

# Hudson Valley Community College

80 Vandenburg Avenue, Troy, New York 12180

## MINUTES

The monthly meeting of the Board of Trustees of Hudson Valley Community College was held on Tuesday, January 25, 2022, on the college campus, 80 Vandenburg Avenue, Troy, New York; via remote meeting and live streamed for the public on the college's website at [www.hvcc.edu](http://www.hvcc.edu).

### PRESENT

Neil J. Kelleher, Chairman  
Judith Breselor  
Philip J. Danaher  
Talia Edwards  
William Fagan  
Flora Fasoldt  
Thomas P. Grant  
William C. Jennings  
Wayne Pratt  
Brian Zweig

### EXCUSED

None

### ALSO PRESENT

Dr. Roger A. Ramsammy, President  
George J. Raneri, Secretary to the Board  
Suzanne Kalkbrenner, Assistant Secretary to the Board

B. Annunziata	G. Healy	M. Reynolds
J. Ashdown	P. Hill	D. Shoemaker
D. Christian	D. Kennedy	K. Sparkman
A. Collins Schroeder	E. Kiel	J. Stenard
L. Coplin	P. Klimkewicz	A. Taibi
A. Courter	I. LaChance	S. Whitaker
J. DiLorenzo	R. LaGatta	R. Wilson
S. Ely	L. Marion	E. Wright
M. Geehan	K. Paquette	J. Yost
E. Hatter	K. Petley	

Prior to the meeting, Dr. Lucille Marion, Vice President and Executive Director of the Capital District Educational Opportunity Center (EOC), announced her retirement after more than 38 years of service to the college and to the EOC. President Ramsammy stated that he had worked with many administrators and that Dr. Marion exemplifies the position. He added that he hopes to continue calling upon her knowledge.

Chairman Kelleher called the meeting to order at 5:18 p.m.

Upon a motion by Dr. Jennings, seconded by Mr. Pratt, the following resolution was adopted unanimously.

MINUTES

**Resolved**, that the minutes of the annual meeting and the regular meeting of the Board of Trustees, held on December 21, 2021, be and hereby are, approved.

Upon a motion by Ms. Breselor, seconded by Mr. Fagan, the following resolution was adopted unanimously.

FACULTY  
ASSOCIATION  
SUCCESSOR  
AGREEMENT

**Resolved**, that the request to approve a Memorandum of Agreement between Hudson Valley Community College and the Hudson Valley Community College Faculty Association for a collective bargaining agreement covering the September 1, 2020 through August 31, 2024, be and hereby is, approved.

Upon a motion by Mr. Pratt, seconded by Dr. Jennings, the following resolution was adopted unanimously.

**DC CHAIRPERSONS  
ASSOCIATION  
SUCCESSOR  
AGREEMENT**

**Resolved**, that the request to approve a Memorandum of Agreement between Hudson Valley Community College and the Hudson Valley Community College Department Chairpersons Association for a collective bargaining agreement covering the September 1, 2020 through August 31, 2025, be and hereby is, approved.

Upon a motion by Mr. Fagan, seconded by Mr. Zweig, the following resolution was adopted unanimously.

**HVCC FOUNDATION—  
APPOINTMENT OF  
OFFICERS**

**Resolved**, that the request for approval of officer appointments to the Hudson Valley Community College Foundation Inc. Board of Directors, as recommended by the Foundation Board of Directors on January 19, 2022, be and hereby are approved, as follows:

The Board of Trustees approves the following slate of officers for a term from January 1, 2022 to December 31, 2022:

Frank Sarratori, Chairperson  
Mark Mitchell '74, Vice Chair  
Kelly Klopfer, Vice Chair  
Cory Martin '97, Treasurer  
Anthony Carnevale'85, Secretary  
April Clas, Assistant Secretary  
Regina Scarano LaGatta'73, Executive Director

Chairman Kelleher offered his thanks to all the Foundation Board members and officers for continuing to volunteer their time and expertise.

Upon a motion by Dr. Jennings, seconded by Mr. Danaher, the following resolution was adopted, with Mr. Pratt abstaining.

**CAPITAL  
CONSTRUCTION—  
RENOVATIONS OF  
FITZGIBBONS &  
GUENTHER-  
GENERAL  
CONTRACTING**

**Resolved**, that the request for approval of the award of contract for general contracting in the amount of \$848,000 to AOW Construction, LLC for renovations of the Fitzgibbons Technologies Center and the Guenther Enrollment Services Center related to the capital project entitled “ Master Plan Implementation – Phase I,” be and hereby is, approved.

Upon a motion by Mr. Danaher, seconded by Mr. Pratt, the following resolution was adopted unanimously.

