

# Hudson Valley Community College

80 Vandenburg Avenue, Troy, New York 12180

## MINUTES

The monthly meeting of the Board of Trustees of Hudson Valley Community College was held on Tuesday, December 20, 2022, on the college campus, 80 Vandenburg Avenue, Troy, New York; via remote meeting and live streamed for the public on the college's website at [www.hvcc.edu](http://www.hvcc.edu).

### PRESENT

Neil J. Kelleher, Chairman  
Ledina Banushllari  
Judith Breselor  
Philip J. Danaher  
William Fagan  
Flora Fasoldt  
Thomas P. Grant  
William C. Jennings  
Wayne Pratt (online, non-voting)  
Brian Zweig

### ABSENT

none

### ALSO PRESENT

Dr. Roger A. Ramsammy, President  
George J. Raneri, Secretary to the Board  
Suzanne Kalkbrenner, Assistant Secretary to the Board

J. Ashdown	M. Gorsage	C. Lamport
J. Bourdeau	L. Hassib	K. Petley
C. Campana	G. Healy	A. Podlaski
D. Christian	P. Hill	D. Richey
A. Collins-Schroeder	M. Howe	H. Rodriguez
L. Coplin	D. Kennedy	D. Shoemaker
J. DiLorenzo	T. Kessel	J. Stenard
S. Ely	P. Klimkewicz	A. Thomas
D. Fernandez-Palozzi	I. LaChance	R. Wilson
M. Geehan	R. LaGatta	

During the committee meetings, Dr. Wenda Quidort, Assistant Professor in the Biology, Chemistry and Physics Department introduced her student, Owen LaFlamme, who Presented his research project entitled "Detection, Quantification and Identification of Enteric Bacteria in the Upper Hudson River."

Chairman Kelleher called the meeting to order at 5:09 p.m.

Upon a motion by Mr. Grant, seconded by Ms. Breselor, the following resolution was adopted unanimously.

**MINUTES**

**Resolved**, that the minutes of the regular meeting of the Board of Trustees, held on November 22, 2022, be and hereby are, approved.

Upon a motion by Mr. Fagan, seconded by Ms. Banushllari, the following resolution was adopted unanimously.

**UPSEU  
SUCCESSOR  
AGREEMENT**

Resolved, that the request for the approval of a Memorandum of Agreement between Hudson Valley Community College and the Hudson Valley Community College United Public Service Employees Union (UPSEU) for a collective bargaining agreement covering September 1, 2021 through August 31, 2027, be and hereby is, approved.

Upon a motion by Ms. Banushllari, seconded by Ms. Fasoldt, the following resolution was adopted unanimously.

**NIEU  
SUCCESSOR  
AGREEMENT**

Resolved, that the request for the approval of a Memorandum of Agreement between Hudson Valley Community College and the Hudson Valley Community College Non-Instructional Employees Union (NIEU), for a collective bargaining agreement covering September 1, 2021 through August 31, 2027, be and hereby is, approved.

Upon a motion by Dr. Jennings, seconded by Ms. Fasoldt, the following resolution was adopted unanimously.

**CURRICULUM  
CHANGES**

**Resolved**, that the following curriculum changes, as recommended by the Academic Senate and the President, be, and hereby are, approved:

**A. SCHOOL OF HEALTH SCIENCES**

**1. Cardiorespiratory & Emergency Medicine**

**Change to Existing Programs:**

• **Paramedic, A.A.S.**

The change in the program is occurring to meet the new SUNY General Education requirements for A.A.S. degree programs. A Humanities course is now required, as well as DEISJ content. Replacing CMHL 115 with the Elective option meets both these new requirements.

