HOW TO APPLY FOR ADMISSION

Follow these instructions carefully

All your documents must bear your name exactly as it is written on your passport and academic records.

1. Complete the Personal Data Form on pages 2-4. Be sure to answer all questions completely and provide a year-to-year description of your educational background on page 4. A permanent address outside the United States is required on all applications.

2. Write an autobiographical essay in English using form FSA-2. You should include information relevant to your admission application, not already given on other forms. Transfer applicants should indicate their reason for wishing to transfer from their current institution to Hudson Valley Community College.

3. Complete the English Proficiency Report (FSA-3) and complete and submit the official Test of English as a Foreign Language (TOEFL) test score report.

4. Submit official transcripts, matriculation certificates, mark sheets and/or diplomas. Documents issued from the applicant's home educational system (or any other non-U.S educational system) must carry the official seal and signature of a school or government official. Academic documents that are not in English must be accompanied by an exactly worded and certified translation. Transcripts from American and Canadian colleges and universities must be sent directly from the Registrar's Office of the school. The submission of falsified documents will be considered grounds for rejection.

5. Attach a U.S. $30 application fee in the form of a check or money order payable to Hudson Valley Community College.

VISA INFORMATION

You should not attempt to enter the United States for study without an official letter of admission and appropriate immigration documents (Form 1-20, valid visa). If you are unable to enroll in the semester you are admitted, admission is forfeited. Admission and immigration documents cannot be transferred from one semester to another without submitting a written request for consideration, indicating the specific semester for which entry is requested. New immigration documents are required when admission is deferred.
**Hudson Valley Community College**  
**Personal Data Sheet**

**PLEASE PRINT**

1. / /  
   Family / Last Name                 Given / First Name Middle Name

2. Social Security Number            /   /   3. Date of Birth       /   /   
   Month   Day   Year

4. Mailing Address in the U.S.  
   (Include Street P.O Box)  
   Apt./No. as appropriate)  
   City State Zip Code

   Permanent (Foreign)  
   Address  
   City State/Province Zip Code Country (if not U.S)

   Email address

5. Sex  
   [ ] Male  [ ] Female

6. Home Telephone

7. Telephone in U.S. (if different from home telephone)

8. Are you a U.S citizen? if “No”, complete questions 23-29  
   [ ] Yes  [ ] No

9a. Are you a New York State resident?  
   [ ] Yes  [ ] No

9b. If yes, for how many years and months

10. Please give county of residence (NY State residents only)

11. Check appropriate box and  
    [ ] Relative  [ ] Friend

    indicate name of relative or friend in the U.S.  
    / / 
    Family / Last Name Given / First Name MI

    Check salutation for your relative or friend in the U.S.  
    [ ] (1) Mr. & Mrs.  [ ] (2) Mr.  [ ] (3) Mrs.  [ ] (4) Ms.  [ ] (5) Other

    Please Specify

12. Relative's or Friend's Address in the U.S.  
    
    City State/Province Zip Code
13. Check here if you wish to identify yourself as:  
   ☐ Physically or Learning Disabled

14. Check here if you wish to indicate that your:  
   ☐ Native Language is not English

15. Will you be entering as a:  
   ☐ Freshman  ☐ Transfer

16. If you have attended a postsecondary institution, give last institution attended

   College Code  
   (last college)

17. College Name/City/State (last College)

18. Dates Attended  
   / from to

19. Total Credits

20. GPA

21. CEEB Code

22. Major Field / Department

23. Date you expect to begin study  
   / Month Year

24. Indicate semester of previous application (if any)  
   / Month Year

25. Country of Birth

26. Country of Citizenship

27. Are you a permanent resident of the U.S.?  ☐ Yes  ☐ No

28. If you are not a permanent resident, have you applied for permanent resident status?  ☐ Yes  ☐ No

29. If you are not a permanent resident, indicate your visa type
   ☐ F-1  ☐ J-1  ☐ A-2  ☐ H-4  ☐ Other

30. Visa Expiration Date  
   / Month Year

31. Indicate the numbers of years you have been in the United States

32. Date you took or will take the TOEFL (be sure to request that TOEFL scores be sent to the Director of Admissions at Hudson Valley Community College)

33. Those for whom the following questions apply must respond. Check box if you have been:
   ☐ Convicted of a Felony  ☐ Dismissed from a college for disciplinary reasons

The information provided on this application is complete and I understand that falsification or omission of required information may result in denial of admission.

Signature: ___________________________ Date: __________________