MOTORCYCLE RIDER COURSES 2017

Cancellation and Refund Policy - please read carefully

- Registered students who are unable to attend the course must notify HVCC in writing.
  - Requests can sent - communityed@hvcc.edu
  - Faxed - (518) 629-8103
  - Mailed - HVCC, Community & Professional Education, 80 Vandenburgh Avenue, Troy NY 12180.

Requests received with less than 5 business days’ notice are subject to the following administrative fees:

- Basic Rider Practice - $50
- MSF Basic Rider Course and MSF Basic Rider Course 2 License Waiver- $100
- MSF Basic Rider Course 2 and MSF Ultimate Bike Bonding - $50

- NOTIFICATION less than 24 hours before class begins results in all fees forfeited unless you have documentation of a medical problem or death of a family member.
- Any Basic Rider Course or Basic Rider Course 2 - License Waiver student withdrawing who has accessed the online e-course will also be subject to a $10 administrative fee. This is in addition to any late cancel fees previously stated.

Schedule: Students must allow extra time in their schedules for variables such as weather or other factors that may require staying later than scheduled.

THE FOLLOWING REASONS WILL PREVENT A STUDENT FROM BEGINNING OR CONTINUING AND ALL FEES WILL BE FORFEITED, NO MAKEUP CLASS WILL BE SCHEDULED:

1. Any Basic Rider Course student who does not have a valid NYS driver’s license or NYS DMV issued motorcycle driver license (out of state licensed drivers call Barbara at (518)-813-1717).

2. Any Basic Rider Course 2 – LW student who does not have a valid NYS driver’s license, a valid NYS motorcycle permit, and a street legal motorcycle /scooter with current insurance, registration and inspection, will not be allowed to ride. Any Ultimate Bike Bonding or Basic Rider Course 2 student who does not have a valid NYS motorcycle license, and a street legal motorcycle /scooter with current insurance, registration and inspection, will not be allowed to ride.

3. Counsel Out: A student may be counseled out of the class if in the Rider Coaches/Instructor’s judgment the student has demonstrated that they may be a danger to themselves or others in the course, due to a failure to achieve exercise objectives.

4. Students who fail to attend any course session once the course begins unless it is a medical emergency, and then documentation will be required.

5. Students under age 18 who do not have a notarized parent or guardian signature on the Motorcycle Safety Course Waiver and Indemnification form prior to the start of practice riding will not be allowed to participate. NO EXCEPTIONS. It is your responsibility to obtain this form from the college by calling (518) 629-7339.

6. LATE ARRIVAL at any session.

7. Students without proper riding gear will not be allowed to ride.

8. Any student believed to be impaired by any substance, legal or illegal.

9. A student with a conditional/suspended/restricted license because of a DWAI conviction.
Motorcycle Cancellation/Refund Policy Acknowledgement

This form must be received by our office before you can register for any motorcycle rider courses. No spot will be held until this form is received.

Click here to complete this form online.

This form certifies your intent to enroll in a motorcycle course at Hudson Valley Community College. Carefully read the cancellation and refund policy as it pertains to this course.

☐ I certify that I have read and understand the cancellation and refund policy.

*First Name: ________________________________

Middle Name: ________________________________

*Last Name: ________________________________

*Date of Birth: ________________________________

*E-mail Address: ________________________________

*Home Phone Number: ________________________________

*Student Signature: ________________________________

☐ I agree that typing my name in the above field shall constitute as my signature on this document. (If you are printing this document out, this step is not necessary.)

* Indicates Required Information