• **Polysomnography, A.A.S**

SUNY is now requiring a Humanities course as well as a course with the DEISJ content for all A.A.S. degree programs. CMHL 115 meets both of these requirements and covers the content offered in ICVT 200 which is a 2-credit course being dropped. If we only made this change, it would increase our overall credit hours and SUNY will not allow us to do so. This caused us to have to evaluate what additional course in the curriculum could be dropped. We chose PSYC 200/205 because we do cover the needed content from this course in the curriculum in other courses such as RESP 110 and the Clinical courses. Age specific modules must be completed for clinical rotations and a Pediatric rotation is also included. Dropping PSYC 200 or 205 and ICVT 200 is a decrease in 5 credits and adding CMHL 115 adds 3 credits back. This decreases the total credit hours to 66.

**Change to Existing Course:**

• **DHYG – 211 – Advanced Community Dental Health**

Proposal is for existing course, DHYG 211, to be identified with a Mathematics designation for SUNY General Education. Due to the ever-increasing data showing the mouth and body connection in health, students must adapt to a collaborative approach to dental public health by incorporating different healthcare professional concepts. A portion of that includes obtaining, interpreting, and utilizing data from the patient population and then using quantitative methodologies to understand and determine proper treatment modalities for that population.

## **B. SCHOOL OF BUSINESS AND LIBERAL ARTS**

### **1. Business and Criminal Justice Department**

#### **New Program:**

- **Entrepreneurship, A.A.S.**

The Entrepreneurship AAS program will be offered in full at the HVCC North Campus in the Fall 2023 semester. This will allow HVCC students to complete the Entrepreneurship AAS completely on the North Campus. The expansion of the program at the North Campus will allow increased enrollment and increased accessibility for the northern capital district students. The HVCC North campus is physically expanding, including the construction of a new state of the art building, to offer more lab space and enrollment possibilities.

#### **New Courses:**

- **CRJS – 134 – Animal Law and Ethics**

For over twenty years law schools and institutions of higher learning, including but not limited to Harvard, Tufts, NYU, Rutgers, Drury University and dozens of others (specifics available upon request) have offered courses in animal law, ethics, advocacy and/or policy. Animal protection law taught in higher education is now mainstream, with gainful employment regarding legal protection for animals in entertainment, experimentation, wildlife, animals used for food, clothing, feral cats and puppy mills. Students of Animal Law and Ethics will acquire a broad vantage point from which to choose their areas of specialty, whether it be law enforcement, public administration, education, or lobbying for a more just society for animals.

- **CRJS – 138 – Animal Law Enforcement**

Animal cruelty is a “Bridge Crime”. Investigations into animal cruelty often reveal that other criminal activity is taking place within the home. Furthermore, intervention may prevent an abuser from hurting more animals as well as hurting people.

In New York State, the police are mandated to investigate animal cruelty cases. However, they rarely receive any training. Also, the young people who decide to enter the criminal justice field will not receive the necessary training to investigate animal cruelty without this program. An online course will enable the thousands of police, future police, peace officers, animal control officers and concerned citizens to have proper training for the enforcement and reporting of these laws.

#### **Change to Existing Program:**

- **Criminal Justice, A.S.**

The minimum GPA requirement will change from 85 or higher to 75 or higher. This will allow for a broader range of students to be eligible to be accepted into the degree program.

#### **Deactivate Courses:**

- **ENTR – 295 – Entrepreneurial Internship**

There has been no enrollment or demand for the course.

- **FSCI – 246 – Forensic Science II**

This course is being deactivated due to low enrollment.

## 2. Education & Social Sciences Department

### New Programs:

- **Diversity, Equity, Inclusion, and Social Justice**

The Diversity, Equity, Inclusion and Social Justice program is intended to create both professional and academic pathways for students who are interested in careers that will make a positive impact on the world. The program with a core of sociology, simultaneously immerses the student in an interdisciplinary curriculum that provides a critical and culturally conscious perspective necessary in today and tomorrow's multicultural and transnational landscape. The student will be introduced to the knowledge, methods, and skills that will facilitate their own academic interests and goals while grounding them in coursework to sustain an inclusive and culturally conscious perspective. The aim is to foster the student's ability to think critically and express their empowered perspective in both written and oral forms. Diversity and Equity has become a priority in every institution both public and private and the knowledge / skills acquired will translate well to any future post-graduate career decision. Our DEISJ Associate's Degree gives HVCC students a competitive edge in the market that seeks well-rounded candidates and gives them the tools to commence being an advocate of diversity and inclusion at work, community and at home and will:

