

# Online Learning

Visit the Distance and Online Learning website at [www.hvcc.edu/dl](http://www.hvcc.edu/dl) to find out more about online learning and our online degree programs!

## WHAT IS ONLINE LEARNING?

Online learning at Hudson Valley Community College involves using the Internet and email to access course material, submit homework assignments and communicate with the instructor and other students. Online learning course materials include textbooks, student guides, Internet sites and may require CDs, DVDs or videos. Online learning means that students can work at locations and times that are convenient for them. Although most work can be done from home, some courses require labs or other on-campus meetings. A few courses may also have midterms or finals on campus. The course categories are identified with various section numbers. Please see course listings for details.

## IS ONLINE LEARNING RIGHT FOR ME?

Most online learning students juggle busy schedules, work full-time or part-time, have children, or can't easily get to the Hudson Valley campus. Online learning is for students who are motivated, work well independently, and are comfortable using a computer. Check with your advisor to make sure the courses offered fit into your program.

Generally, online courses are set up in weekly modules with assignments due by the end of the week. Don't let yourself fall behind! Our surveys show that good time management is a key ingredient to being successful in your online course.

If you would like to find out more, we have developed an interactive exercise to help you better understand the dynamics of online learning. You can access the exercise "Is Online Learning Right for You?" at [www.hvcc.edu/dl](http://www.hvcc.edu/dl).

## ARE ADMINISTRATIVE POLICIES AND PROCEDURES FOR ONLINE COURSES DIFFERENT THAN FOR ON-CAMPUS COURSES?

Online courses are treated the same as on-campus courses in regards to tuition, financial aid, registration dates and deadlines, transcripts, transferability, etc. All online courses are fully accredited and taught by Hudson Valley Community College faculty.

## ARE THERE ANY REQUIREMENTS?

To be a successful online learning student you should:

- Be comfortable using a word processing program. You should also be familiar with sending email and using basic functions such as "copy" and "paste."
- Be able to budget your time and priorities. Online learning courses are NOT self-paced. They follow the term calendar as far as registration, midterms, finals, etc., and homework assignments are due on a regular basis.
- Meet with your academic advisor to see if online learning is right for you.
- Be aware that certain courses, including those with a CISS or CMPT course prefix which involve learning specific computer software, will require access to the software being taught. All students are provided access to this software in the on-campus computer labs. However, for students who live at a distance or cannot come to campus to use the software, an additional purchase or upgrade to their home computer system may be required. If you have questions about specific course software, contact the department from which the course is being offered.

## • Computer Requirements:

You will need access to a computer with an Internet connection that meets certain minimum requirements.

Please be advised that not all of Blackboard's features and functionalities are supported on mobile devices. You still need access to a computer to take an online course.

To check your system for compatibility, go to [www.hvcc.edu/check](http://www.hvcc.edu/check) and click on Check System & Browser Requirements.

## HOW DO I LOG IN TO MY CLASS?

Online courses are accessed on the MyHudsonValley Portal/Blackboard system. You can access MyHudsonValley by:

- Go to MyHudson Valley at <http://my.hvcc.edu>
  - Or go to [www.hvcc.edu](http://www.hvcc.edu).
  - Select **Current Students**.
  - Select **MyHudsonValleyPortal/Blackboard**.
- Enter your username and password in the login area to access your online course.
- Go to [www.hvcc.edu/access](http://www.hvcc.edu/access) to find information about your username and password (same for all computer systems).

Although you will be able to log in to Blackboard before courses start if you have paid your bill, keep in mind that you will not be able to access your course until the start date of the course you are registered for.

## ➔ To register for online classes:

- Matriculated students can begin registering March 15 with their academic advisor.
- Non-matriculated students can begin registering March 15 through the Office of Continuing Education.
- Phone registration begins March 15 from 8 a.m.-5 p.m. by calling (518) 629-4560.
- For in-state tuition, a Certificate of Residence is required for online courses.
- Academic advisement is recommended to help determine if online courses are right for you.

For more information, contact the Center for Distance and Online Learning at Hudson Valley Community College at (518) 629-7070 or via email [dlhelp@hvcc.edu](mailto:dlhelp@hvcc.edu).

