Hudson Valley Community College

80 Vandenburgh Avenue, Troy, New York 12180

MINUTES

The regular meeting of the Board of Trustees of Hudson Valley Community College was held on Tuesday, January 23, 2018 on the college campus, 80 Vandenburgh Avenue, Troy, New York.

PRESENT

Neil J. Kelleher, Chairman
(via videoconference, non-voting)
Judith Breselor
Catherine I. Conroy
William Fagan
William C. Jennings
Wayne Pratt
Nathanael Savasta

EXCUSED

Joseph A. Kapp, Vice Chairman
Conrad J. Lang, Jr.
Brian Zweig

ALSO PRESENT

Andrew J. Matonak, President
William Reuter, Vice President for Administration and Finance
George J. Raneri, Secretary to the Board
Suzanne Kalkbrenner, Assistant Secretary

S. Ely

Before the meeting, Chairman Kelleher appointed William Fagan to serve as Chairman Pro Tem.

Chairman Fagan called the meeting to order at 6:13 p.m.

MINUTES

Upon a motion by Ms. Conroy, seconded by Mr. Pratt, the following resolution was adopted unanimously.

Resolved, that the minutes of the regular meeting of the Board of Trustees, held on December 19, 2017 be, and hereby are, approved.

AMENDED AGENDA

Upon a motion by Dr. Jennings, seconded by Ms. Breselor, the following resolution was adopted unanimously.

Resolved, that the request to accept the agenda as amended to include item numbers 8 and 9 on page 8 and to table item 6 for lack of a voting quorum, be, and hereby is, approved.

HVCC FY 2016-17 AUDITED FINANCIAL STATEMENTS

Upon a motion by Mr. Savasta, seconded by Ms. Conroy, the following resolution was adopted unanimously.

Resolved, that the request to accept the College's audited financial statements for the fiscal year September 1, 2016 through August 31, 2017, as conducted by UHY, LLP, be, and hereby is, approved.

HVCC FOUNDATION—FY 2016-17 AUDITED FINANCIAL STATEMENTS

Upon a motion by Dr. Jennings, seconded by Ms. Breselor, the following resolution was adopted unanimously.

Resolved, that the request to accept the Hudson Valley Community College Foundation, Inc.'s audited financial statements for Year Ended June 30, 2017, as conducted by UHY, LLP, and as recommended by the Foundation Board of Directors on November 15, 2017, be, and hereby is, approved.

HVCC FOUNDATION—APPOINTMENT OF OFFICERS AND DIRECTORS

Upon a motion by Mr. Pratt, seconded by Mr. Savasta, the following resolution was adopted unanimously.

Resolved, that the request for approval of officer appointments, director reappointments and new director appointments to the Hudson Valley Community College Foundation, as recommended by the Executive Committee on January 10, 2018 and Foundation Board of Directors on January 17, 2018, be, and hereby are, approved, as follows:

A. The Foundation Board of Directors recommends the following slate of officers for a term from February 1, 2018 to January 31, 2019:

Frank Sarratori, Chairperson
Leslie King, Vice Chairperson
Mark Mitchell '74, Vice Chairperson
Chat Robinson, Treasurer
Kelly Klopfer, Secretary

B. The Foundation Board of Directors recommends the following new directors to the Hudson Valley Community College Foundation for a term February 1, 2018 to January 31, 2021:

April Clas
Arthur Pakatar

SEQRA FOR CAMS PROJECT

Upon a motion by Dr. Jennings, seconded by Ms. Conroy, the following resolution was adopted unanimously.

Resolved, that the request for the approval of the following resolution be, and hereby is, approved. The resolution shall read as follows:

RESOLUTION AFFIRMING LEAD AGENCY STATUS AND DETERMINING THAT THE PROPOSED CONSTRUCTION OF THE GENE HAAS CENTER FOR ADVANCED MANUFACTURING SKILLS ON THE COLLEGE CAMPUS WILL NOT HAVE A SIGNIFICANT IMPACT ON THE ENVIRONMENT

WHEREAS, The College has recognized that there is a need in the advanced manufacturing industry to fill more jobs and increase productivity. However, the

College's Advanced Manufacturing Technology program, now housed in its Lang Building, is currently filled to capacity at slightly more than 90 students in both day and evening sections and which now has a waiting list; and

WHEREAS, the College is now proposing to construct a new facility (the "Project"), filled with modern equipment, the newest machine tools and the latest technology in order to achieve the following goals:

A. To double the number of students enrolled in the Advanced Manufacturing Technology A.O.S. degree program;

B. To become a magnet for manufacturers and other technical companies around the region and the Northeast United States seeking a highly-skilled workforce and use of industry resources;