- Introduce students to the major concepts and theories of sociology while exploring an interdisciplinary curriculum.
- Demonstrate the methods social scientists use to explore social phenomenon.
- Present and critique the historical and contemporary societal factors that shape the development of individual and group identity involving race, class and gender. The curriculum is inclusive of every item listed under the MSCHE Skills and Proficiencies for the Social Sciences: Cultural Sensitivity, Diverse Perspectives, Global Awareness, Quantitative Reasoning, Scientific Reasoning.
- Enhance students' intercultural listening and communication skills.
- Promote the importance of civic engagement, social justice, and change-oriented democratic participation by applying the curricular skills and knowledge acquired through community action.

- **Psychology, A.A.**

The Psychology A.A. program will be offered in full at the HVCC North Campus in the Fall 2023 semester. This will allow HVCC students to complete the Psychology A.A. completely on the North Campus. The expansion of the program at the North Campus will allow increased enrollment and increased accessibility for the northern capital district students. The HVCC North campus is physically expanding, including the construction of a new state of the art building, to offer more lab space and enrollment possibilities.

### Change to Existing Programs:

- **Early Childhood Administration, A.A.S.**

Review of the field courses required for this program has resulted in the creation of two new courses that will more clearly align with NAEYC Standards and current best practices in early childhood education. The addition of a math course that possesses the SUNY General Education attribute for mathematics has been added in preparation for the transition to the new SUNY General Education Framework. Changing the "restricted elective" to "electives as advised" allows for more student flexibility.

- **Early Childhood, A.A.S.**

The department believes the entrance requirements for the ECD program should be the same as those in our other AAS program, Early Childhood Administration AAS, as it serves a similar population of students.

The current entrance requirements for the ECD program specify a H.S. Average of 80. This requirement may be creating a barrier for students wishing to enter this AAS program.

Below are the proposed entrance requirements for the ECD program:

<b>Courses</b>	<b>Entry Term</b>	<b>Special Notes</b>	<b>H. S. Average</b>
Algebra or 1 unit of equivalent academic math	Fall and Spring	A 2.0 GPA is required for transfer students or HVCC students changing curriculum. Additional social science or humanities recommended.	70 or above

- **Psychology, A.A.**

The department seeks to change degree requirements to allow students more options for Gen Ed requirements.

Math Elective – Currently 4 credits. Change to 3 credits. Students can still complete 4 credit class but will be allowed to take a 3-credit class.

Science Elective – Currently 4 credits. Change to 3 credits. Students can still complete 4 credit class but will be allowed to take a 3-credit class.

Math or Science Elective - Currently 4 credits. Change to 3 credits. Students can still complete 4 credit class but will be allowed to take a 3-credit class.

Liberal Arts Elective - Currently 6 credits. Change to 9 credits to allow for flexibility noted above.

**New Courses:**

- **ECCE – 228 – Observation, Assessment and Guidance in Early Childhood Education**

A majority of our students are employed while pursuing the ECD and ECA programs. By reducing the number of field courses required, more students will be able to complete the programs and acquire jobs in the field, as AAS degrees are designed to prepare individuals to become employed or improve their employment status. Field requirements are important, but can be onerous for students and the College.

The early childhood education programs are strongly aligned to NAEYC standards. The Early Childhood AAS program is currently an NAEYC accredited program. The new courses will improve course alignment to the standards regarding families, community, and professionalism.

- **ECCE – 229 – Teaching Practices for Early Childhood Programs**

A majority of our students are employed while pursuing the ECD and ECA programs. By reducing the number of field courses required, more students will be able to complete the programs and acquire jobs in the field, as AAS degrees are designed to prepare individuals to

become employed or improve their employment status. Field requirements are important, but can be onerous for students and the College.

