

## **COPING**

### With an Active Shooter Situation

- Be aware of your environment and any possible dangers
- Take note of the two nearest exits in any facility you visit
- If you are in an office, stay there and secure/the door barricade
- Attempt to take the active shooter down as a last resort.

*Contact your building management or human resources department for more information and training on active shooter response in your workplace.*

**Call HVCC Public Safety at 629-7210 when safe to do so.**

## **PROFILE**

### Of an Active Shooter

An active shooter is an individual actively engaged in killing or attempting to kill people in a confined and populated area, typically through the use of firearms.

## **CHARACTERISTICS**

### Of an Active Shooter

- Victims are selected at random
- The event is unpredictable and evolves quickly
- Law enforcement is usually required to end an active shooter situation.



**Be bold. Be a Viking.**

## **HOW TO RESPOND**

When an active Shooter is in your vicinity

### **1. Evacuate**

- Have an escape route and plan in mind
- Leave your belongings behind
- Keep our hands visible

### **2. Hide Out**

- Hide in an area out of shooter's view
- Block entry to your hiding place and lock or barricade the doors
- Silence your cell phone and/or pager

### **3. Take Action**

- As a last resort and only when your life is in imminent danger
- Attempt to incapacitate the shooter
- Act with physical aggression and throw items at the active shooter

**Call HVCC Public Safety at 629-7210 when safe to do so.**

## **HOW TO RESPOND**

When Law Enforcement Arrives

- Remain calm and follow instructions
- Put down any items in your hands (i.e., bags, jackets)
- Raise hands and spread fingers
- Keep hands visible at all times
- Avoid quick movements toward officers such as holding on to them for safety
- Avoid pointing, screaming or yelling
- Do not stop to ask officers for help when evacuating.

## **INFORMATION**

You should provide to Law Enforcement or HVCC Public Safety

- Location of the active shooter (building, room #)
- Number of shooters
- Physical description of shooters
- Number and type of weapons held by shooters
- Number of potential victims at the location