The regular meeting of the Board of Trustees of Hudson Valley Community College was held on Tuesday, November 24, 2015 on the college campus, 80 Vandenburgh Avenue, Troy, New York.

Neil J. Kelleher, Chairman
Catherine I. Conroy
William F. Fagan
Donald E. Fane
William C. Jennings
Conrad H. Lang, Jr.
Brody P. O’Connor
James A. Walsh
(via videoconference, non-voting)
Brian S. Zweig

Andrew J. Matonak, President
James LaGatta, Vice President for Administration
George J. Raneri, Secretary to the Board
Suzanne Kalkbrenner, Assistant Secretary

C. Bosco  M. Green  K. Osepa
A. Carrozza  C. Helwig  K. Petley
D. Clickner  E. Kiel  A. Popovics
S. Ely  R. LaGatta  S. Retersdorf
J. Fatato  L. Mattes  P. White

EXCUSED
Joseph A. Kapp, Vice Chairman

Chairman Kelleher called the meeting to order at 5:04 p.m.

Upon a motion by Mr. Fane, seconded by Dr. Jennings, the following resolution was adopted unanimously.

Resolved, that the minutes of the regular meeting of the Board of Trustees held on October 27, 2015, be, and hereby are, approved.

Upon a motion by Dr. Jennings, seconded by Ms. Conroy, the following resolution was adopted unanimously.

Resolved, that the following curriculum changes, as recommended by the Academic Senate and the President, be, and hereby are, approved, as follows:

1. Change in Degree Requirements
A. Early Childhood A.A.S. Degree, Fall 2016
The department seeks to make the following changes to better align the program with SUNY transfer paths and private college transferability for Childhood Education. MATH 125 teaches the Common Core math for teachers. Also, these changes identify more appropriate restricted electives for student success and transfer.
2. Deactivation:

A. Wind Technician Certificate

This certificate program will be deactivated because it has never had sustained enrollment. GE has an extensive wind turbine facility and program, and there is no demand outside of their venue.

Upon a motion by Mr. Fane, seconded by Mr. Fagan, the following resolution was adopted unanimously.

Resolved, that the request for approval of new director appointments to the Hudson Valley Community College Foundation, for a term February 1, 2016 to January 31, 2019, as recommended by the Foundation Executive Committee on October 14, 2015, be, and hereby are, approved, as follows:

a. Anthony Carnevale ‘85
b. Cynthia Hollowood ’77
c. Angelica Morris ‘00

Upon a motion by Mr. Lang, seconded by Mr. Fagan, the following resolution was adopted unanimously.

Resolved, that the request for approval of the following resolution be, and hereby is, approved. The resolution shall read as follows:
RESOLUTION AUTHORIZING THE EXTENTION OF A LEASE SECURING STORAGE SPACE FOR SURPLUS INVENTORY

WHEREAS, On December 31, 2010, Hudson Valley Community College and the County of Rensselaer entered into a 5 year lease with Troy SRALP, LLC for building space located in the Hudson Valley Plaza for the purpose of storing surplus inventory; and

WHEREAS, said lease is set to expire on December 31, 2015; and

WHEREAS, Both the College and County wish to renew the expiring lease, under the same terms and conditions, for an additional six (6) months after the expiration of the initial term, said extension to terminate on June 30, 2016; now therefore, be it

RESOLVED, That the College is hereby authorized to extend the lease for storage space consisting of 9,980 rentable square feet in the Hudson Valley Plaza for an additional sixth months after the expiration of the initial term, with said extension to terminate on June 30, 2016; be it further

RESOLVED, that the president shall be further authorized to negotiate and accept, without further Board of Trustees approval, any additional terms and conditions as may be recommended by Counsel.

Upon a motion by Mr. Lang, seconded by Mr. Fagan, the following resolution was adopted unanimously.

Resolved, that the request to increase the amount of the capital project entitled “Upgrade of Athletic Fields” from $3,500,000 to $4,500,000 with fifty percent (50%) from the State of New York and fifty percent (50%) from the Faculty Student Association of Hudson Valley Community College, be, and hereby is, approved.

Mr. Fagan remarked that this project will be a game changer for the college; that this project will do for athletics what the Science Center did for academics. He praised the work of Kristan Pelletier and Justin Hoyt from Athletics; Vice Presidents Joel Fatato and Alexander Popovics; and he and Chairman Kelleher gave special recognition to Ann Carrozza and the Faculty Student Association.

Upon a motion by Mr. Zweig, seconded by Ms. Conroy, the following resolution was adopted, with Mr. Fane abstaining.

Resolved, that the request for the award of contract in the amount of $3,112,105 to Shaker Flats, Inc., for general contracting services, from the capital project entitled "Upgrade to Athletic Fields,” be, and hereby is, approved.

Upon a motion by Mr. Fane, seconded by Mr. Fagan, the following resolution was adopted unanimously.
Resolved, that the request for the award of contract in the amount of $92,400 to Crisafulli Brothers, Inc., for plumbing contracting services, from the capital project entitled "Upgrade to Athletic Fields," be, and hereby is, approved.

Upon a motion by Ms. Conroy, seconded by Dr. Jennings, the following resolution was adopted unanimously.

Resolved, that the request for the award of contract in the amount of $646,930 to the Comalli Group, for electrical contracting services, from the capital project entitled "Upgrade to Athletic Fields," be, and hereby is, approved.

Upon a motion by Mr. Lang, seconded by Mr. Fane, the following resolution was adopted unanimously.