The early childhood education programs are strongly aligned to NAEYC standards. The Early Childhood AAS program is currently an NAEYC accredited program. The new courses will improve course alignment to the standards regarding families, community, and professionalism.

### 3. Fine Arts, Theatre Arts & Digital Media Department

#### New Certificate:

- **Digital Media Certificate**

The Digital Media Certificate will be offered in full at the HVCC North Campus in the Fall 2023 semester. This will allow HVCC students to complete the certificate completely on the North Campus. The expansion of the program at the North Campus will allow increased enrollment and increased accessibility for the northern capital district students. The HVCC North campus is physically expanding, including the construction of a new state of the art building, to offer more lab space and enrollment possibilities.

#### Change to Existing Program:

- **Theatre Arts, A.S.**

The department is proposing a change in degree requirements to allow students more flexibility in meeting the Math General Education requirement and additional flexibility in the Western Civ. elective.

We seek a change in degree requirements in the Theatre Arts, A.S. program. The wording for the current math requirement allows for only two Math courses: Math 130, Math Structures or Math 150, College Algebra with Trigonometry. We would like to make a change to the current wording to read Math 130 or higher, and course must be designated as a SUNY General Education Math and a HVCC Liberal Arts Math Course. We believe that by doing this, it will allow students flexibility in meeting the math requirements without losing the academic rigor. The reason we are putting the change forward is because this past semester there was at least one transfer student who requested a higher-level math that they had taken at their previous institution be counted toward their degree in Theatre Arts. A current student also wanted to take a higher-level math than 130 or 150 as part of their degree program. This change would eliminate the need for substitutions.

For more consistency between FTD programs and to add more flexibility for student schedules and transfer, the FTD department is proposing to change the current Theatre Arts program option of requiring only HIST 100 to requiring instead HIST 100 OR HIST 101.

#### Change to Existing Courses:

- **THEA – 200- Theatre Production Practicum**

We would like to change the contact hours and definitions of those hours for THEA 200 from its current 1 lecture and 6 practicum hours to 2 lecture and 4 lab hours.

Similar to other studio or lab-based courses, this course requires faculty to be present to continue to teach, mentor, and observe students at work during the lab/studio portion of the course. Traditional practicum, hours do not require that faculty be present, but labs do. This course is a lab/studio-based course in practice.

- **THEA – 201 – Technical Theatre Practicum**

We would like to change the contact hours and definitions of those hours for THEA 201 from its current 1 lecture and 6 practicum hours to 2 lecture and 4 lab hours.

Similar to other studio or lab-based courses, this course requires faculty to be present to continue to teach, mentor, and observe students at work during the lab/studio portion of the course. Traditional practicum, hours do not require that faculty be present, but labs do. This course is a lab/studio-based course in practice.

- **ARTS – 153 – Internship in Arts Management**

This prerequisite will create consistency between the three internship courses offered by the department. Defining a prerequisite that a student receives approval of the department chair before being allowed to enroll in the course will ensure that students are prepared to be successful in the course and reduce any confusion regarding enrollment into course. (We have had some students enroll in the course without realizing what is involved, and we want to prevent that in the future.)

- **DART – 235 – Arts Internship**

By defining a prerequisite, ("Approval of Fine Arts, Theatre Arts and Digital Media department chairperson."), the requirement that a student receive approval of the department chair before being allowed to enroll in the course, will ensure that students are prepared to be successful in the course and reduce any confusion regarding enrollment into course.

This prerequisite will create consistency between the three internship courses offered by the department.

## C. **STEM**

### 1. **Applied Technologies Department**

#### **New Program:**

- **Electrical Construction and Maintenance, A.O.S.**

The Electrical Construction and Maintenance A.O.S. program will be offered in full at the HVCC North Campus in the Fall 2023 semester. This will allow HVCC students to complete the A.O.S. degree completely on the North Campus. The expansion of the program at the North Campus will allow increased enrollment and increased accessibility for the northern capital district students. The HVCC North campus is physically expanding, including the construction of a new state of the art building, to offer more lab space and enrollment possibilities.

