shall read as follows:

Upon a motion by Mr. Walsh, seconded by Mr. O’Connor, the following resolution was adopted unanimously.

**Resolved**, that the request for approval of the Foundation budget for Fiscal Year 2016-17, totaling $2,953,500 in revenues and $1,588,350 in expenditures, as recommended by the Foundation Board of Directors on January 21, 2016, be, and hereby is, approved.

Upon a motion by Ms. Conroy, seconded by Dr. Jennings, the following resolution was adopted unanimously.

**Resolved**, that the request for approval of the Faculty Student budget for budget for Fiscal Year 2016-17, totaling $9,034,222 in revenues and $8,885,136 in expenditures, as recommended by the Faculty Student Association Board of Directors on March 14, 2016, be, and hereby is, approved.

Upon a motion by Dr. Kapp, seconded by Mr. Fagan, the following resolution was adopted unanimously.

**Resolved**, that the request for approval of the award of contract in the amount of $510,000 to Mosaic Associates, for architectural services, from the capital project entitled “The Center for Advanced Manufacturing,” be, and hereby is, approved.

**INFORMATION ITEMS**
The following information items were noted:
A. **2016/2017 COLLEGE FACULTY MERIT AWARDS**

In accord with Article XII-C of the Collective Bargaining Agreement between the College and the Hudson Valley Community College Faculty Association, Faculty Merit awards, effective September 1, 2016, are outlined below.

**DEPARTMENT CHAIR** ($2,000 Each)

<table>
<thead>
<tr>
<th>Name</th>
<th>Rank</th>
<th>Dept.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Maria Palmara</td>
<td>Professor</td>
<td>English, Foreign Languages and English as a Second Language</td>
</tr>
</tbody>
</table>

**FACULTY** ($1,000 Each)

<table>
<thead>
<tr>
<th>Name</th>
<th>Rank</th>
<th>Dept.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Marianne Belles</td>
<td>Professor</td>
<td>Dental Hygiene</td>
</tr>
<tr>
<td>Beth Ernest</td>
<td>Associate Prof.</td>
<td>Mathematics and Engineering Science</td>
</tr>
<tr>
<td>Pierre Essis</td>
<td>Assistant Prof.</td>
<td>Automotive, Manufacturing and Electrical Engineering Technologies</td>
</tr>
<tr>
<td>Don Frament</td>
<td>Associate Prof.</td>
<td>Learning Centers</td>
</tr>
</tbody>
</table>

B. **2016/2017 COLLEGE NON-TEACHING PROFESSIONALS (NTP) MERIT AWARDS**

In accord with section 300.60 of the Administrative Code for Non-Teaching Professional personnel, NTP Merit awards, in the amount of $1,000 each, effective September 1, 2016, are outlined below.

Halea Dickinson, Senior Systems and Network Specialist, ITS
Maureen Ferraro-Davis, Assistant Comptroller, Finance
Scott Freedman, Supervisor of Multimedia and Video Production Services, ITS/VVT
Matthew Howe, Coordinator, Testing, Advisement and Academic Placement, ISSR
Kristina Lewis, Technical Assistant, English, Foreign Languages and English as a Second Language
Kathleen Petley, Registrar, Enrollment Management and Student Development
Laurie Vivekanand, Director of Environmental Health and Safety, Administration

C. **FULL-TIME NON-TEACHING PROFESSIONALS**

1. **Academic Affairs**

Dana Roy, Advising Specialist,
Academic Affairs,
f/t appt., eff. 2/18/16 or thereafter $40,100/yr

Heather Chase, Advising Specialist,
Academic Affairs,
f/t temp. appt., eff. 2/18/16 or thereafter $40,100/yr
2. **Enrollment Management & Student Development**

   Ian Digges, Digital Communications Specialist, Communications and Marketing,
   f/t appt., eff. 3/14/16 $38,000/yr

3. **Technology, Institutional Assessment and Planning**

   Sandy Lynn Miller, Functional Support Specialist, f/t appt., eff. 3/14/16 or thereafter $50,000/yr
   Marcella Smith, Functional Support Specialist, f/t appt., eff. 3/14/16 or thereafter $47,000/yr

D. **PART-TIME FACULTY**

1. **School of Health Sciences**

   Joanne Bonesteel, Instructor, Nursing,
   p/t appt. (shelf) eff. 2/17/16 or thereafter $1113/sch
   Barbara Malfetano, Instructor, Nursing,
   p/t appt. (shelf) eff. 2/17/16 or thereafter $1113/sch

E. **PART-TIME NON-TEACHING PROFESSIONALS**

1. **Academic Affairs**

   Isobel Connell, Tutor, Educational Opportunity Program,
   p/t appt., eff. 2/18/16 or thereafter $15/hr
   Clint Garrigan, Tutor, Educational Opportunity Program,
   p/t appt., eff. 2/18/16 or thereafter $15/hr
   Jana Urschel, Tutor, Educational Opportunity Program,
   p/t appt., eff. 2/18/16 or thereafter $15/hr

2. **Enrollment Management & Student Development**

   Shawnna Case, Evening Counselor, Educational Opportunity Program,
   p/t appt., eff. 3/15/16 or thereafter $15/hr
F. CLASSIFIED STAFF

1. Administration

Shawn Boule, Senior Automotive Mechanic, Physical Plant, f/t appt., eff. 2/25/16 or thereafter $20.0525/hr

Tony Padilla, Custodial Supervisor II, Physical Plant, f/t appt., eff. 3/3/16 or thereafter $16.2969/hr

G. RESIGNATION

1. Catherine Becker, Head Women’s Golf Coach, Intercollegiate Athletics, eff. 2/9/16
2. Thomas Edwards, Systems & Network Specialist, Information Technology Systems, eff. 3/15/16

H. RETIREMENT

1. Dawn Kolakoski, Department Chair, Professor, Teacher Preparation, eff. 8/19/16

I. ADVISORY COMMITTEE APPOINTMENTS

1. Admissions
   Dana Zeppieri

2. Dental Hygiene
   Roseanne P. Henley
   Nicole Lemme

3. Fine Arts, Theatre Arts and Broadcast Communications
   Tammis Kane Groft
   Elizabeth Reiss
   Kristine Corso Tolmie

4. Human Services and Chemical Dependency Counseling
   Damarise Alexander-Mann
   Thomas Bendon
   Venessa D. Kissee

5. Nursing
   Mary Jane Araldi
   Marie Kaye

J. HVCC MONTHLY FINANCIAL REPORTS

1. Current Unrestricted Fund Revenues & Expenditures, period ending 1/31/16
2. Operating Expenditures by Object, period ending 1/31/16
3. Grant Expenditures by Object, period ending 1/31/16

K. FACULTY-STUDENT ASSOCIATION FINANCIAL REPORTS

1. FSA Financial Statements, as of 1/31/16 and 2/29/16

APRIL MEETING

The next regular meeting of the Board of Trustees will be held on Tuesday, April 26, 2016.

Upon a motion by Mr. Walsh, seconded by Ms. Conroy, the meeting was adjourned at 5:31 p.m.

______________________________

Suzanne Kalkbrenner
Assistant Secretary to the Board