

Hudson Valley Community College

80 Vandenberg Avenue, Troy, New York 12180

MINUTES

The regular meeting of the Board of Trustees of Hudson Valley Community College was held on Tuesday, November 24, 2015 on the college campus, 80 Vandenberg Avenue, Troy, New York.

Neil J. Kelleher, Chairman
 Catherine I. Conroy
 William F. Fagan
 Donald E. Fane
 William C. Jennings
 Conrad H. Lang, Jr.
 Brody P. O'Connor
 James A. Walsh
 (via videoconference, non-voting)
 Brian S. Zweig

Andrew J. Matonak, President
 James LaGatta, Vice President for Administration
 George J. Raneri, Secretary to the Board
 Suzanne Kalkbrenner, Assistant Secretary

C. Bosco	M. Green	K. Osepa
A. Carozza	C. Helwig	K. Petley
D. Clickner	E. Kiel	A. Popovics
S. Ely	R. LaGatta	S. Retersdorf
J. Fatato	L. Mattes	P. White

EXCUSED

Joseph A. Kapp, Vice Chairman

Chairman Kelleher called the meeting to order at 5:04 p.m.

Upon a motion by Mr. Fane, seconded by Dr. Jennings, the following resolution was adopted unanimously.

MINUTES

Resolved, that the minutes of the regular meeting of the Board of Trustees held on October 27, 2015, be, and hereby are, approved.

Upon a motion by Dr. Jennings, seconded by Ms. Conroy, the following resolution was adopted unanimously.

**CURRICULUM
 CHANGES**

Resolved, that the following curriculum changes, as recommended by the Academic Senate and the President, be, and hereby are, approved, as follows:

1. Change in Degree Requirements

A. *Early Childhood A.A.S. Degree, Fall 2016*

The department seeks to make the following changes to better align the program with SUNY transfer paths and private college transferability for Childhood Education. MATH 125 teaches the Common Core math for teachers. Also, these changes identify more appropriate restricted electives for student success and transfer.

<p><u>Current:</u> BIOL104, “Topics in Biology—The Environment.</p>	<p><u>New:</u> Replace BIOL104 with MATH 125, “Mathematics for Teaching and Learning.</p>
<p><u>Current:</u> (1) Restricted Electives: 9 cr.</p> <p>Note was: *or specific course equivalents as approved by the department chairperson. (1) Restricted Elective - recommended Courses: ECCE 101, ECCE 102, ECCE 103, ECCE 213, ECCE 214, ECCE 230, EDUC 120, EDUC 216, EDUC 217, EDUC 218, MATH 125, PSYC 250</p>	<p><u>New:</u> (1) Restricted Electives: 6 cr. Liberal Arts and Sciences Elective: 3 cr.</p> <p>New note: (1) Any ECCE, EDUC, or Liberal Arts and Sciences courses.</p>

2. Deactivation:

A. *Wind Technician Certificate*

This certificate program will be deactivated because it has never had sustained enrollment. GE has an extensive wind turbine facility and program, and there is no demand outside of their venue.

Upon a motion by Mr. Fane, seconded by Mr. Fagan, the following resolution was adopted unanimously.

**HVCC FOUNDATION-
NEW DIRECTOR
APPOINTMENTS**

Resolved, that the request for approval of new director appointments to the Hudson Valley Community College Foundation, for a term February 1, 2016 to January 31, 2019, as recommended by the Foundation Executive Committee on October 14, 2015, be, and hereby are, approved, as follows:

- a. Anthony Carnevale ‘85
- b. Cynthia Hollowood ‘77
- c. Angelica Morris ‘00

Upon a motion by Mr. Lang, seconded by Mr. Fagan, the following resolution was adopted unanimously.