#### **Change to Existing Program:**

- **Mechatronics, A.O.S.**

The Mechatronics A.A.S. program is changing from an Associates Applied Science to an Associates Occupational Studies (A.O.S.).

The Mechatronics program will be introducing all new MCTS courses that have been specifically created for the program. By creating new courses, the Mechatronics program will be distinct from the Electrical Construction and Maintenance program by offering more specialized courses custom to the Mechatronics program to allow students to be successful and prepared for a career with the Mechatronics degree.

**New Courses:**

- **MCTS – 100 - Introduction to Mechatronics**  
The reason for this new course, MCTS 100 Introduction to Mechatronics, is to set up new courses specifically for the Mechatronics students separate from the Electrical Construction and Maintenance program. This new course will help customize learning for students in the Mechatronics program as well as the Wind microcredential.
- **MCTS – 101 – Mechanical Processes and Specifications**  
The reason for this new course, MCTS 101 Mechanical Processes and Specifications, is to set up new courses specifically for the Mechatronics students separate from the Electrical Construction and Maintenance program. This new course will help customize learning for students in the Mechatronics program as well as the Wind microcredential.
- **MCTS – 105 – AC/DC Electrical Fundamentals**  
The reason for the new course, MCTS 105 AC/DC Electrical Fundamentals, is to set up new courses specifically for the Mechatronics program students to distinguish from the Electrical Construction and Maintenance program. This new course will help customize learning for the students in the Mechatronics program, as well as, in the Wind Power microcredential.
- **MCTS – 110 – Technicians Software Tools**  
The reason for this new course, MCTS 110 Technician Software Tools, to set up new courses specifically for the Mechatronics students separate from the Electrical Construction and Maintenance program. This new course will help customize learning for students in the Mechatronics program.
- **MCTS – 115 – Industrial Electricity and Electronics**  
The reason for this new course, MCTS 115 Industrial Electricity and Electronics, is to set up new courses specifically for the Mechatronics students separate from the Electrical Construction and Maintenance program. This new course will help customize learning for students in the Mechatronics program.
- **MCTS – 200 – Automation Technology**  
The reason for this new course, MCTS 200 Automation Technology, to set up new courses specifically for the Mechatronics students separate from the Electrical Construction and Maintenance program. This new course will help customize learning for students in the Mechatronics program.
- **MCTS – 205 – Industrial Motor Control**  
The reason for this new course, MCTS 205 Industrial Motor Control, to set up new courses specifically for the Mechatronics students separate from the Electrical Construction and Maintenance program. This new course will help customize learning for students in the Mechatronics program.
- **MCTS – 210 – Robotic Design, Assembly and Manufacturing**  
The reason for this new course, MCTS 210 Robotics Design, Assembly and Manufacturing, is to set up new courses specifically for the Mechatronics students separate from the Electrical Construction and Maintenance program. This new course will help customize learning for students in the Mechatronics program.



- **MCTS – 215 – Introduction to Microcontrollers**

The reason for this new course, MCTS 215 Introduction to Microcontrollers, is to set up new courses specifically for the Mechatronics students separate from the Electrical Construction and Maintenance program. This new course will help customize learning for students in the Mechatronics program.

- **MCTS – 220- Instrumentation and Process Control**

The reason for this new course, MCTS 200 Instrumentation and Process Control, is to set up new courses specifically for the Mechatronics students separate from the Electrical Construction and Maintenance program. This new course will help customize learning for students in the Mechatronics program.

- **MCTS – 225 – Industrial Fabrication and Machining**

The reason for this new course, MCTS 225 Industrial Fabrication and Machining, is to set up new courses specifically for the Mechatronics students separate from the Electrical Construction and Maintenance program. This new course will help customize learning for students in the Mechatronics program.