Visit the Distance and Online Learning website at [www.hvcc.edu/dl](http://www.hvcc.edu/dl)

M	Monday	F	Friday
T	Tuesday	S	Saturday
W	Wednesday	U	Sunday
R	Thursday		

**How to read the online course schedule**

Course Reference #  
↓  
10251

Course #  
Subject Course Section  
↓ ↓ ↓  
BIOL 270 01

Title  
↓  
Anatomy & Physiology I

Method  
↓  
Totally Online

Day / Time  
↓  
R / 0530-0720pm

**Instructional Method Key:**

Method:	Description:
H	Those courses listed below with the method H are considered hybrid courses, which combines required on-campus classroom contact with required instruction that is delivered via a web-based format.
P	The courses listed below with the method P are offered online but have a required presentation, examination or meeting on campus at some point during the course.
W	The courses listed below with the method W are offered totally online with no on-campus component. Online courses with section numbers 130-139, 230-239, 330-339, 430-439, 530-539 and 630-639 will require proctoring either on-campus or at a location made by arrangement for students who live at a distance. <b>These sections are highlighted below.</b>

**Class website:**  
<https://my.hvcc.edu>

CRN	Subj	Num	Sect	Title	Method	CRN	Subj	Num	Sect	Title	Method
<b>SIX-WEEK SESSION • PART OF TERM S2 (5/21-6/29/18)</b>											
<b>ACCOUNTING</b>											
41781	ACTG	110	220	Financial Accounting	W	40702	ECON	100	220	Principles of Macroeconomics	W
<b>BIOLOGY</b>											
40738	BIOL	115	220	Medical Terminology	W	<b>EDUCATION</b>					
40927	BIOL	115	221	Medical Terminology	W	42482	EDUC	108	220	Indvls Excpntlts Schl & Cmty	W
41811	BIOL	125	250	Nutrition	P	40673	EDUC	110	220	Found of Education in America	W
42537	BIOL	128	230	Sports Nutrition	W	<b>ENGINEERING</b>					
41147	BIOL	210	270	Ecology	H	41969	ENGR	110	270	Engineering Tools	H Online TR / 10-11:50am
41148	BIOL	210	27A	Ecology	H	<b>ENGLISH</b>					
41956	BIOL	237	220	Animal Behavior	MTW 5:30-7:20pm W	41964	ENGL	115	220	Library Skills for Research	W
<b>BUSINESS ADMINISTRATION</b>											
42524	BADM	100	220	Bus Concepts and Applications	W	<b>FINE ARTS</b>					
40524	BADM	110	220	Legal & Ethical Env of Bus I	W	41245	ARTS	100	220	Survey of Art History I	W
41176	BADM	111	220	Legal & Ethical Env of Bus II	W	42542	ARTS	101	220	Survey of Art History II	W
40961	BADM	200	220	Business Communications	W	42384	ARTS	107	220	Art Appreciation	W
40962	BADM	207	220	Organization & Management	W	41123	ARTS	133	220	Intro to Digital Photography	W
42354	BADM	221	220	Quantitative Bus Applications	W	41608	ARTS	202	220	Modern Art History	W
42637	BADM	240	220	Intro to Sport Mgmt	W	<b>HEALTH</b>					
41643	BADM	299	250	Business Capstone	P	42554	HLTH	130	220	Creating Healthy Relationships	W
<b>CHEMICAL DEPENDENCY COUNSELING</b>											
41895	CDEP	100	220	Intro to Chemical Dependency	W	42675	HLTH	140	220	Drug Studies: Intrvntn&Prvntn	W
<b>COMPUTER - GENERAL</b>											
41291	CMPT	101	220	Computer Concepts & Applctns I	W	42072	HLTH	135	220	Self-Improvement	W
42653	CMPT	101	270	Computer Concepts & Applctns I	H Online M / 10-11:50am	42071	HLTH	152	250	First Aid	P
<b>CRIMINAL JUSTICE</b>											
42689	CRJS	110	220	Intro to Criminal Law	W	42335	HLTH	153	220	Women's Health Issues	W
42688	CRJS	280	220	Substantive Criminal Law	W	42336	HLTH	160	220	Personal & Community Health	W
42413	CRJS	190	220	Introduction to Evidence	W	42553	HLTH	200	220	Foundations of HealthEducation	W
42428	CRJS	205	220	Policing	W	<b>HISTORY</b>					
42569	CRJS	210	220	Constitutional Law	W	40889	HIST	100	220	Western Civ & the World I	W
42420	CRJS	255	220	Intro to Juvenile Delinquency	W	40890	HIST	101	220	Western Civ & the World II	W
<b>DIGITAL MEDIA</b>											
42545	DART	110	220	Intro to Graphic Design	W	41467	HIST	110	221	Interp of American History I	W
42546	DART	110	22A	Intro to Graphic Design	W	42512	HIST	140	220	Modern China	W
<b>EARLY CHILDHOOD EDUCATION</b>											
42480	ECCE	123	270	Tech of Teaching Through Play	H Online W / 1-3:50pm	<b>HUMAN SERVICES</b>					
42614	ECCE	123	271	Tech of Teaching Through Play	H Online TR / 1-2:50pm	41421	HUSV	100	220	Social Service Systems	W
42481	ECCE	123	70P	Tech of Teaching Through Play	H	42541	HUSV	105	220	Human Development & the Family	W
42615	ECCE	123	71P	Tech of Teaching Through Play	MW / 8-11:50am H TR / 8-11:50am	42662	HUSV	120	200	Problems of Adolescence	W
						<b>MATHEMATICS</b>					
						41973	MATH	135	270	Elementary Statistics	H Online M / 10am-12:20pm
						42308	MATH	150	270	College Algebra w/Trigonometry	H Online TR / 6-7:50pm
						<b>MARKETING</b>					
						40459	MKTG	120	220	Principles of Marketing	W
						<b>MUSIC</b>					
						42178	MUSC	110	220	Music in World Cultures	W
						<b>PHYSICAL EDUCATION</b>					
						42664	PHED	180	220	Intro to Physical Education	W
						<b>PHYSICS</b>					
						40872	PHYS	105	220	Introduction To Astronomy	W

