## How to How to Login to

- 1.) Go to the Hudson Valley Community College website: www.hvcc.edu.
- 2.) Select "Student" from the "I am a..." menu at the top of the page.
- 3.) Click on "WIReD Register and Access Your Records."
- 4.) Click on the "Continue to WIReD Homepage" button.
- 5.) From the home page, you can access general information pertaining to financial aid, the class schedule, course catalog and campus directory. To access the login page, click the "Login to WIReD" link.
- 6.) Enter your username. You username may have been e-mailed or mailed to you. It consists of your first initial followed by a hyphen ("-") and up to 13 characters of your last name. A number follows if a duplicate username exists.
- 7.) Enter your password. Your initial password may have been mailed to you or you may have set your own password by answering one of your security questions.
- 8.) Click Login.
- 9.) Congratulations! You are now logged in to WIReD. WIReD offers many convenient features, including registration and easy access to student schedules and transcripts. All this just a click away!

If you have forgotten or lost your password:

- click "Forgot Password?" at the bottom of the login page and follow prompts to reset your own password by answering a security question
- click "Need Login Help?" at the bottom of the login page and then "Student Username and Password Help" on the following page (FAQs include login tips and a link to an online request form to have your username/new password mailed)
- visit the Registration Information Center at the Registrar's Office with picture ID
- call the Registration Information Center at 518-629-7700

If you would like <u>to change your password</u>, click on "Need Login Help?" at the bottom of login page and then "Student Username and Password Help" on the following page (FAQs include a link to the online tool to change your password).

For assistance, visit the Registration Information Center at the Registrar's Office (first floor of Guenther Enrollment Services Center) or contact the Registration Information Center at 518-629-7700 or studenthelp@hvcc.edu.