- **MCTS – 230 – Advanced Mechatronics**

The reason for this new course, MCTS 230 Advanced Mechatronics, is to set up new courses specifically for the Mechatronics students separate from the Electrical Construction and Maintenance program. This new course will help customize learning for students in the Mechatronics program.

- **MCTS – 235 – Applied Fluid Power**

The reason for this new course, MCTS 235 Applied Fluid Power, is to set up new courses specifically for the Mechatronics students separate from the Electrical Construction and Maintenance program. This new course will help customize learning for students in the Mechatronics program.

## 2. Biology, Chemistry, and Physics Department

### **New Programs:**

- **Biological Sciences, A.S.**

The Biological Sciences A.S. program will be offered in full at the HVCC North Campus in the Fall 2023 semester. This will allow HVCC students to complete the A.S. degree completely on the North Campus. The expansion of the program at the North Campus will allow increased enrollment and increased accessibility for the northern capital district students. The HVCC North campus is physically expanding, including the construction of a new state of the art building, to offer more lab space and enrollment possibilities.

- **Environmental Science, A.S.**

The Environmental Science, A.S. program will be offered in full at the HVCC North Campus in the Fall 2023 semester. This will allow HVCC students to complete the A.S. degree completely on the North Campus. The expansion of the program at the North Campus will allow increased enrollment and increased accessibility for the northern capital district students. The HVCC North campus is physically expanding, including the construction of a new state of the art building, to offer more lab space and enrollment possibilities.

- **Physical Sciences, A.S.**

The Physical Sciences A.S. program will be offered in full at the HVCC North Campus in the Fall 2023 semester. This will allow HVCC students to complete the A.S. degree completely on the North Campus. The expansion of the program at the North Campus will allow increased enrollment and increased accessibility for the northern capital district students. The HVCC North campus is physically expanding, including the construction of a new state of the art building, to offer more lab space and enrollment possibilities.

### 3. Engineering, Architecture, and Manufacturing Department

#### **New Programs/Certificate:**

- **Electrical Engineering Technology – Electronics, A.A.S.**

The Electrical Engineering Technology - Electronics A.A.S. program will be offered in full at the HVCC North Campus in the Fall 2023 semester. This will allow HVCC students to complete the A.A.S. degree completely on the North Campus. The expansion of the program at the North Campus will allow increased enrollment and increased accessibility for the northern capital district students. The HVCC North campus is physically expanding, including the construction of a new state of the art building, to offer more lab space and enrollment possibilities.

- **Electrical Technology: Semiconductor Manufacturing Technology, A.A.S.**

The Electrical Technology: Semiconductor Manufacturing Technology A.A.S. program will be offered in full at the HVCC North Campus in the Fall 2023 semester. This will allow HVCC students to complete the A.A.S. degree completely on the North Campus. The expansion of the program at the North Campus will allow increased enrollment and increased accessibility for the northern capital district students. The HVCC North campus is physically expanding, including the construction of a new state of the art building, to offer more lab space and enrollment possibilities.

- **Semiconductor Technology Certificate**

The Semiconductor Technology Certificate program will be offered in full at the HVCC North Campus in the Fall 2023 semester. This will allow HVCC students to complete the Certificate degree completely on the North Campus. The expansion of the program at the North Campus will allow increased enrollment and increased accessibility for the northern capital district students. The HVCC North campus is physically expanding, including the construction of a new state of the art building, to offer more lab space and enrollment possibilities.

Upon a motion by Ms. Breselor, seconded by Ms. Banushllari, the following resolution was adopted unanimously.