C. To fill the manufacturing industry's skills gap and workforce demand and help grow the region's advanced manufacturing economy;

D. To stem the tide of international industry competitors who invest in homegrown companies and move their operations – and jobs – overseas; and
WHEREAS, this Project is subject to an environmental review pursuant to the State Environmental Review and Quality Act ("SEQRA"); and

WHEREAS, the College has proposed to act as "Lead Agency" during the coordinated environmental review of the proposed Project; and

WHEREAS, pursuant to Article 8 of the Environmental Conservation Law, and the regulations adopted pursuant thereto by the Department of Environmental Conservation of the State of New York, the College has undertaken an extensive review of the potential environmental impacts associated with this Project; and

WHEREAS, the College has prepared a Negative Declaration setting forth the reasons why this Project will not have a significant impact on the environment and, upon its review along with documents in support of same, the Board of Trustees now desires to make its determination of significance with respect to the Project;

NOW, THEREFORE, BE IT RESOLVED BY THE MEMBERS OF THE BOARD OF TRUSTEES OF HUDSON VALLEY COMMUNITY COLLEGE AS FOLLOWS:

RESOLVED, that since no objection from any Involved Agency has been received with respect to the College's request to act as "Lead Agency", the College shall be deemed "Lead Agency" in the coordinated review of this Project, and be it further

RESOLVED, that based upon an examination of the Environmental Assessment Form as reviewed against the criteria set forth in Section 617.7(c) of Title 6 of the New York Code of Rules and Regulations and based further upon the College's knowledge of the area related to this Project, its review of relevant studies, the Environmental Assessment Form and such further investigation of the Project and its environmental effects as the College has deemed appropriate, the Board of Trustees accepts and confirms the findings in the Negative Declaration which is attached hereto as Exhibit A and incorporated herein, and be it further

RESOLVED, that as a result of these findings, it is the Board of Trustees' opinion and determination that no aspect of this Project will have a significant impact on the environment and therefore a full environmental impact statement with respect to this Project will not be required; and be it further

RESOLVED, that College Counsel is hereby authorized and directed to file a copy of the Negative Declaration in the Office of the President and to send copies of this determination to the Involved and Interested Agencies.

DC ASSOCIATION SUCCESSOR AGREEMENT

Upon a motion by Dr. Jennings, seconded by Ms. Conroy, the following resolution was adopted unanimously.

Resolved, that the request for the approval of the following resolution be, and hereby is, approved. The resolution shall read as follows:

RESOLUTION AUTHORIZING THE APPROVAL OF A SUCCESSOR AGREEMENT WITH THE HUDSON VALLEY COMMUNITY COLLEGE DEPARTMENT CHAIRPERSONS ASSOCIATION FOR THE TERM SEPTEMBER 1, 2014 THROUGH AUGUST 31, 2020

WHEREAS, The College's negotiating team has reached agreement with the negotiating team of the Department Chairpersons Association on wages and other terms and conditions of employment for the period September 1, 2014 through August 31, 2020; now, therefore, be it

RESOLVED, that Hudson Valley Community College Board of Trustees at their meeting of January 23, 2018 approved a successor agreement with the Hudson Valley Community College Department Chairpersons Association for the term September 1, 2014 through August 31, 2020.

DELEGATION OF AUTHORITY FOR PRESIDENT'S CONTRACT

Upon a motion by Ms. Conroy, seconded by Ms. Breselor, the following resolution was adopted unanimously.

Resolved, that the request for approval of the delegation to the Chairman of the Board the authority to execute a contract for employment as President between the Hudson Valley Community College Board of Trustees and Roger A. Ramsammy for a term beginning May 31, 2018 and ending August 31, 2023, at a salary of $190,000 per year, with terms to be determined by the parties and in a form acceptable to counsel, be, and hereby is, approved.

INFORMATION ITEMS

INFORMATION ITEMS

The following information items were noted:

A. FULL-TIME FACULTY

1. Schools of Business and Engineering and Industrial Technologies
   Sunil Gopal Samanta, Instructor,
   Computing and Information Sciences,
   f/t temp. appt., eff. 1/16/18 $48,981/yr

B. FULL-TIME NON-TEACHING PROFESSIONALS

1. Academic Affairs
   MaryKate Kraus, Director of High School Programs and
   Educational Outreach, Educational Outreach and Academic Services,
   f/t appt., eff. 1/3/18 $53,000/yr

2. Administration and Finance
   Cynthia Krokos, Technical Assistant,
   Financial Aid,
   f/t appt., eff. 01/08/18 $33,000/yr

   Larry Lavigne, Operations Manager,
   Physical Plant,
   f/t appt., eff. 01/02/2018 $57,500/yr