**TROY SRALP, LLC
LEASE EXTENSION**

Resolved, that the request for approval of the following resolution be, and hereby is, approved. The resolution shall read as follows:

**RESOLUTION AUTHORIZING THE EXTENTION OF A LEASE
SECURING STORAGE SPACE FOR SURPLUS INVENTORY**

WHEREAS, On December 31, 2010, Hudson Valley Community College and the County of Rensselaer entered into a 5 year lease with Troy SRALP, LLC for building space located in the Hudson Valley Plaza for the purpose of storing surplus inventory; and

WHEREAS, said lease is set to expire on December 31, 2015; and

WHEREAS, Both the College and County wish to renew the expiring lease, under the same terms and conditions, for an additional six (6) months after the expiration of the initial term, said extension to terminate on June 30, 2016; now therefore, be it

RESOLVED, That the College is hereby authorized to extend the lease for storage space consisting of 9,980 rentable square feet in the Hudson Valley Plaza for an additional sixth months after the expiration of the initial term, with said extension to terminate on June 30, 2016; be it further

RESOLVED, that the president shall be further authorized to negotiate and accept, without further Board of Trustees approval, any additional terms and conditions as may be recommended by Counsel.

Upon a motion by Mr. Lang, seconded by Mr. Fagan, the following resolution was adopted unanimously.

Resolved, that the request to increase the amount of the capital project entitled "Upgrade of Athletic Fields" from \$3,500,000 to \$4,500,000 with fifty percent (50%) from the State of New York and fifty percent (50%) from the Faculty Student Association of Hudson Valley Community College, be, and hereby is, approved.

**CAPITAL
CONSTRUCTION—
UPGRADE TO
ATHLETIC FIELDS**

Mr. Fagan remarked that this project will be a game changer for the college; that this project will do for athletics what the Science Center did for academics. He praised the work of Kristan Pelletier and Justin Hoyt from Athletics; Vice Presidents Joel Fatato and Alexander Popovics; and he and Chairman Kelleher gave special recognition to Ann Carrozza and the Faculty Student Association.

Upon a motion by Mr. Zweig, seconded by Ms. Conroy, the following resolution was adopted, with Mr. Fane abstaining.

Resolved, that the request for the award of contract in the amount of \$3,112,105 to Shaker Flats, Inc., for general contracting services, from the capital project entitled "Upgrade to Athletic Fields," be, and hereby is, approved.

**CAPITAL
CONSTRUCTION—
UPGRADE TO
ATHLETIC FIELDS:
GENERAL
CONTRACTING**

Upon a motion by Mr. Fane, seconded by Mr. Fagan, the following resolution was adopted unanimously.

**CAPITAL
CONSTRUCTION—**

Resolved, that the request for the award of contract in the amount of \$92,400 to Crisafulli Brothers, Inc., for plumbing contracting services, from the capital project entitled "Upgrade to Athletic Fields," be, and hereby is, approved.

**UPGRADE TO
ATHLETIC FIELDS:
PLUMBING
SERVICES**

Upon a motion by Ms. Conroy, seconded by Dr. Jennings, the following resolution was adopted unanimously.

**CAPITAL
CONSTRUCTION—
UPGRADE TO
ATHLETIC FIELDS:
ELECTRICAL
SERVICES**

Resolved, that the request for the award of contract in the amount of \$646,930 to the Comalli Group, for electrical contracting services, from the capital project entitled "Upgrade to Athletic Fields," be, and hereby is, approved.

Upon a motion by Mr. Lang, seconded by Mr. Fane, the following resolution was adopted unanimously.

**CAPITAL
CONSTRUCTION—
UPGRADE TO
ATHLETIC FIELDS:
MECHANICAL
SERVICES**

Resolved, that the request for the award of contract in the amount of \$41,325 to Tri-Valley Plumbing, Inc., for mechanical contracting services, from the capital project entitled "Upgrade to Athletic Fields," be, and hereby is, approved.

INFORMATION ITEMS

The following information items were noted:

**INFORMATION
ITEMS**

A. FULL-TIME FACULTY

1. E.O.C.

Christopher Lanese, Instructor,
Welding,
f/t appt., eff. 10/26/15

\$50,000/yr

2. Schools of Business & Engineering and Industrial Technologies

Ryan DeSalvatore, Instructor,
Construction, Industrial and Mechanical Technologies,
f/t appt., eff. 1/19/16

\$48,981/yr

B. FULL-TIME NON-TEACHING PROFESSIONALS

1. Academic Affairs

Alison Maddock, Advising Specialist,
Individual Studies,
f/t appt., eff. 11/5/15

\$41,000/yr

Christine Puleo, Advising Specialist,
Individual Studies,
f/t appt., eff. 11/5/15