**REVISIONS TO  
PREFERRED  
FIRST NAME  
POLICY**

**Resolved**, that the request for revisions to the Preferred First Name Policy, as recommended by the Academic Senate and the President, be, and hereby is, approved. It shall now be entitled, “Preferred/Chosen First Name and Gender Identity Policy” and reads as follows:

#### ***Preferred/Chosen First Name and Gender Identity Policy***

##### **Purpose:**

In the spirit of acknowledging the diverse and inclusive philosophy of Hudson Valley Community College, and with the purpose of encouraging an environment for personal expression within community standards, Hudson Valley Community College recognizes the

needs of students and employees who wish to be recognized by a first name that differs from their legal name and/or a gender identity that differs from their legal sex.

**Persons Affected:**

All newly accepted and currently enrolled students and all employees of Hudson Valley Community College and its auxiliary enterprises.

**Policy:**

The Hudson Valley Community College Preferred/Chosen First Name and Gender Identity Policy allows a student or an employee to officially notify the college of a preferred/chosen first name and/or gender identity, and have the preferred/chosen first name reflected in on-campus communication systems, as long as the preferred/chosen first name is not used for purposes of misidentification, fraud or misrepresentation and that the preferred/chosen first name meets community standards (i.e. not profane, obscene, or derived from hate-speech; and conforms to technical requirements). There may be limits to where preferred/chosen first names will be reflected in college communications and technological systems.

This policy is consistent with current Title IX federal law protecting students against discrimination based on gender identity and expression, and is best practice for supporting transgender, gender non-conforming and non-binary (TGNCNB) members of college communities. This service is not limited to use by transgender, gender nonconforming and non-binary (TGNCNB) students and employees, however, and is available to anyone who uses a preferred/chosen first name other than the legal/primary first name or identifies with a gender other than the legal sex.

The preferred/chosen first name is used for internal communication and certain external communications (i.e. website staff bio pages, sports information). Internal applications for the use of approved first names include but may not be limited to: ID cards, class rosters, advising lists, emails and diplomas/certificates. The College is obligated to use the legal first name for many official records and reports, including but not limited to: all legal documents and contracts, certain employment and payroll records, billing records, financial aid documents, official transcripts, medical records, employee benefits records, expense reimbursements, travel and purchasing authorizations, enrollment reporting, external reporting or on any other document as required by law. A student or employee requesting a new ID card with a preferred/chosen name to replace a card with a legal name will not be charged for a replacement card.

**Procedure:**

Any student or employee who uses a name other than the legal first name or identifies with a gender other than the legal sex may report the preferred/chosen first name and/or gender identity on the appropriate application or registration form. Alternatively, a student or employee may complete and submit a Preferred/Chosen First Name and Gender Identity Form to the appropriate office, as indicated on the form. The form is available on the college website. Please note, for federal reporting purposes, individuals are required to report legal sex as either male or female.

**Disclaimer:**

This policy does not form a contract of any kind and may be modified, changed, altered or rescinded at the discretion of Hudson Valley Community College. Inappropriate use of the preferred/chosen name, including but not limited to misrepresentation or attempting to avoid a legal obligation may be cause for denying a request or rescinding a previous preferred/chosen name application.

**INFORMATION ITEMS**

The following information items were noted:

**INFORMATION  
ITEMS****A. DEPARTMENT CHAIR**

1. School of Business and Liberal Arts  
Anthony Podlaski, Department Chair,  
English, Foreign Languages and English as a Second Language,  
f/t appt., eff. 12/16/22 or thereafter \$ 68,334/yr  
+ \$10,252/stipend

**B. FULL-TIME NON-TEACHING PROFESSIONALS**

1. Administration and Finance  
Angela Alen, Technical Assistant,  
Financial Aid,  
f/t appt., eff. 11/30/22 or thereafter \$ 40,500/yr
2. Institutional Advancement  
Alexa Reilly, Digital Communications Specialist,  
Communications and Marketing,  
f/t appt., eff. 11/30/22 or thereafter \$ 42,000/yr
3. Institutional Effectiveness  
Abdelali Bourzgui, Systems Engineer,  
Instructional and Information Technology,  
f/t appt., eff. 11/15/22 \$65,000/yr
- Derek Wellburn, Network Engineer,  
Instructional and Information Technology,  
f/t appt., eff. 11/30/22 \$66,300/yr