**CAPITAL  
CONSTRUCTION—  
RENOVATIONS OF  
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ELECTRICAL  
CONTRACTING**

**Resolved**, that the request for approval of the award of contract for electrical contracting in the amount of \$355,000 to Flex Electric, LLC for renovations of the Fitzgibbons Technologies Center and the Guenther Enrollment Services Center related to the capital project entitled “ Master Plan Implementation – Phase I,” be and hereby is, approved.

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RENOVATIONS OF  
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MECHANICAL  
CONTRACTING**

**Resolved**, that the request for approval of the award of contract for mechanical contracting in the amount of \$234,500 to Burniche Piping Inc. (BPI) for renovations of the Fitzgibbons Technologies Center and the Guenther Enrollment Services Center related to the capital project entitled “ Master Plan Implementation – Phase I,” be and hereby is, approved.

Upon a motion by Dr. Jennings, seconded by Mr. Danaher, the following resolution was adopted, with Mr. Pratt abstaining.

**CAPITAL  
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HVCC NORTH  
TEC-SMART  
RENOVATIONS--  
GENERAL  
CONTRACTING**

**Resolved**, that the request for approval of the award of contract for general contracting in the amount of \$1,106,800 to AOW Construction, LLC for Exterior Soffit and Siding Replacements of TEC-SMART related to the capital project entitled “ HVCC North Expansion,” be and hereby is, approved.

**INFORMATION ITEMS**

**INFORMATION  
ITEMS**

The following information items were noted:

**A. FULL-TIME NON-TEACHING PROFESSIONALS**

1. Administration and Finance

Eric Wright, Legal Assistant/Paralegal,  
Office of the Vice President of Finance and CFO,  
f/t appt., eff. 1/23/22

\$50,000/yr

2. Educational Opportunity Center

Alton Campbell, Coordinator of Instructional Services,  
EOC Office of the Vice President/Executive Director,  
f/t appt., eff. 1/7/22 or thereafter

\$75,000/yr

3. School of Business and Liberal Arts

Megan McGreevy, Advising Specialist,  
Business and Criminal Justice,  
f/t prob. appt., eff. 1/13/22 or thereafter

\$40,100/yr

**B. FULL-TIME NON-INSTRUCTIONAL/CLASSIFIED STAFF**

1. Administration

Michael Warmt, Jr., Stationary Engineer,  
Facilities/Physical Plant,  
f/t prov. appt., eff. 1/17/22

\$23.023/hr

2. Educational Opportunity Center

Heather Storm, Clerk/Typist,  
EOC Office Operations  
f/t prov. appt., eff. 1/13/22 or thereafter

\$15.2826/hr

3. School of Health Sciences and School of STEM

Kathryn Agan, Program Assistant, Academics III,  
Office of the Deans of Health Sciences and STEM,  
f/t prov. appt., eff. 1/10/22

\$\$18.6706/hr

**C. PART-TIME FACULTY**

1. Educational Opportunity Center  
Jackson Ciavardoni, Instructor,  
EOC Academic Programs,  
p/t appt., eff. 1/13/22 or thereafter \$41.00/hr
2. School of Business and Liberal Arts  
Michael Verro, Instructor,  
Business and Criminal Justice (shelf),  
p/t appt., eff. 1/3/22 or thereafter \$1136/sch

**D. PART-TIME NON-INSTRUCTIONAL/CLASSIFIED STAFF**

1. School of Health Sciences  
Ann Ruecker, SSEP Coordinator,  
Human Services and Chemical Dependency,  
p/t appt., (grant funded), eff. 10/25/21 or thereafter \$30.00/hr

**E. RESIGNATIONS**

1. Crystal Heshmat, Records Manager, Facilities/Physical Plant, eff. 1/7/22
2. Delia Hubbard, Instructional Technology Coordinator, EOC, eff. 2/18/22

**F. HVCC MONTHLY FINANCIAL REPORTS**

1. 2021-2022 Fiscal Year Operating Budget Summary as of 12/31/2021
2. Capital Expenditures, December 2021 and cumulative

**G. FACULTY STUDENT ASSOCIATION FINANCIAL REPORTS**

1. FSA Financial Reports, period ending 12/31/2021

Upon a motion by Dr. Jennings, seconded by Mr. Fagan, an executive session was called at 5:23 p.m. for the purposes of personnel matters.

**EXECUTIVE  
SESSION**


Upon a motion by Dr. Jennings, seconded by Mr. Zweig, the executive session was ended at 6:08 p.m. and Chairman Kelleher opened the meeting.

**FEBRUARY MEETING**

The next monthly meeting of the Board of Trustees will be held on Tuesday, February 22, 2022.

Upon motion by Dr. Jennings, seconded by Ms. Edwards, the meeting was adjourned at 6:09 pm.

**ADJOURNMENT**

  
 \_\_\_\_\_  
 Suzanne Kalkbrenner  
 Assistant Secretary to the Board

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RENOVATIONS OF  
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GENERAL  
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