**TITLE:** RECYCLING OF NON-OILY SCRAP METAL PARTS

**Regulatory Citation:** 6 NYCRR PART 371.1(g)

**Applicability:** Scrap metal parts that do not exhibit oil.

**Purpose:** Ensure the proper recycling and storage of scrap metal parts

**Person or Department Responsible:** Automotive Department Chairman (629-7272)

**Schedule:** As needed.

**Procedures:** All scrap metal parts shall be inspected for the presence of oil. If no oil is noted then the parts shall be placed in the scrap metal dumpster labeled ‘Scrap metal’ located outside Cogan in the courtyard. Once the dumpster is full the Automotive Department Technician will contact the approved local scrap dealer to transport the Dumpster off-site and recycle the materials.

The Director of Environmental Health and Safety (EHS) is responsible for submitting notification to the State Dept of Environmental Conservation under 371.1(c)(7) of our intent to use the scrap metal exemption. If the disposal/recycling vendor changes, the Automotive Department will notify the Director of EHS so that an updated notification can be filed.

**Record keeping:** Scrap Metal receipt?
C-7 notification

**Record Location:** EHS Office environmental files

**Current vendor:** Freedman’s, Green Island, NY

**Contact:** Automotive Technician (629-7190)
Director of Environmental Health and Safety (629-7163)