Resolved, that the request for the award of contract in the amount of $41,325 to Tri-Valley Plumbing, Inc., for mechanical contracting services, from the capital project entitled "Upgrade to Athletic Fields," be, and hereby is, approved.

INFORMATION ITEMS
The following information items were noted:

A. FULL-TIME FACULTY

1. E.O.C.
   Christopher Lanese, Instructor,
   Welding,
   f/t appt., eff. 10/26/15       $50,000/yr

2. Schools of Business & Engineering and Industrial Technologies
   Ryan DeSalvatore, Instructor,
   Construction, Industrial and Mechanical Technologies,
   f/t appt., eff. 1/19/16       $48,981/yr

B. FULL-TIME NON-TEACHING PROFESSIONALS

1. Academic Affairs
   Alison Maddock, Advising Specialist,
   Individual Studies,
   f/t appt., eff. 11/5/15       $41,000/yr
   Christine Puleo, Advising Specialist,
   Individual Studies,
   f/t appt., eff. 11/5/15       $41,000/yr
2. **Enrollment Management and Student Development**

   John Kibbe, Assistant Men’s Basketball Coach,  
   f/t temp. appt., eff. 10/26/15  
   $1000/yr  

   Edward Pierce, Assistant Men’s Basketball Coach,  
   f/t temp. appt., eff. 10/26/15  
   $2500/yr  

3. **Technology, Institutional Assessment and Planning**

   Darren Ceccucci, Microcomputer Technician,  
   Information Technology Services,  
   f/t appt., eff. 11/13/15 or thereafter  
   $35,000/yr  

C. **PART-TIME FACULTY**

1. **E.O.C.**

   John Izzo, Instructor,  
   Welding,  
   p/t appt., eff. 10/26/15  
   $39.23/hr  

2. **Schools of Business & Engineering and Industrial Technologies**

   Gene Murphy, Instructor,  
   Automotive, Manufacturing and Electrical Engineering Technologies  
   (HS Model)  
   p/t appt., eff. 10/21/15  
   $0  

D. **PART-TIME NON-TEACHING PROFESSIONALS**

1. **Administration**

   Kathryn Laberge, Technical Assistant,  
   Human Resources,  
   p/t appt., eff. 10/19/15  
   $18.00/hr  

E. **CLASSIFIED STAFF**

1. **Administration**

   Anthony Finnerty, Mail and Supply Clerk,  
   Finance,  
   f/t appt., eff. 11/11/15 or thereafter  
   $12.9108/hr  

   Joseph Krug, Motor Equipment Operator Light,  
   Physical Plant,  
   f/t appt., eff. 11/13/15 or thereafter  
   $13.5299/hr
Joshua Moore, Electrician,  
Physical Plant,  
f/t appt., eff. 11/13/15 or thereafter  $18.4886/hr

2. E.O.C.  
John Mundell, Custodial Worker,  
Physical Plant,  
f/t appt., eff. 11/3/15 or thereafter  $12.6105/hr

3. Finance  
Michele Nebral, Principal Account Clerk,  
Finance,  
f/t appt., eff. 11/12/15 or thereafter  $18.2200/hr  
Lynn Thibeault, Principal Account Clerk,  
Finance,  
f/t appt., eff. 11/12/15 or thereafter  $18.2200/hr

F. RESIGNATIONS  
1. Annette Audi, Budget Analyst, Finance, eff. 11/3/15  
2. Anthony Salamone, Photographic Specialist, Graphics, eff. 10/30/15

G. UNPAID LEAVES OF ABSENCE  
1. Carla Gleason, Advising Specialist, Liberal Arts & Sciences, eff. 12 weeks following FMLA, ending through 9/1/16 or thereafter.  
2. Kristen Riegel, Advising Specialist, Liberal Arts & Sciences, eff. 12 weeks following FMLA, ending through 9/1/16 or thereafter.

H. ALCOHOLIC BEVERAGE REQUESTS  
1. BOT/Foundation Board Holiday Reception, 12/15/15  
2. 2016 Advisory Committee Reception, 4/6/16

I. HVCC MONTHLY FINANCIAL REPORTS  
1. Current Unrestricted Fund Revenues & Expenditures, period ending 10/31/15  
2. Grant Expenditures by Object, period ending 10/31/15

J. HVCC FOUNDATION, INC., GIFT ACCEPTANCE REPORTS  
1. In-Kind Gift Schedule, July 1, 2014 through June 30, 2015  
2. Gift of $1,000+ Schedule, July 1, 2014 through June 30, 2015  
3. Giving by Campaign and Fund Contributions Received July 1, 2014 through June 30, 2015
K. FACULTY-STUDENT ASSOCIATION FINANCIAL REPORTS

1. FSA Financial Statements, as of 10/31/15

DECEMBER MEETING

The next regular meeting of the Board of Trustees will be held on Tuesday, December 15, 2015.

Upon a motion by Mr. Lang, seconded by Dr. Jennings, an executive session was called at 5:12 p.m. for the purpose of discussions concerning the possible sale of real property located at the former Hy Rosenblum Administration Center.

Upon a motion by Mr. Fagan, seconded by Mr. Fane, the executive session was ended at 5:42 p.m. and Chairman Kelleher opened the meeting.

Upon a motion by Mr. Zweig, seconded by Ms. Conroy, the meeting was adjourned at 5:43 p.m.

Suzanne Kalkbrenner
Assistant Secretary to the Board