CRN	Subj	Num	Sect	Title	Method	CRN	Subj	Num	Sect	Title	Method
<b>POLITICAL SCIENCE</b>											
41427	POLS	100	221	Intro to Political Science	W	40777	ENGL	102	320	English Composition II	W
42638	POLS	125	220	Introduction to Terrorism	W	42345	ENGL	102	351	English Composition II	P
<b>PSYCHOLOGY</b>											
40714	PSYC	100	220	General Psychology	W	42505	ENGL	102	352	English Composition II	P
40891	PSYC	100	221	General Psychology	W	41282	ENGL	104	350	Eng Comp II: Wrtg About Lit	P
41925	PSYC	205	220	Developmental Psychology	W	40034	ENGL	120	350	Communications	P
40218	PSYC	210	220	Abnormal Psychology	W	42346	ENGL	136	320	Media and Culture	W
41356	PSYC	210	221	Abnormal Psychology	W	42647	ENGL	210	320	The Short Story	W
42618	PSYC	215	220	Psych of Personal Adjustment	W	42507	ENGL	212	320	Poetry	W
42625	PSYC	216	220	Health Psychology	W	42349	ENGL	236	320	Women in Literature	W
42133	PSYC	250	220	Educational Psychology	W	<b>FRENCH</b>					
<b>PUBLIC ADMINISTRATION</b>											
42690	PADM	100	220	Intro to Public Administration	W	42529	FREN	100	330	French Language & Culture I	W
<b>SOCIOLOGY</b>						<b>HEALTH INFORMATION MANAGEMENT &amp; TECHNOLOGY</b>					
41550	SOCL	100	220	Sociology	W	42656	HITC	100	320	Intro to Med Ofc Procedures	W
41564	SOCL	100	221	Sociology	W	42657	HITC	110	320	Medical Coding	W
42619	SOCL	110	220	Social Problems	W	<b>HISTORY</b>					
41450	SOCL	120	220	Cult Diversity Amer Society	W	40610	HIST	110	320	Interp of American History I	W
<b>THEATRE</b>											
42180	THEA	100	220	Introduction to Theatre	W	42620	HIST	131	320	Ancient History	W
<b>TWELVE-WEEK SESSION • PART OF TERM S3 (5/21-8/10/18)</b>											
<b>ACCOUNTING</b>											
41726	ACTG	111	320	Managerial Accounting	W	40638	HIST	137	320	History of World War II	W
<b>ANTHROPOLOGY</b>											
42515	ANTH	100	320	Anthropology	W	42516	HIST	205	320	Native American Cultures NY&NE	W
<b>BIOLOGY</b>						<b>ITALIAN</b>					
42365	BIOL	245	320	Immunology	W	42508	ITAL	100	330	Italian Language & Culture I	W
41299	BIOL	270	370	Anatomy & Physiology I	H	<b>MATHEMATICS</b>					
41300	BIOL	270	70A	Anatomy & Physiology I	H	40209	MATH	099	330	Elementary Algebra I	W
					W / 5-7:10pm	42312	MATH	125	330	Math for Teaching & Learning	W
41301	BIOL	271	370	Anatomy & Physiology II	H	42617	MATH	150	320	College Algebra w/Trigonometry	W
41302	BIOL	271	70A	Anatomy & Physiology II	H	42468	MATH	170	330	Precalculus	W
					T / 5-7:10pm	41635	MATH	180	330	Calculus I	W
41289	BIOL	281	330	Genetics	W	42536	MATH	190	330	Calculus II	W
<b>BUSINESS ADMINISTRATION</b>											
40204	BADM	220	320	Statistics	W	42630	MATH	210	330	Calculus III	W
41760	BADM	220	322	Statistics	W	<b>MORTUARY SCIENCE</b>					
42635	BADM	290	300	Internship	W	42590	MTSC	220	320	Pathology	W
42636	BADM	290	30P	Internship	W	42593	MTSC	230	370	Embalming Theory & Practice II	H
<b>COMPUTER INFORMATION SYSTEMS</b>											