**C. PART-TIME FACULTY**

1. Academic Affairs  
Neil Rice, Education Specialist, Writing,  
College Learning Centers,  
p/t appt., eff. 11/29/22 \$35.84/hr
2. School of Business and Liberal Arts  
Andrew Brooks, Adjunct Instructor,  
English, Foreign Languages and English as a Second Language,  
p/t appt. (shelf), eff. 1/17/23 or thereafter \$1313/sch
- Melissa Evans, Adjunct Instructor,  
Education and Social Sciences,  
p/t appt. (shelf), eff. 1/17/23 or thereafter \$1313/sch
- Briana Haluska, Adjunct Instructor,  
English, Foreign Languages and English as a Second Language,  
p/t appt. (shelf), eff. 1/17/23 or thereafter \$1313/sch
- Matthew Meier, Adjunct Instructor,  
English, Foreign Languages and English as a Second Language,  
p/t appt. (shelf), eff. 1/17/23 or thereafter \$1313/sch

Genevieve Payne, Adjunct Instructor,  
English, Foreign Languages and English as a Second Language,  
p/t appt. (shelf), eff. 1/17/23 or thereafter \$1313/sch

#### **D. PART-TIME NON-TEACHING PROFESSIONALS**

##### **1. Student Affairs**

Randy Jefferson, Assistant Men's Track and Field Coach,  
Intercollegiate Athletics,  
p/t appt., eff. 11/18/22 or thereafter \$1,000/yr

Erik Sleicher, Assistant eSports Coach, Intramurals,  
Intercollegiate Athletics,  
p/t appt., eff. 11/22/22 or thereafter \$2,000/yr

Jordan Whittemore, Assistant eSports Coach,  
Intercollegiate Athletics,  
p/t appt., eff. 11/18/22 or thereafter \$2,000/yr

#### **E. RESIGNATIONS**

1. Michelle Danao, Instructor, Nursing and Surgical Technology, eff. 1/16/23
2. Kathleen Turner, Advising Specialist, School of STEM, eff. 1/6/23

#### **F. RETIREMENTS**

1. Domenica Hall, Technical Assistant, Registrar, eff. 1/4/23
2. David Sarnacki, Admissions Counselor, eff. 12/2/22

#### **G. HVCC MONTHLY FINANCIAL REPORTS**

1. 2022-2023 Fiscal Year Operating Budget Summary as of 11/30/22
2. Capital Expenditures, November 2022 and cumulative

#### **H. FACULTY STUDENT ASSOCIATION FINANCIAL REPORTS**

1. FSA Financial Reports, period ending 11/30/2022

#### **I. ADVISORY BOARD APPOINTMENTS**

##### **1. Electrical Construction and Maintenance**

Kevin Martin '98, Instrument and Electrical Maintenance Leader SABIC IP, Selkirk, NY

##### **2. Fine Arts, Theatre Arts and Digital Media**

Naomi Lewis, Artist, Albany, NY

##### **3. Health, Physical Education and Exercise Studies**

Aimee Brunelle, MS, ATC, Athletic Trainer/District Wellness Coordinator, South Colonie Central School District, Albany, NY

#### **JANUARY MEETING**

The next monthly meeting of the Board of Trustees will be held on Tuesday, January 24, 2023 in the Guenther Board Room on the main campus.

Prior to adjourning the meeting, Chairman Kelleher thanked the Board for their work throughout the year. He also thanked the President and the staff members who provide information to the Board. He concluded by wishing everyone a very happy holiday season.

Upon motion by Mr. Grant, seconded by Mr. Danaher, the meeting was adjourned at 5:13 pm.

**ADJOURNMENT**

A handwritten signature in cursive script, reading "Suzanne Kalkbrenner", is written above a horizontal line.

Suzanne Kalkbrenner  
Assistant Secretary to the Board