3. Technology, Institutional Assessment and Planning
   Michael Dunphy, Network Field Technician,
   Information Technology Services,
   f/t appt., eff. 01/08/18 $35,000/yr

   Jeremy Gibbs, Senior Network Engineer,
   Information Technology Services,
   f/t appt., eff. 01/15/18 $79,000/yr

C. NON-INSTRUCTIONAL/CLASSIFIED STAFF

1. Administration and Finance
   Kenneth Swinton, Electrician,
   Physical Plant, f/t appt., eff. 1/8/18 $19.2356/hr

   Katherine Teal, Secretary I,
   Human Resources, f/t appt., eff. 12/27/17 $16.9857/hr

D. PART-TIME FACULTY

1. E.O.C.
   Kevin Bose, Alliance Tutor,
   E.O.C.,
   p/t apt, eff. 1/8/18 or thereafter $15.00/hr

2. School of Liberal Arts and Sciences
   Lori Becker, Instructor,
   Human Services,
   p/t appt., eff. 1/15/18 $1,113/sch

   Gasper Martin Castillo, Instructor,
   Criminal Justice, Forensic Science and Public Administration,
   p/t appt., eff. 1/15/18 $1,113/sch

   Dr. Hunter Fonda, Instructor,
   Biology, Chemistry and Physics,
   p/t appt., eff. 1/16/18 $1,113/sch

Lynda Huba, Instructor,
English, Foreign Languages and English as a Second Language (HS Model)
p/t appt., eff. 11/3/17 $0

Katey White, Instructor,
Criminal Justice, Forensic Science and Public Administration,
p/t appt., eff. 1/15/18 $1,113/sch

E. PART-TIME NON-TEACHING PROFESSIONALS

1. Enrollment Management and Student Development
Adam Cutspec, Assistant Baseball Coach,
Athletics,
p/t appt., eff. 12/18/17 $2,000/yr

Olivia Matthews, Assistant Track & Field Coach,
Athletics,
p/t appt., eff. 12/18/17 $2,500/yr

Brian Planz, Assistant Lacrosse Coach,
Athletics,
p/t appt., eff. 12/18/17 $1,000/yr

John Ripepi, Assistant Baseball Coach,
Athletics,
p/t appt., eff. 12/18/17 $1,000/yr

F. RESIGNATIONS

1. Christopher Hammond, Instructor, Computing & Information Sciences eff. 12/18/17
2. Devan Hodlik, Assistant Volleyball Coach, Intercollegiate Athletics, eff. 12/31/17
3. Christy Jerome, Technical Assistant, Registrar, eff. 1/26/18
4. Tricia Lammon, Data Analysis Coordinator I, Admissions, eff. 12/15/17
5. Sandra Miller, Functional Support Specialist, Information Technology Services, eff. 1/19/18
6. Christine Radez, Program Coordinator, E.O.C., eff. 1/3/18
7. William Roy, Assistant Football Coach, Intercollegiate Athletics, eff. 11/29/17

G. RETIREMENTS

1. William Darling, Professor, Civil Engineering, Construction, Industrial and Mechanical Technologies, eff. 8/20/18
2. Elisa Pruden, Graphics/Technical Specialist, Communications & Marketing, eff. 1/5/18
3. Judith Stamp, Professor, Nursing, eff. 1/5/18

G. UNPAID LEAVE OF ABSENCE

1. Michael Such, Assistant Professor, Criminal Justice, Forensic Science and Public Administration, 1/16/18 – 5/12/18

H. ADVISORY COMMITTEE APPOINTMENT

1. Mathematics and Engineering Science
Michael Carpenter, Ph.D.

I. HVCC MONTHLY FINANCIAL REPORTS

1. Current Unrestricted Fund Revenues & Expenditures, period ending 12/31/17
2. 2017-2018 Fiscal Year Operating Budget, Current Year Enrollment, as of 12/31/17
2. Capital Expenditures, December 2017

J. FSA MONTHLY FINANCIAL REPORTS

1. FSA Financial Reports, period ending 11/30/17

K. HUDSON VALLEY COMMUNITY COLLEGE FOUNDATION, INC. GIFT ACCEPTANCE

1. In-Kind Gift Schedule, September 1, 2017 through December 31, 2017

FEBRUARY MONTHLY MEETING

The next regular meeting of the Board of Trustees will be held on Tuesday, February 27, 2018.

Before adjourning, Chairman Fagan noted that today was the 87th birthday of Board member Conrad H. Lang, Jr., and offered his congratulations on behalf of the Board.

ADJOURNMENT

Upon a motion by Dr. Jennings, seconded by Mr. Pratt, the meeting was adjourned at 6:20 p.m.

Suzanne Kalkbrenner