

# Hudson Valley Community College

80 Vandenberg Avenue, Troy, New York 12180

## MINUTES

The monthly meeting of the Board of Trustees of Hudson Valley Community College was held on Tuesday, November 22, 2022, at the Capital District Educational Opportunity Center, James Sharp Hall, 431 River Street, Troy, New York; via remote meeting and live streamed on the college's website at [www.hvcc.edu](http://www.hvcc.edu).

### PRESENT

Neil J. Kelleher, Chairman  
Ledina Banushllari  
Judith Breselor  
William Fagan  
Flora Fasoldt  
Thomas P. Grant  
William C. Jennings  
Wayne Pratt  
Brian Zweig

### ABSENT

Philip J. Danaher

### ALSO PRESENT

Dr. Roger A. Ramsammy, President  
George J. Raneri, Secretary to the Board  
Suzanne Kalkbrenner, Assistant Secretary to the Board

J. Ashdown	D. Garvey	I. LaChance
J. Blaha	M. Geehan	R. LaGatta
J. Bourdeau	V. Giordano	C. Lamport
C. Campana	L. Hassib	C. Paravella
A. Campbell	G. Healy	K. Petley
D. Christian	P. Hill	M. Reynolds
D. Cohen	M. Howe	D. Richey
L. Coplin	B. Kearns	H. Rodriguez
J. Cook	D. Kennedy	D. Shoemaker
J. DiLorenzo	E. Kiel	J. Stenard
S. Ely	K. Killikelly	M. Thomas
D. Fernandez-Palozzi	P. Klimkewicz	R. Wilson

Chairman Kelleher called the meeting to order at 5:43 p.m. He thanked Dr. Denise Fernandez-Palozzi, Executive Director of the Capital District Educational Opportunity Center and her team for hosting the Board meeting.

Upon a motion by Mr. Fagan, seconded by Mr. Pratt, the following resolution was adopted, with Dr. Jennings abstaining.

MINUTES

**Resolved**, that the minutes of the regular meeting of the Board of Trustees, held on October 25, 2022, be and hereby are, approved.

Upon a motion by Dr. Jennings, seconded by Ms. Banushllari, the following resolution was adopted unanimously.

**Resolved**, that the request for approval of a change order to the contract for electrical contracting to the amount of \$434,320 to Flex Electric, LLC, awarded on January 25, 2022 for renovations of the Fitzgibbons Technologies Center and the Guenther Enrollment Services Center related to the capital project entitled,

CAPITAL  
CONSTRUCTION—  
RENOVATIONS OF  
FITZGIBBONS &  
GUENTHER-  
ELECTRICAL CHANGE  
ORDER #4

“Master Plan Implementation – Phase I,” be and hereby is, approved. The change order is as follows:

Change Order #4 – Electrical upgrades required for the reconfiguration of the Testing Office (Amstuz 201): \$57,911.00

### **INFORMATION ITEMS**

The following information items were noted:

### **INFORMATION ITEMS**

#### **A. FULL-TIME FACULTY**

##### **1. School of Health Sciences**

Kelly Lynn, Instructor,  
Nursing and Surgical Technology,  
f/t prob. appt., eff. 1/16/23 \$48,981/yr

#### **B. FULL-TIME NON-TEACHING PROFESSIONALS**

##### **1. Administration and Finance**

Rashien A. Brooks, Jr., Technician,  
Environmental Health and Safety,  
f/t appt., eff. 11/14/22 or thereafter \$37,500/yr

Laura Kowalski, Human Resources Assistant,  
Office of Human Resources,  
f/t appt., eff. 11/1/22 or thereafter \$45,000/yr

##### **2. Institutional Advancement**

Gail (Gigi) Ben-Ami, Technical Assistant,  
Institutional Advancement,  
f/t appt., eff. 11/1/22 or thereafter \$37,500/yr

##### **3. Student Affairs**

Rachel Jones, Assistant Director,  
Admissions,  
f/t appt., eff. 10/27/22 or thereafter \$50,000/yr

Kevin Schlicht, Counselor,  
Center for Counseling and Wellness,  
f/t appt., eff. 11/7/22 \$49,500/yr

#### **C. RESIGNATIONS**

1. Elaine Harwood, Coordinator of Student Services, EOC, eff. 11/3/22
2. Dr. Mark R. Petersen, Instructional Content Developer, Distance and Online Learning, eff. 11/2/22
3. Cerone R. Smalls, Custodial Worker, Physical Plant, eff. 11/4/22

#### **D. RETIREMENTS**

1. Patricia Gaston, Director of Business Services, eff. 1/13/23

#### **E. HVCC MONTHLY FINANCIAL REPORTS**

1. 2022-2023 Fiscal Year Operating Budget Summary as of 10/31/2022
2. Capital Expenditures, October 2022 and cumulative

**F. FACULTY STUDENT ASSOCIATION FINANCIAL REPORTS**

1. FSA Financial Reports, period ending 10/31/2022

**G. ADVISORY BOARD APPOINTMENTS****1. Education**

Amy Kiley '97, Education Department Cazenovia College @ SUNY SCCC, Schenectady, NY

**2. Polysomnography**

Ashlee Estabrook '19, Director of Cardiorespiratory, Saratoga Hospital, Saratoga Springs, NY

**3. Respiratory Care**


Zachary Beck '13, EEG Technician, Capital Care Neurology, Albany, NY

Christine Blower, Clinical Supervisor, St. Peter's Sleep Lab, St. Mary's Campus, Troy, NY

**DECEMBER MEETING**

The next monthly meeting of the Board of Trustees will be held on Tuesday, December 20, 2022 in the Guenther Board Room on the main campus.

Upon motion by Mr. Grant, seconded by Mr. Pratt, the meeting was adjourned at 5:45 pm.

**ADJOURNMENT**

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Suzanne Kalkbrenner  
Assistant Secretary to the Board