\$41,000/yr

2. Enrollment Management and Student Development

John Kibbe, Assistant Men's Basketball Coach,
f/t temp. appt., eff. 10/26/15 \$1000/yr

Edward Pierce, Assistant Men's Basketball Coach,
f/t temp. appt., eff. 10/26/15 \$2500/yr

3. Technology, Institutional Assessment and Planning

Darren Ceccucci, Microcomputer Technician,
Information Technology Services,
f/t appt., eff. 11/13/15 or thereafter \$35,000/yr

C. PART-TIME FACULTY

1. E.O.C.

John Izzo, Instructor,
Welding,
p/t appt., eff. 10/26/15 \$39.23/hr

2. Schools of Business & Engineering and Industrial Technologies

Gene Murphy, Instructor,
Automotive, Manufacturing and Electrical Engineering Technologies
(HS Model)
p/t appt., eff. 10/21/15 \$0

D. PART-TIME NON-TEACHING PROFESSIONALS

1. Administration

Kathryn Laberge, Technical Assistant,
Human Resources,
p/t appt., eff. 10/19/15 \$18.00/hr

E. CLASSIFIED STAFF

1. Administration

Anthony Finnerty, Mail and Supply Clerk,
Finance,
f/t appt., eff. 11/11/15 or thereafter \$12.9108/hr

Joseph Krug, Motor Equipment Operator Light,
Physical Plant,
f/t appt., eff. 11/13/15 or thereafter \$13.5299/hr

Joshua Moore, Electrician,
Physical Plant,
f/t appt., eff. 11/13/15 or thereafter \$18.4886/hr

2. E.O.C.

John Mundell, Custodial Worker,
Physical Plant,
f/t appt., eff. 11/3/15 or thereafter \$12.6105/hr

3. Finance

Michele Nebral, Principal Account Clerk,
Finance,
f/t appt., eff. 11/12/15 or thereafter \$18.2200/hr

Lynn Thibeault, Principal Account Clerk,
Finance,
f/t appt., eff. 11/12/15 or thereafter \$18.2200/hr

F. RESIGNATIONS

1. Annette Audi, Budget Analyst, Finance, eff. 11/3/15
2. Anthony Salamone, Photographic Specialist, Graphics, eff. 10/30/15

G. UNPAID LEAVES OF ABSENCE

1. Carla Gleason, Advising Specialist, Liberal Arts & Sciences, eff. 12 weeks following FMLA, ending through 9/1/16 or thereafter.
2. Kristen Riegel, Advising Specialist, Liberal Arts & Sciences, eff. 12 weeks following FMLA, ending through 9/1/16 or thereafter.

H. ALCOHOLIC BEVERAGE REQUESTS

1. BOT/Foundation Board Holiday Reception, 12/15/15
2. 2016 Advisory Committee Reception, 4/6/16

I. HVCC MONTHLY FINANCIAL REPORTS

1. Current Unrestricted Fund Revenues & Expenditures, period ending 10/31/15
2. Grant Expenditures by Object, period ending 10/31/15

J. HVCC FOUNDATION, INC., GIFT ACCEPTANCE REPORTS

1. In-Kind Gift Schedule, July 1, 2014 through June 30, 2015
2. Gift of \$1,000+ Schedule, July 1, 2014 through June 30, 2015
3. Giving by Campaign and Fund Contributions Received July 1, 2014 through June 30, 2015

K. FACULTY-STUDENT ASSOCIATION FINANCIAL REPORTS

1. FSA Financial Statements, as of 10/31/15

DECEMBER MEETING

The next regular meeting of the Board of Trustees will be held on Tuesday, December 15, 2015.


Upon a motion by Mr. Lang, seconded by Dr. Jennings, an executive session was called at 5:12 p.m. for the purpose of discussions concerning the possible sale of real property located at the former Hy Rosenblum Administration Center.

**EXECUTIVE
SESSION**

Upon a motion by Mr. Fagan, seconded by Mr. Fane, the executive session was ended at 5:42 p.m. and Chairman Kelleher opened the meeting.

Upon a motion by Mr. Zweig, seconded by Ms. Conroy, the meeting was adjourned at 5:43 p.m.

ADJOURNMENT



 Suzanne Kalkbrenner
 Assistant Secretary to the Board