40584	CISS	100	320	Intro to Computing & Info Sci	W	42594	MTSC	230	70A	Embalming Theory & Practice II	H
40733	CISS	110	320	Programming & Logic I	W	<b>PSYCHOLOGY</b>					
41257	CISS	110	370	Programming & Logic I	H	42231	PSYC	100	320	General Psychology	W
					Online	<b>RESPIRATORY CARE</b>					
					W / 5:30-8:20pm	40205	RESP	130	370	Ethics & Administration	H Online T / 1-2:50pm
41383	CISS	111	320	Prog & Logic II-Data Structure	W	<b>RUSSIAN</b>					
41411	CISS	111	370	Prog & Logic II-Data Structure	H	42646	RUSN	100	330	Russian Lang & Culture I	W
					Online	<b>SPANISH</b>					
					W / 5:30-8:20pm	41197	SPAN	100	330	Spanish Lang & Culture I	W
42112	CISS	115	320	Intro Game Design&Development	W	41195	SPAN	101	330	Spanish Lang & Culture II	W
42113	CISS	120	370	Networking I-Intro Data Comm	H	<b>SIX-WEEK SESSION • PART OF TERM S6 (7/2-8/10/18)</b>					
					Online	<b>ACCOUNTING</b>					
					R / 5:30-8:20pm	41782	ACTG	111	620	Managerial Accounting	W
42114	CISS	120	70A	Networking I-Intro Data Comm	H	41525	ACTG	120	620	Personal Finance	W
42118	CISS	125	320	Computer and Info Security	W	<b>BUSINESS ADMINISTRATION</b>					
42319	CISS	150	320	Operating Systems	W	41399	BADM	110	620	Legal & Ethical Env of Bus I	W
42474	CISS	180	370	Introduction to Robotics	H	40525	BADM	111	620	Legal & Ethical Env of Bus II	W
					Online	<b>BIOLOGY</b>					
					M / 5:30-8:20pm	42611	BIOL	104	21A	Topics in Bio-The Environment	W
42119	CISS	210	320	Info Systems Analysis & Design	W	42363	BIOL	104	620	Topics in Bio-The Environment	W
40186	CISS	220	320	Intro to Web Design & Dvlpmnt	W	42610	BIOL	104	621	Topics in Bio-The Environment	W
42652	CISS	250	320	Database Mgt Systems	W	42364	BIOL	104	62A	Topics in Bio-The Environment	W
42661	CISS	251	320	StructuredQueryLng(SQL)&PL/SQL	W	42599	BIOL	115	620	Medical Terminology	W
<b>COMPUTER - GENERAL</b>											
42655	CMPT	110	320	Document Formatting on Micro	W	41513	BIOL	125	650	Nutrition	P
42658	CMPT	111	320	Information Processing	W	42538	BIOL	128	630	Sports Nutrition	W
40682	CMPT	115	320	Intro Business Analytcs w/Excel	W	<b>CHEMISTRY</b>					
42107	CMPT	120	320	Intro Database Cnpts w/Access	W	42426	CHEM	200	620	Biochemistry	W
42660	CMPT	160	320	Adv Integrated Info Processing	W	42462	CHEM	200	621	Biochemistry	W
<b>ECONOMICS</b>						<b>COMPUTER - GENERAL</b>					
40924	ECON	101	320	Principles of Microeconomics	W	41290	CMPT	101	620	Computer Concepts & Applctns I	W M / 10-11:50am
<b>ENGLISH</b>						<b>CRIMINAL JUSTICE</b>					
40666	ENGL	101	320	English Composition I	W	42692	CRJS	110	620	Intro to Criminal Law	W
42344	ENGL	101	321	English Composition I	W	42698	CRJS	137	620	Animal Policy Seminar III	W
41164	ENGL	101	323	English Composition I	W	42570	CRJS	150	620	Princ Criminal Investigation I	W
						42571	CRJS	155	620	Concepts in Forensic Science	W
						40877	CRJS	250	620	Criminology	W
						42263	CRJS	260	620	Criminal Justice Admin	W

CRN	Subj	Num	Sect	Title	Method	CRN	Subj	Num	Sect	Title	Method
40475	CRJS	265	620	Correctional Services	W						
41807	CRJS	281	620	Procedural Criminal Law	W						
<b><u>DIGITAL MEDIA</u></b>											
42672	DART	120	620	Web Art and Design	W						
42673	DART	120	62A	Web Art and Design	W						
<b><u>EARLY CHILDHOOD EDUCATION</u></b>											
40216	ECCE	115	620	Dvlpmntly Appr Prac/Inf & Tod	W						
41754	ECCE	213	620	Early Intrvntn&Autism Yng Chld	W						
42633	ECCE	231	620	HomeSchool&Cmnty: Intgrtd Appr	W						
<b><u>ECONOMICS</u></b>											
40703	ECON	100	620	Principles of Macroeconomics	W						
<b><u>FINE ARTS</u></b>											
41408	ARTS	100	620	Survey of Art History I	W						
42543	ARTS	104	620	History of Fashion	W						
42006	ARTS	107	620	Art Appreciation	W						
<b><u>EDUCATION</u></b>											
40843	EDUC	100	620	Child Development	W						
42483	EDUC	108	620	Indvls Excptnlts Schl & Cmty	W						
42616	EDUC	110	620	Found of Education in America	W						
42361	EDUC	120	620	Classroom Management	W						
42634	EDUC	225	620	Children's Ltr,Lng,&Ltrcy Dvlp	W						
<b><u>ENGLISH</u></b>											
41967	ENGL	115	620	Library Skills for Research	W						
<b><u>HISTORY</u></b>											
40893	HIST	100	620	Western Civ & the World I	W						
40894	HIST	101	620	Western Civ & the World II	W						
40660	HIST	110	620	Interp of American History I	W						
40594	HIST	111	621	Interp of American History II	W						
41158	HIST	135	620	History of Twentieth Century	W						
42316	HIST	145	620	Modern India	W						
<b><u>HEALTH</u></b>											
41571	HLTH	131	620	Stress and Health	W						
40441	HLTH	160	620	Personal & Community Health	W						
<b><u>HUMAN SERVICES</u></b>											
41101	HUSV	210	620	Human Sexuality	W						
<b><u>MARKETING</u></b>											
41524	MKTG	120	620	Principles of Marketing	W						
41832	MKTG	216	620	Small Business Management	W						
<b><u>PHYSICAL EDUCATION</u></b>											
42104	PHED	155	620	Intro to Geocaching	W						
41159	PHED	280	620	Intro to Sports Medicine	W						
<b><u>POLITICAL SCIENCE</u></b>											
42639	POLS	105	620	American National Government	W						
<b><u>PSYCHOLOGY</u></b>											
41642	PSYC	100	620	General Psychology	W						
41857	PSYC	200	620	Child Psychology	W						
41926	PSYC	205	620	Developmental Psychology	W						
42517	PSYC	209	620	Adulthood and Aging	W						
41386	PSYC	210	670	Abnormal Psychology	H					Online	
											TR / 10-11:50am
42626	PSYC	240	620	Cognitive Psychology	W						
42292	PSYC	250	620	Educational Psychology	W						
<b><u>SOCIOLOGY</u></b>											
41551	SOCL	100	621	Sociology	W						
42293	SOCL	110	620	Social Problems	W						
41451	SOCL	120	620	Cult Diversity Amer Society	W						
<b><u>SPORT</u></b>											
42699	SPRT	100	620	Phlspy,Prncpls&Org of AthEd							
42702	SPRT	101	620	Hlth Sci Applied to Coaching							
42700	SPRT	102	620	Theory&Techniques of Coaching							
42701	SPRT	275	620	Prof Issues in Sport&Exercise							